

Agenda Item 2. Performance and Delivery Committee – Matters Arising

No.	Para.	Date	Topic	Action/Paper	Owner	Due Date	Outcome
13	75.1	28.02.2019	Any other business	DCC and Ms Elvy to explore whether there was any scope for the reintroduction of additional BTP related questions in the NRPS, or if there was further existing survey data that could be useful.	DCC / SE	04.09.2019	In Progress Contact with the head of insight at Transport Focus has been made but we have yet to arrange a meeting – we are chasing regularly (last approach Aug 2019) and will update the Committee in due course.
14	21.2 10.2	25.02.2019 16.05.2019	Policing Plan Meeting Final Proposals Matters Arising	<u>Action from Policing Plan Meeting on 25.02.2019</u> The Performance and Delivery Committee to be consulted on the final suite of measure to be included in the published [2019-20 Policing] plans. <u>16.05.2019 Action update:</u> Suite of 2019/20 Policing Plan measures to be circulated to Committee Members. Brief overview of the measures to then be provided to the September Committee meeting.	DCC	04.09.2019	Complete The policing plan measures have been shared. Departmental KPIs are annexed to the Matters Arising document.
15	5.1	16.05.2019	Feedback summary report from Q1 Performance and Delivery Committee	Name of the Director of People & Culture to be updated in the quarter 3 Performance and Delivery Committee minutes.	JN	04.09.2019	Complete Minutes updated
17	36.1	16.05.2019	Strategy update	Action for S&PC. The CT report to the June meeting of the S&PC to be shared with all Authority Members.	DCC / SE	04.09.2019	Complete CT update provided to full Authority meeting on 20 June 2019
19	36.3	16.05.2019	Strategy update	Update on the Neighbourhood Policing Pilot to the September Committee meeting to link to performance against the Policing Plan priorities and Strategic	SD	04.09.2019	Complete Update included within

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				Objectives.			Strategy update.
20	36.4	16.05.2019	Strategy update	BTP and BTPA to work together to refine and update the Strategy and Efficiencies report.	SD / SM	04.09.2019	Complete SM has discussed the Strategy/Efficiencies report requirements with SD ahead of the Q1 Committee
21	36.5	16.05.2019	Strategy update	The Authority consider comms to the rail industry around how it has scrutinised the Force's performance and what it is doing that provides assurance.	SE	04.09.2019	In Progress BTPA reports to both RDG P&S Group meetings including matters that the Authority is looking at via its committee work. Scope to include committee business in a new newsletter from the BTPA CEO is being explored. First issue to be circulated during Sept/Oct
23	68.1	16.05.2019	Policing Plan performance	BTP to identify the BAME representation figure for the workforce in Scotland.	RE	04.09.2019	Complete The UK population BAME representative figure is 14%. Scotland is not included in "UK" census figures, but Scottish Government does carry out its own population census, most recently in 2011. 4% of the Scottish population reported their ethnicity is BAME. D Division currently has 3.3% BAME employees. Whilst BTP does not set target for representation we

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							strive to have a workforce that is representative of the communities that we serve, therefore we would look to work towards achieving a 4% BAME representation in D Division.
24	68.2	16.05.2019	Policing Plan performance	Finance and MTFP report to be updated taking into account Member suggestions: <ul style="list-style-type: none"> Report to start with the narrative, including details of significant variances, which is then supported by the tables. A line to be inserted onto the cashflow MTFP chart to indicate the minimum cash requirement. A prioritised list of capital expenditure spend to be included 	TM / SM	04.09.2019	Complete Report updated to include the additional points.
26	71	16.05.2019	Any risks to be communicated to the Audit and Risk Assurance Committee	The ARAC to receive an update on the Interserve contract.	JN	04.09.2019	Complete Communicated for the attention of the ARAC in advance of its meeting on 14.06.2019

Key:

<u>BTP</u> <ul style="list-style-type: none"> DCC – Deputy Chief Constable RE – Director of People & Culture SD – Director of Strategy and Change TM – Director of Finance & Commercial Services 	<u>BTPA</u> <ul style="list-style-type: none"> SE – Head of Strategy and Planning SM – Chief Financial Officer JN – Analyst
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