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No.	Date	Topic	Action/Paper	Owner	Due Date	Outcome
1	13.10.17	A-Division contribution in plans	Plans for 2018/19 to include the specific contributions to be made by A-Division.	MF/SE	For meeting 3 date TBC	Update for discussion at Item 3
2	13.10.17	A-Division contribution in plans	Force and Executive to consider how best to present the commitments for A-Division in the final published plans	MF/SE	31.03.18	To be discussed after agreement of proposals at meeting 3
3	13.10.17	Commissioning letter	BTPA Executive to draft a commissioning letter from the Group Chairman to the Chief Constable and Chief Executive for the 2018/19 plan development process which sets out the timetable and required inputs/outputs.	SE	ASAP	Complete
4	13.10.17	Commissioning letter	Commissioning letter to be copied to the Chair of the BTPA Strategy and Planning Committee for information.	SE	ASAP	Complete
5	13.07.17	Treatment of Scotland Plans 2018/19 and beyond	Authority Executive to prepare a brief on development and ownership of the next and subsequent policing plans for policing the railways in Scotland division for the lead Member ahead of his meeting	SE	For Member meeting in October	Complete

Key:

MF - Mike Furness Head of Strategic Development, BTPA

SE – Sam Elvy Head of Strategy, Planning and Engagement, BTPA

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