

No.	Para.	Date	Topic	Action/Paper	Owner	Due Date	Outcome
13	20.1	21.09.2017	Committee Terms of Reference	BTPA Executive to develop a performance measure to allow the Committee to evaluate if its effectiveness.	CV	22.05.2018	In Progress
	10.	21.11.2017	Matters Arising	<u>21.11.2017 Update:</u> Action ongoing.			
	4.	01.03.2018	Matters Arising	<u>01.03.2018 Update:</u> Board Effectiveness Reviews are part of the Authority's business cycle. Review meetings will take place with each Committee Chair following the Q3 round of Committee meetings. It was agreed to retain this action and report back on any updates.			
		22.05.2018	Matters Arising	<u>22.03.2018 update</u> The Board Effectiveness Reviews will take place following the Q4 round of Committee meetings.			
33	50.4	01.03.2018	Quarterly Performance Review	A short note on the Force's UPP and ill-health dismissal processes to be circulated to Members out of Committee.	SD	13.09.2018	Complete Update circulated as out of Committee reports, including updated stats and extract from sickness SOP.
		22.05.2018	Matters Arising	<u>22.05.2018 update</u> A report was received and circulated to Members. However, follow-up questions have been submitted. It has been requested that an updated report be submitted for the 27 July Committee meeting. <i>*July meeting cancelled. Next meeting is 13.09.2018.</i>			
37	15.1	22.05.2018	Matters Arising	BTP to produce a follow-up report on progress made since the Minerva review into BTP's implementation of Niche and ControlWorks. The Committee minutes to inform a written design brief for the report. Once drafted by the Executive, the brief will be finalised by the Force and Executive working together. An interim report to be produced for the next Committee on 4 July 2018, with the full report for the following meeting on 13 September 2018. <i>*July meeting cancelled. Next meeting is 13.09.2018.</i>	DCC	13.09.2018	Report received, but will go to the Q2 P&DC Meeting, on 22 November 2018, in order to allow time on the Agenda for discussion.

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38	15.2	22.05.2018	Matters Arising	BTP to produce a chart outlining the number of texts received that result in notifiable offences or other effort, such as non-notifiable offences, safeguarding information, or intelligence, and an explanation of this how much is within BTP's responsibility.	DCC	13.09.2018	Complete Chart circulated to BTPA, which includes figures on text message demand on incidents and notifiable and non-notifiable offences. However, more specific data on other types of demand is not currently available.
39	57.1	22.05.2018	Quarterly Performance Review	A note to be circulated out of Committee between meetings, on the Force's work with the rail industry around staff assaults, including details of timescales and deadlines.	DCC	13.09.2018	In progress. Data is being collated to break down the impact of staff assaults. A note will be circulated out of committee on progress made by the Workplace Violence Unit.
40	57.2	22.05.2018	Quarterly Performance Review	The DCC to discuss trespass related lost minutes data with SE.	DCC / SE	13.09.2018	In progress BTP is developing a set of performance products on trespass to highlight improvements at critical locations as well as describe how they have responded to fatalities and disruptive events. This will be shared with P&DC once a draft product is available.
41	57.3	22.05.2018	Quarterly Performance Review	BTP to produce a short out of Committee report between meetings on strategic workforce planning, taking into account officer and PCSO recruitment and training, showing how the trajectory will level out to full staffing and when this was estimated to happen.	SD	13.09.2018	Complete A resource planning paper was circulated to BTP on 23.08.18.

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42	57.4	22.05.2018	Quarterly Performance Review	BTP to work with the BTPA Executive on updating the People and Standards dashboard, to focus the presentation of data more around trends, rather than detailed at Divisional figures, taking into account the presentation of sickness data, to show long and short term sickness, and sickness and leavers by type and risk category.	SD / JN	13.09.2018	Complete People and Development dashboards reviewed and updated for 2018/19.
43	57.5	22.05.2018	Quarterly Performance Review	Mr Cook to update Mr Honap on the work between the Finance and IT Departments to reconcile BTP's non-tangible IT related assets.	TM	13.09.2018	In Progress A telephone call has been arranged for the BTP Director of Finance and Commercial Services to brief Shrin Honap on the work undertaken as part of the year end exercise to reconcile IT related assets
44	57.6	22.05.2018	Quarterly Performance Review	Deep-dive review to be conducted to see whether complaints and conduct performance has improved in locations where investment has been made, for example around body-worn cameras.	GM	13.09.2018	In progress There is no automatic way to objectively measure and monitor BWV usage rates. Further data is currently being sought and shared with the BWV project team to understand if there is an alternative method to draw links between the digital tool and conduct outcomes. However, BWV has supported determinations in proving/ disproving investigations such as Use of Force
45	57.7	22.05.2018	Quarterly Performance Review	Report to the 13 September Committee meeting on the implementation of the Drugs Policy, including narrative and figures.	GM	13.09.2018	Complete Briefing note circulated.

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46	57.8	22.05.2018	Quarterly Performance Review	An update to be provided on the third party outage in March which impacted on the PSN network and prevented the sending and receiving of external emails.	SD	13.09.2018	Complete
47	57.9	22.05.2018	Quarterly Performance Review	Briefing to the 13 September Committee meeting on the August upgrade to ControlWorks and the new services made available.	DCC	13.09.2018	Complete The DCC will provide an update to the Committee on 13.09.18
48	65.1	22.05.2018	Any risks highlighted in meeting to be communicated to the Audit and Risk Assurance Committee	The reconciliation of accounts and threats to the business from cyber attacks to be noted for the attention of the ARAC.	JN	13.09.2018	Complete Action communicated to relevant BTPA Executive lead in May 2018.
49	5.1	01.03.2018	Policing Plan Group	<i>Action from Policing Plan Group</i> Performance and Delivery Committee to take into account the review of performance gradings for B Division PSPs as part of its terms of reference for 2018-19.	JN	13.09.2018	Complete Terms of Reference and work plan reviewed for 2018/19 meetings. PSPs to be taken into account as part of reporting on quarterly performance exceptions.

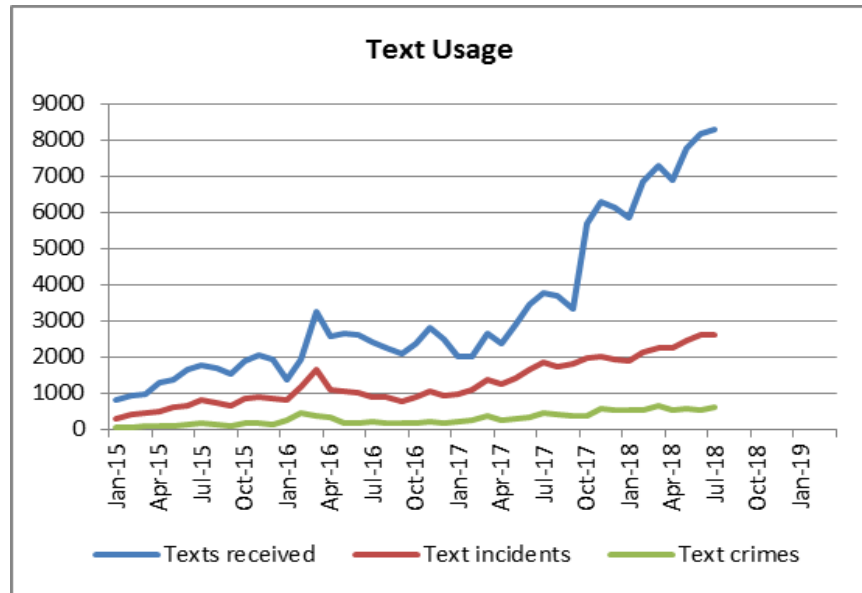
Key:BTP

- DCC - Deputy Chief Constable
- AC - Finance Director
- SD - Director of Capability and Resources

BTPA

- CV - BTPA Chief Executive
- SE - Head of Strategy and Planning
- JN - Analyst

Text messaging service - 61016



Notifiable Crime

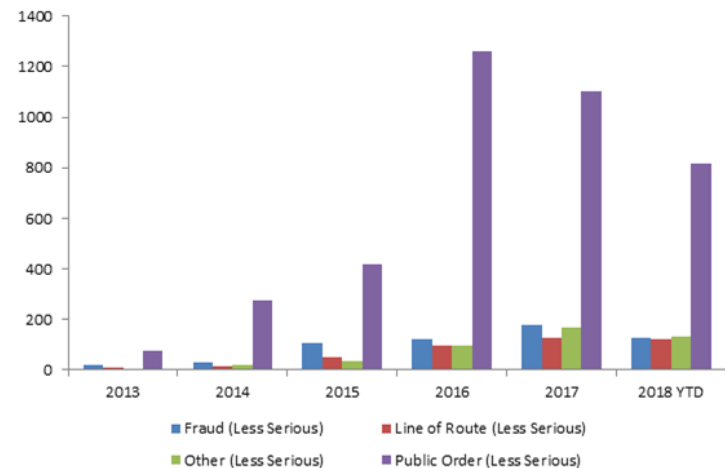
13% of texts received between April 18 – July 18 have resulted in a non notifiable crime (1250 offences)

These will usually consist of public order related offences .

The number of texts received has seen a year on year increase since the start of the program

In July 2018 BTP received over 8000 text messages

Currently approximately 9.5% of texts result in a notifiable crime



Non - Notifiable Crime