

No.	Para	Date	Topic	Action/Paper	Owner	Due Date	Outcome
18	6.1	17.01.2017	03/2017 Matters arising	BTPA Executive to recommend that the Authority's People and Standards Committee receive the action for BTP to confirm whether it has a modern slavery employment policy.	SE	31.03.2017	Complete.
19	6.2	17.01.2017	03/2017 Matters arising	BTP to circulate the Equality and Inclusion Annual Report, once published, to PRC Members out of Committee.	BB	31.01.2017	Complete.  The 2015/16 E&I report was circulated to BTPA on 05.05.17.
20	21.1	17.01.2017	04/2017 Q3 Performance Report (including BTP Dashboard)	BTP to produce a report around the night time economy, perhaps using Leeds as a case study, to identify the level of demand on BTP resources, and the Pennine Sub-Division Commander to provide an overview to PRC.	DCC	19.05.2017	Complete.  Presentation included at Agenda Item 4.
21	21.2	17.01.2017	04/2017 Q3 Performance Report (including BTP Dashboard)	BTP to add normalised crime figures to the performance dashboard.	VP	19.05.2017	Complete.  Data added to dashboard.
22	21.3	17.01.2017	04/2017 Q3 Performance Report (including BTP Dashboard)	BTPA Executive to review the BTP operational risk register to ensure that the PRC work plan is aligned.	SE	19.05.2017	Action for the Performance and Delivery Committee which will replace PRC.
23	28.1	17.01.2017	05/2017 Diversity and Inclusion update	Update on hate crimes against rail staff to be provided at the 2017/18 Q2 PRC meeting.	BB	19.05.2017	Action for Q2, to be carried over to the Performance and Delivery Committee.
24	41.1	17.01.2017	06/2017 Update on matters emerging from annual audit plan 2016 - Timeliness of crime recording on Niche	A review into the implementation of Niche to be completed for the Audit Committee, before going to the full Authority. Review to include details on cost, business benefits, any long term impacts resulting from a short term decision to spend less, risks identified and how they were mitigated, and lessons learned for future projects.	CV		In progress.  BTPA Chief Executive leading on this action. To be discussed for the TORs for the Audit and Risk Assurance Committee.

25	41.2	17.01.2017	06/2017 Update on matters emerging from annual audit plan 2016 - Timeliness of crime recording on Niche	BTPA Interim Chief Executive and Superintendent Jones to continue discussions around the impact on the Cost Apportionment Model from the removal of non-notifiable non-entity based offences from Niche and the criming of these offences on ControlWorks.	SJ / CV		Discussions ongoing.  BTPA Chief Executive to provide an update in the meeting.
26	49.1	17.01.2017	07/2017 Use of police led prosecutions	Update on BTP's use of out of court disposals to be provided to a future PRC meeting.	DCC / SE	TBC	Action to be carried over to the Performance and Delivery Committee.
27	52.1	17.01.2017	08/2017 Scoping discussion for thematic reports at meeting 4: SPR themes: Civil emergencies - Serious and organised crime - BTP profile and response	Thematic on BTP's approach to civil emergencies to be provided at the Q4 PRC meeting. An update around serious and organised crime to be included in the performance report.	DCC	19.05.2017	Due to pressures on the agenda, an update around serious and organised crime to be taken at Agenda Item 7, to replace the Civil Emergencies agenda item, which will be carried over to the Performance and Delivery Committee.
28	55.1	17.01.2017	10/2017 Discussion on item for next meeting - reporting proposals/ requirements for new performance model	BTPA Executive to work with BTP to develop a draft quarterly performance report for the 2017/18 performance framework.	SE / MF	19.05.2017	Complete.  Sample report included at Agenda Item 8.2.

**Key:**

- **DCC - Deputy Chief Constable**
- **SJ - Superintendent Simon Jones**
- **MF - Head of Strategy and Performance**
- **VP - Head of Performance and Analysis**
- **BB - BTP Diversity and Inclusion Manager**
- **CV - BTPA Chief Executive**
- **SE - BTPA Strategy and Performance Manager**