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No	Date	Topic	Action/Paper	Owner	Due Date	Outcome
1	20/06/2019	Additional savings	The interplay between funding £2.4m from in-year savings and the impact on the wider transformation programme be kept under review at the TWG and the possibility of greater funding from reserves to remain open.	HI	Ongoing	Ongoing: This was considered by the Performance & Delivery Committee as part of the Q2 update and will be revisited as part of Q3 formal re-forecast.
2	26/09/2019	Pension Valuation	A tripartite meeting with the employer, trustee and TPR to be set at an appropriate time.	SM	Ongoing	Closed: A letter has been sent to the DG Rail explaining the situation and requesting advice on how to proceed.
3	03/12/2020	Provisional Charges	The Executive to provide a paper setting out the provisional charges for out of committee approval before Christmas.	SM	Complete	Complete: This action was discharged before the Christmas period.
4	03/12/2020	Chief Constable's update	BTP to share the dates of the monthly sub divisional visits with the BTPA Executive so that this can be incorporated into Members' portfolio activity work.	CC	Complete	Complete: This has been shared with Members and since captured by the BTPA Executive.

Key:

CC Chief Constable
HI Hugh Ind
SM Sarah McGarel

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