

Governance Boundaries		Working Group Proposal	Minutes reference	Action to be taken	Timeframe	Owner	Complete (Y/N)
Key Findings	There is no common view regarding the decision-making of the Authority in relation to operational independence, although it is reflected in the CoG						
	A review of the CoG and a number of policies is overdue						
	Need to clarify accounting officer responsibilities						
	No one in Chief Officer Group with financial qualifications until interim FD						
Key Recommendations	KR16 Develop and agree guidelines on the governance boundaries regarding operational independence, using the Policing Protocol as a reference point.	A revised section has been drafted for the Code of Governance using the Policing Protocol as a reference point. This expands on the previous explanation to improve understanding and clarifies the options available to the Authority where there is disagreement with respect to a course of action that is within the Chief Constable's operational independence.		Meeting with Sir Tom Winsor and Authority Chairman 11/10/16 Comments from Chairman to be received on the revised section. Final draft of revised section to be circulated to the GRWG for approval Revised section to be added to the main body of the Code of Governance	Final revisions to be made to the Code of Governance by 10 November	Lucy Yasin	
Subordinate Recommendations	R2: Develop and agree guidelines regarding the governance boundaries relating to operational independence using the Policing Protocol as a reference point (The Act: S.24). Ensure members, the executive and COG are fully aware of the guidelines.	See above with respect to a revised section. The Chief Constable and Deputy Chief Constable have been included in the drafting process and a legal view taken. A communications strategy for the revised governance has been developed to cover the immediate need and future needs.		Communications Strategy to be developed	Comms Strategy by 10 November	Anthony Walker	
	R23: Guidelines regarding Operational Independence (See Consideration 1) will help avoid areas of duplication between the exec and the Force leadership.	The revised guidelines will ensure a clearer understanding in this area which will reduce any perceived or actual duplication. Members will have clarity on what they can do in the event there is a disconnect between the view of the Authority and that of the Chief Constable in respect of matters within his operational independence		Revised section to be complete and introduced in to the new Code of Governance which is to commence on 1 April 2017	01-Apr-17	Lucy Yasin	
	R26: Update Code of Governance to include the demarcation between BTPA Treasurer and BTP Finance Director, should it become permanent.	The interim Force Finance Director to remain in place until April 2018. The Code of Governance to be updated to reflect this.		The following sections of the Code to be amended: Force FD to be added to the executive roles section in the main body Annex 4 - Financial Management to be revised	01/02/2017	Charlotte Vitty	
	R27: Review Additional Accounting Officer Memorandum in context of comparators for opportunities to improve clarity.	Recommendation accepted and comparator memorandums to be reviewed		Comparator memorandums to be identified and reviewed Proposed revisions to be shared with the Chief Executive and Chief Constable for comment Final proposals to be sent to the DfT for approval	25/10/2016 31/10/16 14/11/16	Harriet Andrews	