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| No | Date | Topic | Action/Paper | Owner | Due Date | Outcome |
|----|------------|--------------------------------|--|-------|----------|---|
| 1 | 27/09/2017 | Scotland and cost allocation | BTPA executive team to prepare and issue a consultation letter to affected PSA holders. | IP | TBC | On hold. On pause due to pending reassessment of options by Ministers. |
| 2 | 11/12/2018 | Shared Services | <i>The authority previously approved the move to a full business case for MFSS in late 2017, following which a number of developments have arisen.</i> A business case on shared services to be submitted to the Authority based on current requirements. | RE/TM | TBC | Closed. This intention has changed and the delivery partner have been tasked with conducting a full 'cost out' programme across all support services, with the aim of delivering process and system transformation and greater efficiency, in line with the requirements of BTP2021. The DP will report on options to BTP in June 2019. Once the cost out programme efficiencies have been delivered by end 2020/21, consideration will be given to whether all or some support services should be considered for potential outsourcing. |
| 3 | 11/12/2018 | Chief Executive's observations | A meeting to be set up to explore and progress the Chief Executive's initial findings. An agenda is to be circulated in advance. | IP | TBC | In progress: Meeting to be rescheduled following original date on 5 March 2019 having been postponed. |
| 4 | 11/12/2018 | Delivery of the Strategy | A themed area of the strategy to be included within future Authority meeting agendas. | SC/LY | 20/06/19 | Complete. See item 1. Further thematic to be explored at September Authority meeting. |
| 5 | 19/03/2019 | Efficiency programme | BTP to present a plan to the Authority to address any financial shortfall to support the achievement of the efficiency target in the event that the change in landscape takes effect. | TM | 20/06/19 | Complete. Paper attached item 3. |
| 6 | 19/03/2019 | Brexit Plans | BTP to initiate some proactive external communications to demonstrate that a | SO'C | 20/06/19 | Complete. Shortly following the March Police Authority meeting, Article 50 |

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| | | | policing gap would not be left as a result of BTP's response to Brexit strategies. | | | was extended. Plans remain in place, although on hold until the autumn. An external communications strategy is planned, although the timing is now less appropriate. The situation will continue to be monitored, with plans (specifically reassurances around mutual aid) to be communicated closer to the anticipated October deadline. |
| 7 | 19/03/2019 | Policing Plan | BTP to communicate the decision to reintroduce targets, specifically with regards to the Policing Plan. | DCC | 20/06/19 | Complete. The 2019/20 Policing Plan targets were agreed through a comprehensive consultation with stakeholders. The rationale for the targets was widely discussed at these meetings and has also been briefed to the RDG. An internal communications campaign has also been implemented which describes this year's National, Local and A Division objectives. |
| 9 | 19/03/2019 | Board Effectiveness Evaluation | The BTPA Executive to provide Members with an update on progress against the Board Effectiveness Evaluation action plan. | SC/LY | 26/09/19 | In progress. Authority update to be provided at the September Authority meeting. |

Key:

SC/LY Stephanie Calvert/Lucy Yasin
DCC Adrian Hanstock
RE Rachael Etebar
TM Tracey Martin
IP Ian Pigden-Bennett

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