

Report to: Scottish Railways Policing Committee

Agenda #: 8

Date: 14 February 2020

Subject: Committee Work Plan

Sponsor: Chair

Author: Senior Scotland Project Manager

For: Review & Decision

The Forum
5th Floor North
74-80 Camden Street
London NW1 0EG

T: 020 7383 0259
F: 020 7383 2655
E: general.enquiries@btpa.police.uk
www.btpa.police.uk

1. Purpose of paper

1.1 To review the revised draft work plan for the 2020 business cycle year (see Annex A)

2. Background

- 2.1 A paper introducing an initial workplan was presented at the Committee's inaugural meeting in October 2019.
- 2.2 The paper outlined how the workplan was intended to support the Committee by setting out areas for scrutiny in the coming year.
- 2.3 The paper also set out the style of working for the Committee, which briefly was, it is intended to;
- 2.4 The Committee is intended to be a discussion and challenge forum with all attendees encouraged to become actively involved in work to;
- be a discussion and challenge forum;
 - scrutinise planning and consultation on proposed policing plans
 - review performance against those plans
 - identify areas of good practice in railway policing
 - identify areas of good practice in stakeholder engagement
 - monitor action/improvement plans for railway policing in Scotland
 -
- 2.5 Wherever possible the work of the Committee will;
- be based on joint working and supportive challenge;
 - focus in detail on the reporting and discussion of exceptions; and
 - seek to use existing sources of information, or properly understand the resource implications of requesting new information

3. Work plan

- 3.1 The work plan has been developed to help the Committee to plan supporting activities and make the most productive use of Members' time in meetings.
- 3.2 Following initial discussions at the Committee in October a revised work plan is attached at Annex A.
- 3.3 The revision reflects the feedback provided and provides additional detail on outputs and purpose.
- 3.4 It should be noted that the work plan will be a live document and subject to change during the year as priorities emerge.

4. Evaluation and review

- 4.1 The work of the committee will be reviewed and evaluated annually and a draft work plan developed for the following year.
- 4.2 Feedback will be sought from the Committee membership, executive staff, force colleagues and stakeholders.

5. Recommendation

- 5.1 The Committee to note the report.
- 5.2 The Committee review and discuss the draft work plan at Annex A.