

No.	Para.	Date	Topic	Action/Paper	Owner	Due Date	Outcome
2	4	14.10.2016	Communication timetable	Develop timetable in TORs paper to produce a comprehensive communication plan	SE / AW	02.12.2016	Complete
3	5	14.10.2016	Policing Plan process letter	Letter from BTPA Chairman signalling policing plan process to stakeholders.	SE	02.12.2016	Complete
	9.1	02.12.2016	Proposals for 2017-18 Policing Plan	BTPA Executive to update the Policing Plan process letters from the BTPA Chairman and the Group Chair to take into account the revised dates for the Policing Plan consultation and the next Policing Plan Group meeting.	SE	22.02.2017	Complete
5	6	14.10.2016	Commissioning letter	Commissioning letter from Group Chair to Chief Constable setting out approach to develop the plans, inputs required from BTP and BTPA and timescales	DC (SE)	02.12.2016	Complete
	9.1	02.12.2016	Proposals for 2017-18 Policing Plan	BTPA Executive to update the Policing Plan process letters from the BTPA Chairman and the Group Chair to take into account the revised dates for the Policing Plan consultation and the next Policing Plan Group meeting.	SE	22.02.2017	Complete
15	9.2	02.12.2016	Proposals for 2017-18 Policing Plan	Mr Matthews's availability for the D Division stakeholder dinner to be confirmed. Attendee list to be communicated to Mr Matthews.	SE	22.02.2017	Complete Arrangements still to be confirmed. Mr Matthews to be included on the list of invitees and be informed of the details once confirmed.
16	32.1	02.12.2016	Update on progress with 2017-18 Policing Plan	BTPA Executive to develop communications messages around the transition away from the 2013-19 strategic objectives.	DCC / SE / AW	22.02.2017	Ongoing Messages to be developed for full Authority meeting on 28 March 2016.
17	32.2	02.12.2016	Update on progress with 2017-18 Policing Plan	Performance Framework to be refined to communicate the national and local Policing Plan commitments.	DCC	16.01.2017	Complete

18	38.1	02.12.2016	Agreed next steps	Policing Plan Group report to 8 December Authority meeting to provide a briefing on the performance framework and proposals for the 2017-18 Policing Plan, and to request Authority approval for moving away from the 2013-19 strategic objectives.	SE	08.12.2016	Complete Report went to 8 December Authority meeting, at Agenda Item 11.
19	38.2	02.12.2016	Agreed next steps	BTPA Executive to revise the consultation and meeting dates in the Policing Plan timetable in order to allow more time for the proposed plans to be developed prior to consultation.	SE / JN	03.02.2017	Complete Meeting date moved to 1 March 2017
20	38.3	02.12.2016	Agreed next steps	BTPA Executive to brief the Policing Plan Group Chair and BTPA Chairman prior to 8 December Authority meeting on the performance framework and proposal to move away from the 2013-19 strategic objectives.	SE	08.12.2016	Complete

Key:

DCC - Deputy Chief Constable

SE - BTPA Strategy and Performance Manager

JN - BTPA Performance Analyst

AW -BTPA Communications Manager