

Agenda Item 2

No.	Para.	Date	Topic	Action/Paper	Owner	Due Date	Outcome
13	20.1	21.09.2017	Committee Terms of Reference	BTPA Executive to develop a performance measure to allow the Committee to evaluate its effectiveness.	SC	22.05.2018	<b>Complete</b>  Board Effectiveness Reviews took place, update provided to the 19 March 2019 full Authority meeting.
4	3.1	28.02.2019	Introductions	Mr Booth, the Deputy Chief Constable (DCC), and Ms McGarel to organise a meeting to conduct a review of the Committee reporting  Review to take into account: - Performance Committee to review proposed key metrics against which progress would be tracked. - Deep-dives to be requested periodically.	DCC / SM / DB	16.05.2019	<b>Complete</b>  Meetings have taken place between the BTPA Executive and the DCC on 8 April, and between the Committee Chair and the DCC on 24 April to review Committee reports.
5	11.1	28.02.2019	Minutes of extraordinary session: SPC and P&DC	Agenda Item 1 in the minutes of the joint Strategy and Planning Committee and Performance and Delivery Committee meeting to be updated to show £240 million, with brackets showing the difference in the time periods between this and the £130 million figure.	SE	16.05.2019	<b>Complete</b>  Updated minutes reviewed and approved by Strategy Committee on 5th March.
6	11.2	28.02.2019	Minutes of extraordinary session: SPC and P&DC	Minutes of the joint Strategy and Planning Committee and Performance and Delivery Committee meeting to be updated to reflect the Chief Constable's request for the Authority's help in working together.	SE	16.05.2019	<b>Complete</b>  Updated minutes reviewed and approved by Strategy Committee on 5th March.
7	11.3	28.02.2019	Minutes of extraordinary session: SPC and P&DC	The recording of the extraordinary Strategy and Planning Committee and Performance and Delivery Committee meeting, on 28 November 2018, to be reviewed to determine the level of the Authority's decision approval given at Agenda Item 4.	SM	16.05.2019	<b>Complete</b>  Recording reviewed by BTPA Executive and BTP. Minutes updated.
9	11.5	28.02.2019	Minutes of extraordinary session: SPC and P&DC	Following the DCC's meeting with the RDG, BTP to provide an update to BTPA on the industry view around supporting BTP's approach to CT.	DCC	16.05.2019	<b>Complete</b>  RDG meeting scheduled for 10 May. DCC will provide a verbal update to P&DC.

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10	70.1	28.02.2019	5/2019 Quarterly Performance Update	An update, to be circulated to Members for the next meeting, on the Force's activity codes, including details on whether there is a code for dealing with mental health incidents, whether the codes are updated, and around training for officers around logging their time.	DCC	16.05.2019	<p><b>Complete.</b></p> <p>There are 62 status codes. There is not a status code for dealing with mental health incidents.</p> <p>Status codes are predominantly used to understand whether or not a resource is deployable, available or otherwise engaged in another activity. Therefore status codes will not reflect the type of incident an officer is dealing with. However, data relating to attendance at mental health incidents can be readily obtained through querying the closure code of an incident.</p> <p>They were most recently updated when Control-Works was introduced. Officers are trained in their use during their probationary training and again when they are issued with an Airwave radio.</p>
11	70.2	28.02.2019	5/2019 Quarterly Performance Update	The percentage of female officers in the CT team to be communicated to Committee Members.	RE	16.05.2019	<p><b>Complete.</b></p> <p>Within the specialist operations portfolio, 11.4% of officers are female. This</p>

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							is compared to 21% across the whole Force.
12	73.1	28.02.2019	6/2019 ISP Post-implementation Review	BTP to produce an updated report, which outlines the actual spend and benefits realisation for ISP, and how these compared with the original planned expenditure and business case.	DCC	16.05.2019	<b>Complete</b>  Report included at Agenda Item 3.1.
13	75.1	28.02.2019	Any other business	DCC and Ms Elvy to explore whether there was any scope for the reintroduction of additional BTP related questions in the NRPS, or if there was further existing survey data that could be useful.	DCC / SE	16.05.2019	<b>In progress</b>  NRPS contact at Transport Focus identified, we are seeking to find a date for an initial discussion on opportunities arising from NRPS and other research activity
14	21.2	25.02.2019	Policing Plan Meeting  Final Proposals	<u>Action from Policing Plan Meeting on 25.02.2019</u>  The Performance and Delivery Committee to be consulted on the final suite of measure to be included in the published [2019-20 Policing] plans.	SE	16.05.2019	<b>In progress</b>  Feedback on updated proposals sent to BTP 17 <sup>th</sup> April - awaiting final proposals re KPIs from BTP. These will be circulated to the PDC once received.

**Key:**

<p><u>BTP</u></p> <ul style="list-style-type: none"> <li>• DCC - Deputy Chief Constable</li> <li>• RE - Director of People &amp; Culture</li> </ul>	<p><u>BTPA</u></p> <ul style="list-style-type: none"> <li>• SE - Head of Strategy and Planning</li> <li>• SM - Chief Financial Officer</li> </ul>
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