

OFFICIAL

No	Date	Topic	Action/Paper	Owner	Due Date	Outcome
1	11/12/2018	Chief Executive's observations	A meeting to be set up to explore and progress the Interim Chief Executive's initial findings. An agenda is to be circulated in advance.	HI	TBC	Action to be closed: This action has been overtaken by other related work strands following the arrival of a permanent CEO.
2	19/03/2019	Board Effectiveness Evaluation	The BTPA Executive to provide Members with an update on progress against the Board Effectiveness Evaluation action plan.	SC/LY	26/09/19	Complete: See agenda item 9.1.
3	20/06/2019	Transformation Working Group	The terms of reference to be agreed out of committee between the Chief Executive and Chief Constable.	HI/CC	31/07/19	Complete: This has been discussed. The working group remains under constant review to ensure that it is complimentary to the existing BTPA governance structure and key findings are shared with other committees.
4	20/06/2019	Additional savings	The interplay between funding £2.4m from in-year savings and the impact on the wider transformation programme be kept under review at the TWG and the possibility of greater funding from reserves to remain open.	HI	Ongoing	Ongoing: This was considered by the Performance & Delivery Committee as part of the Q1 update and will be revisited as part of Q2 formal re-forecast.
5	20/06/2019	Additional savings	The Chief Executive to advise the Authority on the historic use of reserves and the current policy on reserves.	HI	ASAP	Ongoing: This is in progress and will be a consideration for the wash-up charges and ongoing MTFP work.
6	20/06/2019	Officer pensions	Affected officers to be contacted to return their forms as soon as possible.	RE	ASAP	Complete. Update provided to Pensions Working group 5 September.
7	20/06/2019	Scotland	The Chief Executive to circulate the MoU and ToR out of committee for approval no later than 27 June.	HI	27/06/19	Complete: This was circulated to Members on 27 June following approval at the SPA on 26 June.

OFFICIAL

OFFICIAL

8	20/06/2019	Single Online Home	The Authority endorses the Committee's recommendation that BTP move to the next stage of developing a Single Online Home capability by providing the supplier with a non-legally binding statement of intent. Also that, an updated business case is presented to the Committee and the Authority later in the year for formal approval.	CC	26/09/19	Complete. Updated SOH business case has been presented and endorsed by the Strategy & Planning Committee on 10.09.19. Submitted for Police Authority approval. See agenda items 7.1 and 7.2.
9	20/06/2019	Milton Keynes business case	The audit trail of decision-making in respect of appointing Paragon to be reported to the DfT.	HI	26/06/19	Complete: Oliver Mulvey was present for the discussion at the Authority meeting. The audit trail was also formally reported at the sponsorship meeting held on 26 June.

Key:

CC Chief Constable
 SC/LY Stephanie Calvert/Lucy Yasin
 RE Rachael Etebar
 HI Hugh Ind

OFFICIAL