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| **Report to:** | Performance Review Committee |
| **Agenda item:** | 8.2 |
| **Date:** | 19 May 2017 |
| **Subject:** | Committee Closedown Report |
| **Sponsor:** | Chair |
| **Author:** | Sam Elvy |
| **For:** | Information and Discussion |

## 1.    Purpose of paper

1.1    This paper captures the oversight areas covered by the committee and where they will be transferred.  It also covers the statutory responsibilities of the Performance Review Committee (PRC) to ensure continuation under the new Authority structure.

## 2.    Background

2.1    The Authority reviewed its committee structure following a major governance review and has approved a new streamlined and integrated structure to ensure that performance and delivery in all areas is aligned and overseen by one committee. The work of the Performance Review Committee will therefore be largely subsumed by the new Performance and Delivery Committee.

## 3.    Transition

3.1    The PRC terms of reference are included in the table below along with the proposed future arrangements, the new Performance and Delivery Committee will want to take a view about which of the following items form part of regular reporting and which will be raised only by exception when advised by the Force and/or the Executive team:

| Terms of reference | Future arrangements | Items of particular note |
|---|---|---|
| 1. To assess crime and incident audit activity (NCRS and NSIR compliance) | Performance and Delivery Committee | |
| 2. To review Performance against Policing Plan targets and strategic objectives at a national and sub-divisional level | Performance and Delivery Committee / Strategy and Planning Committee / Portfolio leads for Sub-Divisions / Territorial policing | New approach to performance management, based around the updated performance framework and policing plan. New strategy being developed for 2018. |
| 3. To monitor performance against other crime and incident group indicators including • Crime/incident trends by type • Crime/incident rates per million passenger journeys • Detections/other outcomes • The above by rail operator (passenger, freight and Network Rail) | Performance Delivery Committee, Portfolio leads for Sub-Divisions / Territorial policing | |
| 4. Comparison of BTP's quarterly crime data against the quarterly Office for National Statistics (ONS) Crime Statistics and Crime Survey for England Wales and Recorded Crime in Scotland. | Performance and Delivery Committee | |
| 5. To monitor trends in BTP's use of force including (but not exclusive to); • Deployments of firearms and Taser, police dogs, capTor spray, batons, handcuffs, physical restraints, Stop & Search | Performance and Delivery Committee | Full reporting from BTP Use of Force Board not received by PRC to date. |
| 6. To monitor Stop & Search usage (all powers) and proportionality and compliance with Best Use of Stop and Search Scheme (BUSSS) | Performance and Delivery Committee | |
| 7. To monitor performance in relation to criminal justice functions including; • Charging and use of police led prosecutions • Case preparation and file quality and impact of evidence review gateway • CPS interface including rates effective trials, court attrition, cracked or ineffective cases • Offender management including initial arrest & bail, bail return, wanted for questioning/on warrant/locate and trace/report for summons • Victim and witness care (Victims' Code and Witness Charter compliance) | Performance and Delivery Committee | The correct use and administration of out of court disposals. |

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| 8. To monitor BTP's capability with regard to the Strategic Policing Requirements including the outlined national threats;<br>• Terrorism<br>• Serious and organised crime<br>• Cyber security<br>• Public order<br>• Civil emergencies<br>• Child sexual abuse (and wider safeguarding) | Performance and Delivery Committee<br><br>Portfolio leads for CT / Major, serious and organised crime / Civil contingencies / Safeguarding | |
| 9. To monitor BTPs contact management performance<br>• Calls for service - by all methods including telephone and social media in order to understand;<br>• Calls answered within force target times<br>• Volumes - analysis of proportion requiring immediate/priority response<br>• Response/attendance times (by category) and compared with other forces<br>• Numbers of complaints arising | Performance and Delivery Committee<br><br>Portfolio lead for Contact management | |
| 10. To review performance in relation to staff, passenger and wider stakeholder confidence as monitored via the rail staff survey, the National Rail Passenger Survey, TfL Customer Survey, BTP rail staff survey and consultation with key statutory stakeholders | Performance and Delivery Committee<br><br>Portfolio leads for Sub-Divisions / Territorial policing / Local stakeholder engagement | |
| 11. To scrutinise the delivery of the 'operational delivery' strand of BTP's Equality, Diversity & Human Rights (EDHR) Strategy | Performance and Delivery Committee | Timeliness of year end reporting.<br><br>Availability of complete operational EDHR data.<br><br>Progress around the operational delivery strand of the BTP's EDHR Strategy. |
| 12. To assess significant issues emerging from BTP's organisational KPIs (KPIs under review by BTP) | Performance and Delivery Committee | |
| 13. Fulfilment of any additional statutory obligations arising in year<br>• Safeguarding strategy development and implementation | Performance and Delivery Committee | |
| 14. Review operational business change (including Target Operating Model) strands not covered elsewhere | Performance and Delivery Committee / Audit and Risk Assurance Committee | |

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| 15. Monitor delivery against any relevant HMIC improvement plans as they arise | Audit and Risk Assurance Committee | |
| 16. Conduct a programme of thematic reviews as set out in the annual work plan (including around the transformation strands, elements of the Strategic Policing Requirement, and other operational themes) | Performance and Delivery Committee | |
| 17. Review reporting products for external audiences (i.e. the annual report and accounts, industry/Transport Focus reports) | Strategy and Planning Committee (re planning messages)<br><br>Performance and Delivery Committee (re delivery messages)<br><br>Portfolio lead for stakeholder communications | |

4.1 The other work of the committee will be picked up by the members who hold the relevant portfolio as indicated in the table above.

4.2 Any outstanding actions and legacy issues to be transferred within the new structure or through portfolio working as appropriate and as indicated above.

## 5. Recommendations

5.1 The Committee approve the proposed arrangements in the table at 3.1.