

## OFFICIAL

| No | Para | Date       | Topic                           | Action/Paper  | Owner | Due Date        | Outcome  |
|----|------|------------|---------------------------------|---|-------|-----------------|--|
| 1  | 3    | 28/09/2016 | Scottish Devolution             | The BTPA had sought independent advice on the potential challenge from England and Wales operators regarding the use of Police Fund to support the Scottish Government plans. The advice received would be circulated to Members at the appropriate time to allow them to assess risks. | LB    | 26 January 2017 | This information has been received and will be circulated to members by Leigh Bura.  |
| 2  | 10   | 08/12/2016 | Infrastructure Policing Project | DfT had provided Data requested by Perm Secs, to highlight distinctive contribution of BTP. Future discussions expected before Christmas. Letter to be sent to HO Perm Sec to request further update.   | IF    | 26 January 2017 | A letter from the Home Office was received on 19 December confirming that the matter was no longer in the hands of Permanent Secretaries and had now been sent to the Prime Minister for a decision. |
| 3  | 15.1 | 8/12/2016  | Counter-Terrorism               | To provide a 'deep-dive' report to Members on CT issues in January 2017, covering funding issues and opportunities including access to Capital City grant, and risks relating to Northern Hub.  | PC    | 26 January 2017 | The Chief Constable will brief members on proposals to enhance BTP's CT resources outside of London under agenda item 9.   |
| 4  | 15.2 | 08/12/2016 | HMIC Report on Legitimacy       | DCC to ask Ethics Board to consider HMIC's recommendations in relation of Sexual Exploitation cases.  | AH    | 26 January 2017 |  |
| 5  | 22.2 | 08/12/2016 | Efficiency Challenge            | To create a Standing Item on the Agenda to update Members on the Efficiency Challenge   | LY    | 26 January 2017 | Added to the agenda. See agenda item 6.  |
| 6  | 22.4 | 08/12/2016 | Efficiency Portfolio Programme  | Authority Executive to write a formal paper recording the decision around the funding recovery for the portfolio plan, including the future mapped our charging implications  | SN    | 26 January 2017 | See agenda item 6.   |

OFFICIAL

## OFFICIAL

|    |      |            |                                  |  |    |                 |  |
|----|------|------------|----------------------------------|--|----|-----------------|--|
|    |      |            |                                  | Bi-monthly meeting with DfT to pick up formalising the area of extraordinary funding for an event such as the London bombings to bring clarity on where we stand       |    |                 |  |
| 7  | 20.3 | 08/12/2016 | Workforce Survey                 | PSC to consider aspects of the Survey's commissioning, including questions.  | SD | 12 January PSC  | Complete. An update on the 2017 employee survey was discussed at PSC on 12.01.17   |
| 8  | 22.3 | 10/11/2016 | Efficiency Programme – ISP Niche | To set up a working group, which includes new Members starting in January, to review the impact of the introduction of ISP Niche.                                      | CV | 28 March 2017   | The Chief Executive has a meeting with the ICT company arranged. The Group will be established once the new members are announced.   |
| 9  | 47.1 | 08/12/2016 | Joint Risk Register              | Need to attach dates to risks.<br>Need to review risk mitigations where residual risks remain red.<br><br>Include financial quantifications on Strategic risk register | SN | 31 January 2017 | The joint risk register is subject to a full review and will be presented to the Audit and Risk Assurance Committee on 31 January following which it will be circulated to all Authority members out of committee. |
| 10 | 47.2 | 08/12/2016 | Southwest Trains                 | Chief Executive to present Members with options /plan on how the monies will be recovered  | CV | 26 January 2017 | The Chief Executive is liaising with Richard Carter at the DfT.  |
| 11 | 60.1 | 08/12/2016 | Governance Review                | RSM to be approached regarding possibility of further work to assess the post implementation.  | LY | 28 March 2017   | An approach has been made. This has also been discussed internal audit.  |
| 12 | 41.3 | 08/12/2016 | Pension                          | BTP to nominate representatives for the Staff Pension Working Group who are involved in the Staff Revalorisation project, to ensure alignment of objectives.           | SD | 26 January 2017 | Complete. Darren Skinner, Emma Norman and Jodie Townsend attend the Staff Pension Working Group and are involved in the staff  |

OFFICIAL

## OFFICIAL

|    |  |            |                        |   |    |                 |  |
|----|--|------------|------------------------|---|----|-----------------|--|
|    |  |            |                        | To double-check Civil Service pension arrangements in the comparison table as this featured inaccurate pension age.   | SN | 26 January 2017 | revalorisation project.  |
| 13 |  | 10/11/2016 | Cyber Crime            | Presentation to be given to the Authority on Cyber Crime capability.  | PC | 28 March 2017   | This item is to be held to be used as a thematic under the new committee structure once approved.  |
| 14 |  | 10/11/2016 | Devolution and the BTP | The DCC to produce an Action Plan setting out the activities to mitigate risks and seize on opportunities arising from ongoing process of Devolution to City-regions. | AH | 28 March 2017   | In progress: Sam Elvy and the DCC have met and discussed this further. Contact has been made with stakeholders to establish the Stakeholder Working Group. |

**Key:**

CV Charlotte Vitty  
PC Paul Crowther  
AH Adrian Hanstock  
SD Simon Downey  
LY Lucy Yasin  
LB Leigh Bura  
SN Shahida Nasim  
IF Iggi Falcon  
DM Dan Moore (DfT)