

**Report to:** Scottish Railways Policing Committee

**Agenda #:** 8

**Date:** 22 October 2019

**Subject:** Committee Work Plan

**Sponsor:** Chair

**Author:** Senior Scotland Project Manager

**For:** Review & Decision

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## 1. Purpose of paper

1.1 To review the draft work plan for the 2019/20 business cycle year (see Annex A).

## 2. Style of working

- 2.1 The Committee is intended to be a discussion and challenge forum with all attendees encouraged to become actively involved in work to;
- scrutinise planning and consultation on proposed policing plans
  - review performance against those plans
  - identify areas of good practice in railway policing and track the positive impacts of acting on any lessons learned
  - jointly identify areas of good practice in stakeholder engagement
  - monitor action/improvement plans for railway policing in Scotland from HMICS or other internal and external reviews to drive improvements
- 2.2 Wherever possible the work of the Committee will;
- be based on joint working and supportive challenge;
  - focus in detail on the reporting and discussion of exceptions; and
  - seek to use existing sources of information, or properly understand the resource implications of requesting new information

### **3. Work plan**

- 3.1 The work plan has been developed to help the Committee to plan supporting activities and make most productive use of Members' time in meetings.
- 3.2 Following initial discussions with the Committee Chair a draft work plan is attached at Annex A and is recommended for review and discussion. However, it should be noted that the work plan will be a live document and subject to change during the year as priorities emerge.

### **4. Evaluation and review**

- 4.1 The work of the committee will be reviewed and evaluated annually and a draft work plan developed for the following year.
- 4.2 Feedback will be sought from the Committee membership, executive staff, force colleagues and stakeholders.

### **5. Recommendation**

- 5.1 The Committee to note the report.
- 5.2 The Committee review and discuss the draft work plan at Annex A.

**Appendix A - SCOTTISH RAILWAYS POLICING COMMITTEE WORK PLAN 2019/20**

Meeting	Standing Items	Other Reports
Meeting 1 October 2019	<ul style="list-style-type: none"> <li>• Declaration of interest</li> <li>• Items to be taken in private</li> <li>• Policing plan &amp; performance</li> <li>• Interoperability</li> <li>• Stakeholder engagement</li> <li>• Evaluation and reflection</li> </ul>	Committee workplan / planning cycle
Meeting 2 February 2020		Review proposed policing plan 2020/21 & measures
Meeting 3 June 2020		Receive reports on Euro 2020 preparations  Update on SRPC for Force annual report
Meeting 4 September 2020		Receive reports on Climate 2020 preparations  Review to ToR and MoU for the Committee