

No .	Par a	Date	Topic	Action/Paper	Owner	Due Date	Outcome
31	10.	28.11.18	CPI strategic commitment	Strategy and Planning Committee to consider the implications of an earlier move from RPI to CPI based budgeting for 2020 budget and MTFP process	DC	10.09.19	Ongoing. To be fed into process to develop 2020/21 budget and MTFP which commences autumn 2019
37	8	05.03.19	BTP2021 'Delivering Value for Money' efficiency plan	BTP technology department to arrange a briefing by the cloud hosting providers for the BTPA CEO and CFO	SW	18.04.19	In progress. A Business Case for Cloud Hosting was approved PCIB on 27/8/19 and we are progressing with procurement. Once the contract is in place the meeting will be scheduled. The contract is in the process of being awarded. Commercial and Technology are currently working through contractual details including non-disclosure agreements and viewing security certificates. We expect this activity to be completed and the contract signed by mid-December.

No .	Para	Date	Topic	Action/Paper	Owner	Due Date	Outcome
40	11	05.03.19	Stakeholder engagement on contract changes	<p>A wider stakeholder engagement plan to be developed on the potential changes to the contracting arrangements to include;</p> <ul style="list-style-type: none"> - An agreed narrative on the developing issues/risks, actions taken and the strategic implications and options emerging - The types of engagement required for different stakeholder types - The Terms of Reference for any review of core policing which informs proposed changes to charging arrangements - to be defined by BTPA 	HI/SMcG	18.04.19	<p>In progress.</p> <p>Initial work on the resource allocation model is underway - an update on progress will be provided in the meeting.</p> <p>Communications to date on contract cancellation has been delivered via the RDG P&S and IG groups and through individual discussions.</p> <p>Once the final picture emerges following conclusion of further discussions with TfL and completion of any subsequent resource modelling work the next stage of messaging will be developed (see also action 46)</p>
43	16	05.06.19	Estates Strategy	BTP to consider what additional capacity and capability is needed to support work on refreshing the Estates Strategy	SD	10.09.19	<p>In progress.</p> <p>An update to be provided in the meeting.</p>
46	27	05.06.19	Resource allocation modelling work	Committee to have oversight of the demand/resource modelling work. The model, as well as its outputs, to be signed off, before it is used to inform budgeting and charging.	SE	10.09.19	In progress (see also action 40)
47	29	05.06.19	People strategy	Revised People & Culture Strategy draft to be presented to next Committee with a timetabled delivery plan.	RE	10.09.19	<p>Complete.</p> <p>Updated draft presented at agenda item 9</p>

No .	Para	Date	Topic	Action/Paper	Owner	Due Date	Outcome
55	5	10.09.19	Minutes of meeting 05.06.19	Agreed: Chief Executive to review the wording of the minutes of 5th June 2019 at paragraphs 11 and 18 in light of the Chief Constable's comments.	HI	14.11.19	Complete Minutes reviewed and updated
56	10	10.09.19	Agenda Items	Look ahead item to be included on all future agendas	SE	14.11.19	Complete Added as a standing item at item 10 on this agenda
57	13	10.09.19	BTP2021 - VFM/support services	A detailed update on proposals for BTP's support functions to be presented to the next meeting of the committee in November for discussion and review	RE/TM	14.11.19	Complete Update report circulated for noting at Appx A to item 3.
58	18	10.09.19	BTP2021 - quantifying financial risk to programme	Further detail on the quantum of any risk to efficiency plan in financial to be presented to the next meeting of the Committee	SD	14.11.19	Complete The risk action has been overtaken by the MTFP presentation which includes these elements.
59	23	10.09.19	Recruitment and retention strategy - emerging risks	An emerging risk around PTSD cases to be referred to the Audit and Risk Assurance Committee for review and consideration	SE	14.11.19	Complete This now appears on the risk register and will be reviewed at ARAC 18 th November
60	33	10.09.19	Single Online Home Business Case	The Single Online Home business case to be recommended to the full Authority for review and approval	SE	26.09.19	Complete Recommended to and approved by the Authority at its meeting on 26 th September 2019.
61	47	10.09.19	Budget 2020/21 and MTFP 2021/24	BTPA CFO to confirm that budget for 2020/21 and MTFP to 2024 have been cross checked against the joint risk register when they are presented for review at the next Committee meeting	SMcG	14.11.19	In progress: Update to be provided in meeting

No .	Par a	Date	Topic	Action/Paper	Owner	Due Date	Outcome
62	48	10.09.19	Reserves Management Policy	Committee to receive the reserves management policy at its next meeting.	SMcG/TM	14.11.19	Ongoing This is being discussed as part of the MTFP paper at item 4 – if further information is sought on the detail of the policy this can be shared after the meeting
63	54	10.09.19	Review of meeting effectiveness: Paper formatting	An introductory section/cover sheet to be provided for each paper in future	All	From 14.11.19	Ongoing All relevant papers on agenda include a cover sheet or introductory section – feedback sought
64	55	10.09.19	Review of meeting effectiveness: Meeting Venues	Look for an alternative venue for future meetings	SE	From 14.11.19	Complete New venues booked from March meeting – will keep suitability of these under review.

Key:

- **HI – Hugh Ind BTPA CEO**
- **CC – Chief Constable**
- **DCC – Deputy Chief Constable**
- **CD – ACC Charlie Doyle**
- **SD – Simon Downey - Director of Strategy and Change, BTP**
- **RE - Rachael Etebar – Director of People and Culture, BTP**
- **SE – Sam Elvy BTPA Head of Strategy, Planning and Stakeholder Engagement**
- **SW – Sarah Winmill – Head of IT, BTP**
- **TM - Tracey Martin – BTP FD**