

# [15 May 2024] Agenda Pack / Finance, Legitimacy and Performance Committee

MEETING  
15 May 2024 10:30 BST

PUBLISHED  
13 May 2024

# Agenda

Location  
Hybrid / Teams & BTPA Committee Room, FHQ

Date  
15 May 2024

Time  
10:30 BST

	Item	Owner	Time	Page
1	Apologies	Chair	10:30	-
2	Declarations	All		-
3	Minutes	Chair		3
4	Actions	Chair		11
5	Strategic Risk / Legitimacy	Head of Legitimacy and Performance	10:45	13
6	Annual Custody Update 2023/24	Assistant Chief Constable	10:55	24
7	External Scrutiny Update	Head of Legitimacy and Performance	11:10	43
8	Policing Plan Performance	Assistant Chief Constable	11:25	50
9	Finance and Commercial Performance	Director of Corporate Development	11:40	60
10	Legitimacy Data	Assistant Chief Constable	11:55	79
11	Annual Review / Committee Terms of Reference	Head of Legitimacy and Performance	12:10	83
12	Workplan 2024/25	Head of Legitimacy and Performance	12:20	87
13	Any Other Business	All		-
14	Meeting Evaluation	All		-

## Finance, Legitimacy and Performance Committee – Actions

Serial	Date	Action	Owner	Update
12/2023	7 November 2023	A Member commented on the prevalence of red indicators on the performance dashboard and noted that it would be a worthwhile exercise when the Policing Plan underwent its substantive three-year refresh in 24/25 for the Force and Authority to determine which areas were in/outside of its control.	Head of Legitimacy and Performance	<b>Referred to Stakeholder Engagement/Policing Plan Working Group</b> Stakeholder Engagement Working Group will shortly be repurposed to Policing Plan Working Group and will commence meeting later in 2024. This action will be incorporated into its workplan.
13/2023	7 November 2023	The Head of Analytics and Insight agreed to provide a comparison of Force performance against Home Office peers.	Head of Analytics	<b>Completed</b> Force response available as a background paper on <a href="#">Board Intelligence</a>
16/2023	7 November 2023	The Committee and/or Authority would benefit from considering whether it provided enough scrutiny to Professional Standards.	Head of Legitimacy and Performance	<b>In Progress</b> Scrutiny of professional standards remains under discussion between Deputy Chief Constable / Chief Executive. There is scope for this action to be incorporated into the Committee's annual review of its terms of reference and work planning (May 2024).
1/2024	15 February 2024	Status and ownership of Partnership Working risk to be reviewed at Strategic Risk Workshop 2024.	Chief Financial Officer	<b>Closed</b> Incorporated into commission for Full Authority Workshop 21 May 2024
2/2024	15 February 2024	Members were given a standing invitation to observe INVERT taskings.	Member Engagement Manager	<b>Closed</b> Incorporated into Member Engagement Activity offer
3/2024	15 February 2024	A Member requested some context on the ratio between B Division and C Division of incidents affecting confidence of those who work and travel on the railway	Board Secretary	<b>Closed</b> Force response available as a background paper on <a href="#">Board Intelligence</a>
4/2024	15 February 2024	Members were welcome to undertake a site visit to the Contact Centre to see at first hand the issues and improvements made	Member Engagement Manager	<b>Closed</b> Incorporated into Member Engagement Activity offer

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5/2024	15 February 2024	Members were given a standing invitation to observe an Out-of-Court Disposals Scrutiny Panel meeting, noting that they were in receipt of read-outs from the standing BTPA Executive attendee at the Panel	Member Engagement Manager	<b>Closed</b> Incorporated into Member Engagement Activity offer
6/2024	15 February 2024	Members welcomed the fact the Force was on the verge of uploading information to a Metropolitan Police database in support of a facial recognition trial in Croydon and recommended that the initiative was clearly signposted to wider Full Authority Members	Board Secretary	<b>Recommended for Closure</b> Live Facial Recognition will be the subject of the BTPA Member Breakfast Briefing on 16 May.

**Actions referred from Full Authority or peer Committees**

Full Authority Action 6/2023	28 June 2023	A Member encouraged the Force and Executive to develop a time-bound plan on where BTP/A hoped to be in three-six months in terms of external scrutiny – the number of persons engaged, number of meetings etc.	Head of Legitimacy and Performance	<b>In Progress</b> Update will be provided in advance of/at February 2024 meeting.
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Report to: Finance, Legitimacy and Performance Committee

Date: 15 May 2024

Subject: Annual Review of Terms of Reference 2024

Sponsor: Head of Governance and People

Author: Board Secretary

For: Decision

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#### 1. Purpose of Paper

- a. To invite Finance, Legitimacy and Performance Committee Members to comment on the Committee's terms of reference so that any proposed revisions may be submitted to the Full Authority for approval.

#### 2. Recommendation(s)

- a. Members consider and suggest any proposed revisions to the terms of reference.

#### 3. Background

- a. Whereas Committee effectiveness will be evaluated primarily through the annual Board Effectiveness Review, each Committee is nevertheless invited to review its own terms of reference when developing its workplan for the succeeding year<sup>1</sup>. The current terms of references are at appendix 1.
- b. To help inform this review, the Oversight Map for the Committee is also provided, at appendix 2.

#### 4. Conclusion

- a. Members are invited to review the Committee terms of reference and suggest any revisions for consideration by the Full Authority.

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<sup>1</sup> BTPA Code of Governance (March 2024) paragraph 228.

## Appendix 1 / Finance, Legitimacy and Performance Committee Terms of Reference

### Purpose

1. This Committee holds the Force to account for its operational and business performance and delivery of its current annual plans by aligning review and challenge of financial inputs with that of operational outputs.

### Reporting

2. A digest of key issues arising at each meeting will be circulated to the Full Authority for information. The minutes of each Committee meeting will be reported to the next meeting of the Full Authority, with any reports or issues requiring the attention of the Full Authority highlighted by the Chair of the Committee.

### Responsibilities

3. Assessing financial reports, including performance against annual and medium-term financial plans and ensuring the effective review by the Authority of financial performance
4. Assessing progress against delivery and spend on capital projects and major revenue schemes approved by the Authority in accordance with the scheme of delegation
5. To assess and provide supportive challenge on BTP's operational and organisational performance and efficiency against criteria which are defined in the rolling strategic plan and Policing Plan(s) refreshed annually to include operational and organisational, KPIs and outputs from external inspections.
6. To have oversight of 'Legitimacy' with respect to BTP's use of its policing powers and service delivery,
7. To have oversight of other business as usual operational indicators such as the use of Stop and Search and use of force
8. Oversee BTP compliance with legislative requirements and guidance with respect to referral of cases to the IOPC, complaint and conduct handling and custody facilities.
9. Request and consider information from BTP, BTPA, stakeholders and other sources to support scrutiny activities in terms of internal and external comparison and benchmarking of performance
10. Deep dive(s) of any risks referred to the Committee from the Audit and Risk Assurance Committee.

### Meetings

11. The Finance, Legitimacy and Performance Committee will meet at least quarterly ahead of Authority meetings. The Chair of the Committee may convene additional meetings as they deem necessary.

### Chair and Deputy Chair

12. The Chair and Deputy Chair of the Committee shall be appointed by the Chair of the Board.

#### Quorum

13. Half of Committee membership (where overall membership is an odd number, the quorum figure is rounded up e.g. membership of five = quorum of three.)

#### Membership

14. Up to five Members of the Full Authority

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# Assessment of BTPA Committee and Executive Oversight of BTP and Current Priority Level

## Committee: Finance, Legitimacy and Performance Committee (FLPC)

Priority	Oversight	Subject area					
High (16 areas)	Yes	Policing Plan - performance against objectives	Crime trends/exceptions	Contact Management	Stop and search	Use of force	Passenger/rail staff confidence
					SR: Legitimacy (16)	SR: Legitimacy (16)	SR: Legitimacy (16)
		Police Race Action Plan	I&D Strategy	Budget and MTFP performance / forecast	Cashflow	Projects and major revenue schemes	
	Partial	SR: Legitimacy (16)	SR: Legitimacy (16)	SR: Financial Sustainability (12)	SR: Financial Sustainability (12)	SR: Financial Sustainability (12)	
		Spend Review and delegated budget from DfT	Victim/public experience of BTP	BTP External Scrutiny Groups oversight	Capital projects and major revenue schemes implementation	CT - Force capability to respond to threat, Force activity, assessment of threat, risks/issues to the Force, Manchester Inquiry	
	No	SR: Financial Sustainability (12)	SR: Legitimacy (16)	SR: Legitimacy (16)	SR: Transformation (12)	SR: Major incidents (12)	

Medium (16)	Yes	Police related disruption	ASB	Capability to respond to major incidents SR: Major incidents (12)	Custody SR: Legitimacy (16)	Safeguarding	Crime prevention SR: Partnership working (9)	Crime and incident recording
	Partial	CJ outcomes	Out of court disposals			Under-represented groups as victims	Frontline availability/abstractions	
		SR: Legitimacy (16)	SR: Legitimacy (16)			SR: Legitimacy (16)		
		County Lines				Football / events	Capability to respond to public order policing demands	
	No	Arrests				Productivity		
		SR: Legitimacy (16)						

Low (3)	Partnership working (SR: Partnership working (9)) - Partial, BTP oversight of accreditation schemes (SR: Partnership working (9)) - N, Civil / public liability / motor claims (SR: Legitimacy (16)) – N							
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## Finance, Legitimacy and Performance Committee Workplan 2024/25

[May 2024]

15 May 2024	
Standing / Administrative Items	Suggested Items
<ol style="list-style-type: none"> <li>1. Apologies</li> <li>2. Declarations</li> <li>3. Minutes</li> <li>4. Actions</li> <li>5. Strategic Risk</li> <li>6. Policing Plan Performance</li> <li>7. Finance and Commercial Performance</li> <li>8. Legitimacy Data</li> <li>9. Workplan</li> <li>10. Any Other Business</li> <li>11. Meeting Evaluation</li> </ol>	<ol style="list-style-type: none"> <li>12. Annual Custody Update 2023/24</li> <li>13. External Scrutiny Update</li> <li>14. Annual Review of Terms of Reference</li> </ol>

8 August 2024	
Standing / Administrative Items	Suggested Items
<ol style="list-style-type: none"> <li>1. Apologies</li> <li>2. Declarations</li> <li>3. Minutes</li> <li>4. Actions</li> <li>5. Strategic Risk</li> <li>6. Policing Plan Performance</li> <li>7. Finance and Commercial Performance</li> <li>8. Legitimacy Data</li> <li>9. Workplan</li> <li>10. Any Other Business</li> <li>11. Meeting Evaluation</li> </ol>	<ol style="list-style-type: none"> <li>12. Legitimacy thematic: Victim experience (BTP victim survey, victim Code of Practice compliance, victim disproportionality)</li> </ol>

7 November 2024	
Standing / Administrative Items	Suggested Items
<ol style="list-style-type: none"> <li>1. Apologies</li> <li>2. Declarations</li> <li>3. Minutes</li> </ol>	<ol style="list-style-type: none"> <li>12. Legitimacy thematic: Passenger / rail staff survey results</li> </ol>

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<ol style="list-style-type: none"> <li>4. Actions</li> <li>5. Strategic Risk</li> <li>6. Policing Plan Performance</li> <li>7. Finance and Commercial Performance</li> <li>8. Legitimacy Data</li> <li>9. Workplan</li> <li>10. Any Other Business</li> <li>11. Meeting Evaluation</li> </ol>	
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20 February 2025	
Standing / Administrative Items	Suggested Items
<ol style="list-style-type: none"> <li>1. Apologies</li> <li>2. Declarations</li> <li>3. Minutes</li> <li>4. Actions</li> <li>5. Strategic Risk</li> <li>6. Policing Plan Performance</li> <li>7. Finance and Commercial Performance</li> <li>8. Legitimacy Data</li> <li>9. Workplan</li> <li>10. Any Other Business</li> <li>11. Meeting Evaluation</li> </ol>	<ol style="list-style-type: none"> <li>12. Legitimacy thematic: Use of powers (stop and search, use of force, arrests, etc)</li> </ol>

14 May 2025	
Standing / Administrative Items	Suggested Items
<ol style="list-style-type: none"> <li>1. Apologies</li> <li>2. Declarations</li> <li>3. Minutes</li> <li>4. Actions</li> <li>5. Strategic Risk</li> <li>6. Policing Plan Performance</li> <li>7. Finance and Commercial Performance</li> <li>8. Legitimacy Data</li> <li>9. Workplan</li> <li>10. Any Other Business</li> <li>11. Meeting Evaluation</li> </ol>	<ol style="list-style-type: none"> <li>12. Annual Review of Terms of Reference</li> <li>13. Annual Custody Update 2024/25</li> </ol>

## Items for consideration on future iterations of the Workplan

- Deployment and response times
- BTP accreditation schemes (eg RSAS, Safer stations)