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No	Date	Topic	Action/Paper	Owner	Due Date	Outcome
1	20/06/2019	Additional savings	The interplay between funding £2.4m from in-year savings and the impact on the wider transformation programme be kept under review at the TWG and the possibility of greater funding from reserves to remain open.	HI	Ongoing	<b>Ongoing:</b> This was considered by the Performance & Delivery Committee as part of the Q1 update and will be revisited as part of Q2 formal re-forecast.
2	26/09/2019	Pension Valuation	A tripartite meeting with the employer, trustee and TPR to be set at an appropriate time.	SM	Ongoing	<b>Ongoing:</b> Meeting has been diarised and due to take place in December.
3	26/09/2019	Board Effectiveness Evaluation	Comments to the Head of Governance and Compliance on the proposed BEE by the end of October.	All	31 October 2019	<b>Complete:</b> Comments have been received from a number of Members in support of the proposed process. It will therefore go ahead as detailed in the paper that went to the meeting on 26 September.

**Key:**

HI Hugh Ind

SM Sarah McGarel

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