

Item 3 Matters arising

No.	Para	Date	Topic	Action/Paper	Owner	Due Date	Outcome
7	17.0	23.11.17	Strategy measures	The next meeting of the working group should focus on the finalisation of the success measures	DCC/MF/SE	24.05.18	In progress.  Presented at agenda item 4. A further meeting of the Working Group was convened on 09.05.18 to review updated proposals from BTP following discussion of previous draft at Authority meeting 22.03.18
10	32.0	23.11.17	TOM - IT strategy alignment	Committee to review the Force's IT Strategy as part of its work plan for the year ahead.	SE/SD	09.03.18	Closed.  A draft was circulated as a supplement to agenda item 5 of the 9 <sup>th</sup> March meeting.
12	36.0	23.11.17	MTFP and TfL	Mitigation plans to be developed to address any emerging risks in TfL funding/efficiency programme	AC/CV	As needed	Complete. Referred to Audit & Risk Assurance Committee for monitoring.
13	10.0	09.03.18	MTFP re-base	BTPA CEO, Authority Member Andrew Pollins and BTP Interim Finance Director to run through the detail of the MTFP re-base ahead of presentation to the next full Authority meeting	AC/CV/AP	22.03.18	Complete - emerging proposals presented to and agreed by full Authority 22.03.18

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14	21.0	09.03.18	Strategy 2018/21 refinement	<p>For final presentation at the Authority meeting – BTP to refine the following for approval;</p> <ul style="list-style-type: none"> <li>- Vision, mission, values</li> <li>- Four strategic themes</li> <li>- Supporting objectives</li> </ul> <p>Include emerging thoughts on delivery plans and key metrics for discussion</p>	DCC	24.05.18	<p>In progress – updated proposals presented to the Authority meeting 22.03.18. Further amendments recommended taking into account all feedback received by the consultation cut-off date.</p> <p>Updated proposals to be presented to the Committee on 24.05.18 at Agenda Item 4.</p>
15	22.0	09.03.18	Strategy 2018/21 – comms plan	<p>To support final presentation to the full Authority – headlines of a proposed internal/external communication plan to be shared including;</p> <ul style="list-style-type: none"> <li>- audiences</li> <li>- key messages</li> <li>- tactics</li> </ul>	DCC/CV	24.05.18	<p>Following discussion at the Authority 22.03.18 updated proposals included on this agenda at Item 5a for discussion.</p>
16	24.0	09.03.18	Target Operating/BTP2021 Model Outline Business Case	<p>BTP to share proposed wording of Invitation to Tender with Members for advice on specifications</p>	SD/AP	Post 22.03.18	<p>Complete.</p> <p>Following discussion at the Authority the specifics of the ITT have been incorporated into the Procurement Strategy to reflect discussion</p>
17	26.0	09.03.18	Business Case process	<p>BTP to liaise with BTPA lead on business case approvals to establish requirements of Department for Transport and Cabinet Office in addition to internal business case approval process</p>	SD/VT	Post 22.03.18	<p>In progress update provided at Item 6.</p>

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18	32.0	09.03.18	Target Operating Model/BTP2021	A briefing session for Authority members on BTP2021 implementation plan to be convened	CC	22.03.18	Complete - an initial high level overview was presented at Authority meeting 22.03.18
19	33.0	09.03.18	Transformation metrics	The Force to consider developing a suite of key transformation metrics as part of its various change programmes and to further consider reporting on these as part of a scorecard approach to reporting progress	SD	Asap	Complete.  Transformation Metrics submitted and on agenda at agenda item 5a
20	33.0	09.03.18	Transformation metrics	Authority Members to be approached by BTP to share examples of this transformation metrics approach as required	SD	Asap	Complete - As updated at Action 33.0

**Key:**

- **CC - Chief Constable**
- **DCC - Deputy Chief Constable**
- **AC - BTP Interim FD**
- **SD - Director Capability & Resources**
- **MF - Head of Strategy and Performance**
- **CV - BTPA Chief Executive**
- **SE - BTPA Head of Strategy, Planning and Stakeholder Engagement**
- **AP - Andrew Pollins Authority Member**
- **VT - Vicky Tanner BTPA**