



**BRITISH
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Report to: Finance Committee
Agenda item: 4
Date: 24 July 2015
Subject: Revenue Budget and Capital Programme 2015/16
Monitoring and Forecast report – Period 03/Q1
Sponsor: Director of Capability & Resources
Author: Head of Finance & Procurement
For: Information

1 PURPOSE OF PAPER

- 1.1 This report provides the monitoring and forecast position for the 2015-16 Revenue and Capital Programme as at Period 03.
- 1.2 Appendices A and B set out the position on the Revenue budget for the British Transport Police (BTP) and show the forecast outturn position to be an over spend of £533k or 0.2% over the approved net budget of £264.88m.
- 1.3 Appendix C sets out the position for each scheme in the Capital programme as at Period 03. Overall, the 2015-16 Capital Programme is forecast to spend close to budget, forecasting an under spend of £62k or 0.3% of the £19.1m Budget. This follows a detailed Capital Programme review in the middle of June.
- 1.4 Appendix D shows the Budgeted Workforce Target (BWT) and the actual numbers in post as at Period 03 for Divisions and FHQ Departments. The Force was 303 FTEs or 5.9% below the overall BWT of 5,106 FTEs as at Period 03. These broadly correspond to the Workforce Planning figures which are monitored on a weekly basis. Any variance is due to profiling.
- 1.5 An update is also provided on Cash Flow, Risk & Opportunities, and Contract Management.

2 REVENUE BUDGET

- 2.1 The year to date position at Period 3 shows an over spend of £1.56m compared to the reset budget for net expenditure of £45.41m. The year end forecast as at Period 3 shows an overall over spend of £533k or 0.2% against the annual budget. The Chief Constable is reviewing a range of control measures in the light of other risks and opportunities, to deliver the final outturn to target.
- 2.2 A paper outlining the reconciliation between the original approved budget and the revised 15-16 Revenue Budget has been completed during the Period, detailing the budget movements to date to reflect current operational activity. The recommendation of that paper was to use the revised budget as the reference point for variance analysis on monitoring and forecast reporting going forward. The budget figures in Appendices A and B in this report reflect the revised budget to date.



2.3 Appendix A sets out the year to date and forecast position by FHQ and Territorial Divisions against original Budget. Table 1 below provides variance analysis by FHQ Departments and Territorial Divisions for year to date and outturn forecast variances over + / - 5%, or above £500k.

TABLE 1 - YTD & OUTTURN FORECAST VARIANCE ANALYSIS BY DIVISIONS AND FHQ DEPARTMENTS ABOVE +/- 5% OR OVER +/- £500K - PERIOD 3 2015-16		£000	%
DEPUTY CHIEF CONSTABLE COMMAND		84	5.6
CORPORATE RESOURCES	Corporate Finance (Adverse Variance £481k)	-866	-10.9
	Corporate Services (Adverse Variance £260k)		
	Information Management (Adverse Variance £158k)		
NATIONAL JUSTICE DIRECTORATE		-174	-142.7



2.4 Appendix B sets out the year to date monitoring and forecast revenue position by expenditure and income categories. Below Table 2 provides analysis by Expenditure and Income categories on year to date and forecast variance above + / - 5%, or over £500k.

TABLE 2 - EXPLANATION OF YTD AND FORECAST VARIANCE ON EXPENSE & INCOME CATEGORIES P3 2015-16 WITH VARIANCE ABOVE +/- 5% OR OVER +/- £500K		YTD Variance '£000	YTD Var %	Forecast Variance '£000	t Variance e %
POLICE OFFICER PAY	The YTD position is below 5% at £61k adverse (0.2%), but the forecast variance is £580k above budget. £277k of this needs to be grossed up against income (Secondments), and will be rectified in Period 4. The remaining is a combination of police officer pay overspent in B and C Divisions (£68k and £56k respectively) and the budget deficit on the 15-16 employers' pension contributions on police officer pay (£236k).			-580	-0.4
POLICE OFFICER OVERTIME	Police Officer Overtime YTD overspent is concentrated in B Division (£137.5k), C Division (£53k), and at FHQ in Specialist Operations CTSU (£82k), Crime and Investigations (£9k), L&D (£11k), National Justice Directorate (£4.5k), reduced by an underspent in D Division (£10k). Police Officer Overtime is forecast to outturn at £133k above budget for the year.	-296	-24.1		
PCSO PAY	PCSO Vacancies - underspend in B and C Divisions (£148k and £25k respectively), set off against overspent at FHQ £13k (DCC Command and CCTV - Crime & Investigations). PCSO pay is forecast to outturn £693k by the end of the year (mainly B Division).	160	8.8	693	6.8
PCSO OVERTIME	PCSO Overtime derives from operational activity in B Division, showing a small overspent of £3k, against a B Division YTD budget of £25k, so even though the % variance is over 5%, the variance is not considered material.	-3	-9.1		
POLICE STAFF PAY	The YTD position is below 5% at £389k Adverse (3.9%). The forecast variance is 534k below budget, reflecting mainly staff vacancies in Contact Centres (£211k), DCC Command (£70k), Crime & Investigations (£192k), Technology (£181k), Finance & Procurement (£87k), Information Management (£72k), set against a forecast overspend in B Division (£286k).			534	0.9
POLICE STAFF OVERTIME	Police Staff Overtime YTD overspent is concentrated in Contact Centres (£69k), Crime and Investigations (£20k), Information Management (£14k) (some related to Op Canberra, Disclosure Barring Service, and Disclosure Unit), Technology (£7k), People & Development (L&D and HR Operations) (£14k), Corporate Services (£9k), DCC Command (£15k), C Division (£10.6k), set off against favourable variance in B Division (£32k). The YTD position is mirrored in the outturn forecast position at £437k above budget.	-130	-80.9	-437	-59.8
PREMISES	The majority of the YTD variance (£269k) in the Premises line relates to the building currently occupied at Camden Road. The adverse variance is broken down to service charges (£78k), building rental (£132k), and business rates (£57k). In addition, £48k of premises cost at FHQ relates to Op Canberra service charge on document storage, and at B Division there is an overspent of £76k related to Op Canberra. The remaining comes from overspends in B Division (£67k), C Division (£15.5k), and D Division (£10k).	-487	-16.0		
TRAVEL & HOTELS	Relates to a YTD overspent in the Premises cost category for the building currently occupied at Camden Road. The adverse variance is broken down to service charges (£85k), building rental £132k, and business rates £57k.	29	10.6		
SUPPLIES & SERVICES	See Supplies & Services analysis below	-228	-10.8		
CAPITAL CHARGES	The £281k YTD over-spent reflects a higher depreciation charge in the year for DfT funded assets. The outturn is forecast to be £331.5k above the £9.4m at £9.7m.	-281	-16.4		
		-1,236.00		790.00	



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2.5 Analysis of the Supplies & Services category is provided in the Table below, with commentary on the lines contributing the most to the variance.

P3 YTD SUPPLIES & SERVICES ANALYSIS		Budget	Actuals	Variance
Acc C Hier2 L5	L5 Name			
ADVAC	ADVERTISING FOR VACANCIES	20,653.83	18,398.92	2,254.91
CIVTRAIN	SUPPORT STAFF TRAINING COSTS	10,522.24	6,119.14	4,403.10
CLTOTH	CLOTHING AND OTHER	112,365.11	231,655.33	-119,290.22
CMPCLAIM	COMPENSATIONS CLAIMS	52,417.19	16,678.76	35,738.43
CONSLT	CONSULTANTS FEES	41,168.48	15,848.14	25,320.34
DOGS	DOGS	25,237.73	16,650.27	8,587.46
EMPWBG	EMPLOYEE WELLBEING	313,726.66	295,210.62	18,516.04
FORENSIC	FORENSIC COSTS	114,100.36	85,715.49	28,384.87
HMRCIVAT	HMRC INPUT VAT CHARGE/(REBATE)	-27,500.00	0.00	-27,500.00
IDPARADE	I D PARADE COSTS	6,525.71	914.65	5,611.06
INSUR	INSURANCE COSTS	114,857.58	125,482.68	-10,625.10
LEGAL	LEGAL COSTS	50,070.90	51,698.72	-1,627.82
MEDIMARK	LIBRARY, MEDIA & MARKETING	37,427.08	76,924.22	-39,497.14
OTHERSUP	OTHER SUPPLIES AND SERVICES	311,357.05	370,619.75	-59,262.70
POLEQPT	POLICE EQUIPMENT	84,958.34	43,443.07	41,515.27
POLSURG	POLICE SURGEON FEES	104,818.39	165,010.42	-60,192.03
POLTRAIN	POLICE TRAINING COSTS	761.37	540.00	221.37
PPS	POSTAGE, PRINTING, STATIONERY	162,750.62	216,830.05	-54,079.43
RECRUIT	RECRUITMENT COSTS	-596.86	5,343.68	-5,940.54
RECTRAIN	RECRUIT TRAINING COSTS	242,533.60	245,833.60	-3,300.00
TfL Supplies & Services	TfL Supplies & Services	328,000.00	345,000.00	-17,000.00
P3 YTD SUPPLIES & SERVICES TOTAL		2,106,155.38	2,333,917.51	-227,762.13

TABLE 3 - EXPLANATION OF YTD SUPPLIES & SERVICES PERIOD 3 2015-16		£000
CLOTHING AND OTHER	Purchase uniforms and management fee costs above budget - £60k relates to the additional police officers at CTSU - Specialist Operations, £27k from Territorial Divisions, Corporate Services £8k, costs related to Body Worn Video £9k, Crime £4k, People & De	-119.29
OTHER SUPPLIES AND SERVICES	£18k relates to recruitment and training activity, £7k relates to maintenance costs in Corporate Services, equipment purchase in Technology (£5k) and CCTV / SSU (£15k), interpreters' fees and Intelligence gathering - Professional Standards (£22k).	-59.26
POLICE SURGEON FEES	Relates to operational medical fees at the Custody suites	-60.19
POSTAGE, PRINTING, STATIONERY	Postage, printing and stationery costs in Corporate Services, Recruitment Assessment Centres, External Training, on Diversity, SDD and Media & Marketing, and B Division. The use of restricted secure mail as a result of improved information management procedures and recruitment activity resulted in higher PPS costs than budgeted.	-54.08
		-292.82



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3 CAPITAL PROGRAMME

3.1 Table 4 below shows the Capital Programme in summary and appendix C shows the detailed programme by individual scheme.

Table 4 – 2015-16 Capital Programme as at Period 03

TABLE 1 - BTP CAPITAL PROGRAMME 2015-2019													
WORK STREAMS	DEPARTMENT	IN-YEAR 2015-16				YTD P3 2015-16					FUTURE FINANCIAL YEARS		
		2015/16 Approved Budget as per MTFP and CC Delegation Letter	2015/16 Revised Budget 16.06.2015 Review	2015/16 Variance Revised from Approved Budget	2015/16 FY Forecast	P3 YTD 15-16 Budget	Period 3 15-16 Ledger Actuals	P3 YTD Var	Period 3 15-16 Unreceipted Value	P3 15-16 Ledger & Unreceipted Value	2016/17 Approved Budget	2017/18 Approved Budget	2018/19 Approved Budget
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
1	ESTATES PROGRAMME	1,855	3,023	(1,168)	3,023	285	282	3	307	589	870	1,725	2,400
2	INFORMATION TECHNOLOGY BAU	1,502	2,156	(654)	2,156	210	163	47	617	780	1,257	1,207	1,207
3	INFORMATION TECHNOLOGY PROGRAMME	1,573	1,407	166	1,407	284	83	201	839	922	94	94	94
4	INFORMATION MANAGEMENT PROGRAMME (IMP)	3,650	1,900	1,750	1,900	0	0	0	0	0	4,500	2,650	1,800
5	INTEGRATED SYSTEMS PROGRAMME (ISP) & MOBILE SOLUTION	8,490	8,540	(50)	8,540	350	444	(94)	31	475	1,450	0	660
6	FLEET	1,773	1,698	75	1,698	0	(0)	0	1	1	2,675	2,675	2,675
7	OTHER	212	314	(102)	314	0.0	164	(164)	52	216	1,875	2,525	0
8	AVAILABLE TO BE ALLOCATED	45	0	45	0	0	0	0	0	0	0	0	0
TOTAL BTP FUNDED CAPITAL PROGRAMME		19,100	19,038	62	19,038	1,129	1,137	-8	1,846	2,983	12,721	10,876	8,836
CONTINGENCY		0	500	(500)	0	0	0	0	0	0	500	500	500
TOTAL BTP FUNDED CAPITAL PROGRAMME		19,100	19,538	(438)	19,038	0	0	0	0	0	13,221	11,376	9,336
DEPARTMENTAL EXPENDITURE LIMIT		18,200	18,200	0	18,200	0	0	0	0	0	11,200	11,200	11,200
DRAWDOWN FROM REVENUE RESERVE		900	900	0	900	0	0	0	0	0	0	0	0
TOTAL DEL & DRAWDOWN FROM RESERVE		19,100	19,100	0	19,100	0	0	0	0	0	11,200	11,200	11,200
Over / (Under DEL & Reserve Drawdown)		0	438	(438)	(62)	0	0	0	0	0	2,021	176	(1,864)

3.2.1 The current placeholder value for the schemes identified in the 2015-16 Capital Programme currently stands at £19.04m plus a £500k for Contingency. A detailed review of the Capital Programme has taken place in the 3rd week of June (16.06.15), where the relevant budget holders were invited to provide an update on scheme progress and rebalance the programme within budget and delivery expectations. The programme is forecast to spend £62k below the £19.1m approved budget.

3.2.2 As at Period 3, £1,129k has been either spent or accrued, with most of this representing spend on schemes started in the last financial year, along with a commitment of £1,846k, which represents purchase order value (commitment) raised for services / products not yet received.

3.2.3 The depreciation charge for this financial year for DfT funded assets is forecast to be £9.7m, and is broken down to £8.9m on depreciation on DfT funded assets already in the Fixed Assets Register (FAR), plus an estimated £0.8m depreciation for DfT funded assets to go into the Fixed Assets Register in 2015-16 as a result of this year's Capital Programme. All schemes in the above Capital Programme are deemed to be DfT funded as per the Departmental Expenditure Limit (DEL). The depreciation for externally funded assets (i.e. non DfT funded), set to be £2.1m for this financial year, is not included in the Appendices A and B as disclosed in the Period 2 report.

3.2.4 Work is currently underway in the Fixed Assets Register module in e-fins to allow the system to distinguish between external and internal depreciation for reporting purposes.



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4 BTP BUDGETED WORKFORCE TARGET AND ACTUALS IN POST

- 4.1 Appendix D shows the Budgeted Workforce Target and Actuals in post position for the Force at Period 3. BTP was 303 FTEs or 5.9% below the overall BWT of 5,106 FTEs. (Police Officers – 85 FTEs below BWT or 2.8%, Police Staff – 169 FTEs below BWT or 10.0%, PCSOs – 49 FTEs below BWT or 13.2%). The Workforce Planning figures, which are updated on an ongoing basis, broadly correspond with the budgeted workforce target and actuals at Period 3, with the understanding that these are a position at that particular point in time.

5 CASH FLOW

- 5.1 BTP has now established a process of weekly cash flow monitoring and 4 weekly variance analysis where the variance is greater than £500k. The table below shows the summary report as at week 12 of Period 4 with all major variances analysed. We will continue to review, monitor and refine the process throughout the year.

Variance Analysis	£000 Notes
Last week's forecast	12,474
Reconciling items	
Income	0
Payroll	-351 Timing related to forecast in increase in number of staff
Other Income	299 A proportion of last year's expenditure received
Expenses	-392 Timing related to 3rd party salary pending income from B Division
Capex	-414 Timing difference as a result of Forecasting assumptions to be reviewed and revised via capital reporting
This week's forecast	11,615

- 5.2 Currently there is a small difference between the Cash balance we are forecasting and the actual balance received of around £20k which masks some large variations as a result of changes in forecast. We will continue to review our assumptions on a periodic basis.

6 RISKS AND OPPORTUNITIES

- 6.1 Force risks and opportunities present overall £2.4m of pressure. This is a combination of £4.1m of risks and £1.7m of opportunities:
- 1) £2.7m pressure from changes in MTFP assumptions in operational profile (CTSUs), operation demand (Op Evolve) and workforce recruitment with roots in growth / transformation.
 - 2) £1.4m pressure from demands linked to deficiencies in Governance / key capabilities.
 - 3) £1.7m of opportunities – a combination of anticipated under-spends, savings, and the apportionment of costs arising from Night Tube.



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7 IN-YEAR BUDGET MOVEMENTS

7.1 A detailed reconciliation of in-year revenue budget movements has been conducted this period which forms part of a separate paper. In the following periods, the pay award for Police Staff on July 1st will take place. In September the equivalent Pay award for Officers will take place. The adjustments to the budgets will be made accordingly.

8 CONTRACT OVERVIEW

8.1 Key contracts being tendered at present are:

- The National Force Wide Facilities Management Contract. The project team has been stood up, route to market identified via the Crown Commercial Services soon to be launched Facilities Management RM1054 Framework. Procurement of specialist FM Consultancy is currently being procured via the RM948 Property Professional Services Framework. Time frames are being drafted at the moment and papers will be submitted to FEB / COG on a regular basis. Stakeholder meetings will be held, including those at each level of governance. A spectrum of potential solutions will be explored from a global national provider through regional solutions.
- Occupational Health. A tender is being held for a new occupational health provider, a 4-year contract with 1 year extension option, held via the ESPO Pro five Framework for Occupational Health service provision. The procurement is for occupational health services, new recruit medicals, immunisations and short term sickness management.
- NHS England Joint provision of custody healthcare, collaborative procurement between NHS England, City of London Police and BTP for a 4-year contract, circa £2.6M over life of the contract. Required for November 2015 however NHS England are leading on the procurement and there is some concern it will not be delivered on time, existing contract has been extended by 1 year to cover this, it includes a termination of convenience clause allowing BTP to break the contract with one month's written notice, allowing BTP continuation of service and flexibility.
- OJEU tender currently being held for Motor and Liability insurance in conjunction with BTP's Insurance and Risk manager and Jardine Lloyd Thompson Insurance Brokerage. Tender close is the 13th of July 2015, Policy to be live for the 31st of October 2015. The current policies were collaboratively let by SEERPIC however the other Forces involved had an inferior claims history which would have negatively impacted on the BTP premium. Nicola Lines of the BTP Insurance and Risk team sought BTPA authority to leave SEERPIC and hold BTP's own tender process. Approval for an OJEU tender has been granted by CCS via the DfT.



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9 Management Accounts to Financial Accounts Reconciliation at Period 3

9.1 As part of Quarter 1 (Period 3) reporting, a detailed reconciliation has been conducted between the year to date actual (£46,970k in Appendices A and B) and the Trial Balance as at end of Period 3.

	£
YTD P3 Balance as per Appendix A & B (Finance Reviews)	46,970,150.13
Less: London Underground figures at P3 (Source: SAP)	-7,817,000.00
Add: External Depreciation adjusted out for Management Account Purposes	564,269.17
Add: BTPA Authority	315,357.16
Add: London Underground e-fins	64,524.74
Add: PSA Income	-46,625,383.61
Add: Bal Sheet (Income on Externally funded Additions)	
EF MB EBURY BRIDGE CCTV PHASE 4	-307,099.99
EF TFL FUNDED VEHICLE	27,798.12
EF TFL FUNDED VEHICLE	27,798.12
As per adjusted Trial Balance at P3 (including Historical Journals) *	-6,779,586.16
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* Unadjusted Trial Balance at Period 3	-7,250,860.24
Historical Journals (see 2nd tab)	471,274.08
Adjusted Trial Balance at P3	-6,779,586.16

10 RECOMMENDATION

10.1 It is recommended that the monitoring and forecast position for the BTP Revenue and Capital Programme is noted as at Period 03/Q1.



APPENDIX A – PERIOD 03 2015-16 REVENUE SUMMARY POSITION BY DIVISION

British Transport Police - Monitoring and Forecast Position for 15-16 Revenue Budget (Appendix A - Objective Budget)		YTD P3 2015-16				FY 2015-16			
		Reset Budget	Year to Date	Variance to Reset Budget	% Var on Reset Budget	Reset Budget	Forecast	Forecast Variance on Reset Budget	For Var over Reset Budget
		£'000	£'000	£'000	%	£'000	£'000	£'000	%
FHQ Division									
1	Deputy Chief Constable Command	1,512	1,428	84	5.6	8,171	8,159	12	0.1
2	Corporate Resources	7,958	8,824	(866)	-10.9	46,548	47,304	(756)	-1.6
3	Specialist Operations	2,084	2,161	(77)	-3.7	12,470	12,470	0	0.0
4	Contact Management	1,950	1,993	(44)	-2.3	10,966	10,926	40	0.4
5	Crime / Investigations	3,092	2,951	140	4.5	16,915	16,785	130	0.8
6	National Justice Directorate	122	295	(174)	-142.7	765	765	(0)	0.0
7	Accelerated Information Strategy	213	214	(1)	-0.5	930	900	30	3.3
Total - FHQ Division:		16,930	17,866	(937)	-5.5	96,765	97,307	(544)	-0.6
Territorial Divisions									
9a	Division B - TOC funded	8,543	8,842	(298)	-3.5	46,359	46,351	9	0.0
9b	Division B - TfL Funded	7,732	7,817	(85)	-1.1	56,540	56,540	0	0.0
Total - B Division		16,275	16,659	(383)	-2.4	102,899	102,891	9	0.0
10	Division C	10,103	10,287	(185)	-1.8	54,829	54,828	2	0.0
11	Division D	2,102	2,158	(56)	-2.7	11,980	11,980	0	0.0
Total - C & D Divisions:		12,205	12,445	(240)	-2.0	66,809	66,807	2	0.0
Total Net BTP		45,410	46,970	(1,560)	-3.4	266,473	267,006	(533)	(0.2)
Contribution from cash draw down		0	0	0	0.0	(1,593)	(1,593)	0	0
Total Net BTP (inc. release of reserves)		45,410	46,970	(1,560)	-3.4	264,880	265,413	(533)	(0.2)



APPENDIX B – PERIOD 02 2015-16 REVENUE POSITION BY INCOME & EXPENDITURE

British Transport Police - Monitoring and Forecast Position for 15-16 Revenue Budget (Appendix B - Subjective Budget)		YTD P3 2015-16				FY 2015-16			
		Reset Budget Total	Year to Date	YTD Variance on Reset Budget	YTD Var Rev Budget %	Reset Budget	Forecast	Forecast Variance over Reset Budget	For Var over Rev Budget
		£'000	£'000	£'000	%	£'000	£'000	£'000	%
Expenditure									
Staff Costs									
1	Police Officer Pay	27,279	27,340	(61)	-0.2	160,382	160,962	(580)	-0.4
2	Police Officer Overtime	1,227	1,523	(296)	-24.1	6,598	6,731	(133)	-2.0
3	PCSO Pay	1,811	1,651	160	8.8	10,264	9,571	693	6.8
4	PCSO Overtime	36	40	(3)	-9.1	211	201	10	4.7
5	Police Staff Pay	10,084	10,475	(389)	-3.9	60,550	60,016	534	0.9
6	Police Staff Overtime	161	291	(130)	-80.9	731	1,167	(437)	-59.8
Staff Costs		40,598	41,319	(719)	-1.8	238,736	238,648	88	0.0
Non Staff Costs									
7	Premises	3,034	3,521	(487)	-16.0	18,187	18,268	(81)	-0.4
8	Communications and Computers	2,091	2,092	(1)	-0.0	11,427	11,632	(205)	-1.8
9	Transport	496	484	11	2.3	2,742	2,721	20	0.7
10	Travel & Hotels (TRVHTL)	274	245	29	10.6	1,579	1,515	65	4.1
11	Supplies and Services (incl. Taxation)	2,106	2,334	(228)	-10.8	13,407	13,737	(331)	-2.5
12	Capital Charges	1,714.17	1,995	(281)	-16.4	9,364	9,689	(325)	-3.5
Non Staff Costs		9,716	10,672	(956)	-9.8	56,705	57,562	(857)	-1.5
Total expenditure:		50,314	51,991	(1,675)	-3.3	295,442	296,211	(769)	-0.3
Income									
13	Enhanced PSA	(3,131)	(3,016)	(114)	3.6	(17,519)	(17,378)	(142)	0.8
14	Grants	0	(160)	160	0.0	0	(160)	160	0.0
15	Other Income	(1,773)	(1,842)	69	-3.9	(11,450)	(11,667)	218	-1.9
Total income:		(4,904)	(5,018)	115	-2.4	(28,969)	(29,205)	236	-0.8
Total Net BTP:		45,410	46,970	(1,560)	-3.4	266,473	267,006	(533)	-0.2
Contribution from cash draw down		0	0	0	0	(1,593)	(1,593)	0	0.0
Total Net BTP (inc. release of reserves)		45,410	46,970	(1,560)	-3.4	264,880	265,413	(533)	-0.2



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APPENDIX B – PERIOD 02 2015-16 REVENUE POSITION BY INCOME & EXPENDITURE

Agenda Item –



APPENDIX C – 2015/16 CAPITAL PROGRAMME

ESTATES CAPITAL PROGRAMME					2015/16 Approved Budget as per MTFP and CC Delegation Letter	2015/16 Revised Budget 16.06.2015 Review	2015/16 Variance Revised from Approved Budget	2015/16 FY Forecast	P3 YTD 15-16 Budget	Period 3 15-16 Ledger Actuals	P3 YTD Var	2016/17 Approved Budget £000	2017/18 Approved Budget £000	2018/19 Approved Budget £000
Scheme No.	Priority	Scheme	Approval Requirement/Status	Progress Comments	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
1	In-year	Blundell Street Armoury	CC Approval Req'd	Works nearing completion	200	200	0	200	50	70	-20	0	0	0
2	1	Security Improvement Works	SIB Approval Req'd	Security improvement works around the Estate	100	100	0	100	50	6	44	0	0	0
3	1	Guildford	Property Board Approval Req'd	£50k Surrendered 17.06.15 Review	50	0	50	0	25	0	25	0	0	0
4	1	Chester Station Relocation	Property Board Approval Req'd	Delivered in 2014-15. None in 15-16	10	0	10	0	0	0	-0	0	0	0
5	1	Bletchley-Milton Keynes Station Relocation	SIB Approval Req'd	To be delivered in year 2015-16	100	25	75	25	0	0	0	0	0	0
6	1	Birmingham New Street	SIB Approval Req'd	Surrendered £150k in 17.06.15 Review	250	138	112	138	0	2	-2	0	0	0
7	1	Project Staff Estates	SIB Approval Req'd	Project Staff costs to deliver Estates Program	250	250	0	250	0	0	0	250	250	250
8	In-year	Edinburgh Waverley Refurbishment	SIB Approved	To be delivered in year 2015-16	0	50	-50	50	0	4	-4	0	0	0
9	In-year	Southampton Refurbishment	SIB Approved	Delivered in year. Estate work completed	50	262	-212	262	0	3	-3	0	0	0
10	1	Stratford Hub	CC Approval Req'd	Funded from TfL contribution	300	0	300	0	0	0	0	0	0	0
11	1	Minor Works Projects	SIB Approval Req'd	For delivery in-year 2015-16 (in progress)	350	300	50	300	0	117	-117	250	250	250
12	In-year	Property Store	Property Board Approved	No requirement in-year 15-16	75	0	75	0	0	2	-2	0	0	0
13	In-year	Brewery Road	SIB Approved	In progress	120	165	-45	165	75	0	75	0	0	0
14	In-year	Coventry Refurbishment	SIB Approved	For delivery in-year 2015-16 (in progress)	0	70	-70	70	35	74	-39	0	0	0
15	In-year	Truro Relocation	Property Board Approved	For delivery in-year 2015-16 (in progress)	0	46	-46	46	0	0	0	0	0	0
16	In-year	Swindon	Property Board Approved	For delivery in-year 2015-16 (in progress)	0	64	-64	64	0	0	0	0	0	0
17	In-year	Camden Road Overground Station	Property Board Approved	Surrendered 17.06.15 Review	0	0	0	0	0	3	-3	0	0	0
18	1	FHQ Camden security	Subject to SIB Approval	£50k Surrendered 17.06.15 Review	0	200	-200	200	0	0	0	0	0	0
19	1	Blundell Street security	Subject to FEB Approval	£180k Surrendered 17.06.15 Review	0	320	-320	320	50	0	50	0	0	0
20	1	Access Control	SIB Approved 08.05.2015	For delivery in-year 2015-16	0	125	-125	125	0	0	0	0	0	0
21	1	Manchester Peninsula	Subject to Prop/TechBoard Approval	For delivery in-year 2015-16	0	93	-93	93	0	0	0	0	0	0
22	1	Gatwick	Subject to Prop/TechBoard Approval	For delivery in-year 2015-16	0	15	-15	15	0	0	0	0	0	0
23	2016/17	Estates Strategy Implementation	BTPA Approval Required	For delivery in 2016-17 onwards	0	0	0	0	0	0	0	70	875	1,550
24	2016/17	Estates Sustainability Programme	FEB Approval Required	For delivery in 2016-17 onwards	0	0	0	0	0	0	0	150	175	175
25	In-year	Health & Safety Firework Improvements	SIB Approval Req'd	Added following 17.06.15 Review	0	150	-150	150	0	0	0	0	0	0
26	In-year	Other Minor Works	FEB Approval Req'd	Added following 17.06.15 Review	0	450	-450	450	0	0	0	0	0	0
TOTAL ESTATES CAPITAL PROGRAMME					1,855	3,023	-1,168	3,023	285.0	282.3	2.7	870	1,725	2,400



APPENDIX C – 2015/16 CAPITAL PROGRAMME

Information Technology BAU and IT Programme														
Scheme No.	Priority	Scheme	Approval Requirement/Status	Progress Comments	2015/16 Approved Budget as per MTFP and CC Delegation Letter	2015/16 Revised Budget 16.06.2015 Review	2015/16 Variance Revised from Approved Budget	2015/16 FY Forecast	P3 YTD 15-16 Budget	Period 3 15-16 Ledger Actuals	P3 YTD Var	2016/17 Approved Budget £000	2017/18 Approved Budget £000	2018/19 Approved Budget £000
		IT Business As Usual (Paul Hollister)			£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
1	1	Infrastructure Maintenance	SIB Approved - cyclical	For delivery in-year 2015-16	144	144	0	144	24	30	-6	144	144	144
2	1	Network Security	Tech Board Approved cyclical	£22k add'l requirement added 17.06.15	43	65	-22	65	11		11	43	43	43
3	1	Airwave Replacement & Upgrade	FEB Approved cyclical	£38k reduction-match increase 17thJun	380	342	38	342	95	27	68	380	380	380
4	1	Messaging (Outlook & Blackberry)	Tech Board Approved cyclical	£46k add'l requirement added 17.06.15	0	96	-96	96	0		0	100	100	100
5	2-3	Cyclic Replacement- Desktops	SIB Approved - cyclical	For delivery in-year 2015-16	184	184	0	184	31		31	184	184	184
6	1	Cyclic Replace Prog-Laptops	SIB Approved - cyclical	For delivery in-year 2015-16	85	85	0	85	14		14	85	85	85
7	1	Technology Board Operational Development	SIB Approved - cyclical	For delivery in-year 2015-16	144	144	0	144	24	57	-33	144	144	144
8	1	Telephone Handsets Spares	Tech Board Approved cyclical	For delivery in-year 2015-16	12	12	0	12	0	-13	13	12	12	12
9	1	Intranet and Sharepoint Development	Tech Board Approved cyclical	Phase II	50	50	0	50	11		11	0	0	0
10	1	Disaster Replacement - Desktops	Tech Board Approved cyclical	For delivery in-year 2015-16	60	60	0	60	0	0	0	60	60	60
11	2-3	E-Service Desk Replacement	SIB Approved - cyclical	£40k reduction-match increase 17thJun	150	110	40	110	0	0	0	0	0	0
12	2-3	BTP Intranet Web Mapping	SIB Approved - cyclical	£40k reduction-match increase 17thJun	100	60	40	60	0	0	0	0	0	0
13	2-3	Aerial Photography Replacement	SIB Approved - cyclical	For delivery in-year 2015-16	150	0	150	0	0	0	0	50	0	0
14	2016/17	Additional Storage Capacity	Tech Board Approved cyclical	2016/17 scheme and beyond	0	0	0	0	0	0	0	55	55	55
15	tbc	Single Force Gazeteer	SIB Approved Required	added in Review dd02.04.15	0	250	-250	250	0	0	0	0	0	0
16	In-Year	Tablets Roll-out	SIB Approved	£50k add'l requirement added 17.06.15	0	344	-344	344	0	0	0	0	0	0
17	2-3	Organisational Development Computers	Tech Board Approval Req'd	Reduced to more realistic value 17.06.15	0	10	-10	10	0	0	0	0	0	0
18	In-Year	WAN Replacement	SIB Approval Req'd	Added following 23.06.15 Review	0	200	-200	200	0	0	0	0	0	0
19	FY14-15	New 2P Sites	Approved 14-15	Scheme that began 14-15 with cost in 15-16	0	0	0	0	0	36	-36	0	0	0
20	FY14-15	Acrobat Prof'l 11 Licence ECU-FHQ	Approved 14-15	Scheme that began 14-15 with cost in 15-16	0	0	0	0	0	15	-15	0	0	0
21	FY14-15	Desktops Evidence Review Gateway	Approved 14-15	Scheme that began 14-15 with cost in 15-16	0	0	0	0	0	11	-11	0	0	0
22	FY14-15	Computer Stock, Laptops & Radios	Approved 14-15	Scheme that began 14-15 with cost in 15-16	0	0	0	0	0			0	0	0
		Total IT Business as Usual			1,502	2,156	-654	2,156	210	163	47	1,257	1,207	1,207
		IT Programme (Paul Hollister)												
19	In-Year	ICCS System Upgrade	Chief Exec Approved	For delivery in-year 2015-16 (in progress)	520	420	100	420	5	6	-1	12	12	12
20	In-Year	Desktop Virtualisation/XP replacement (VDI)	BTPA Approved	For delivery in-year 2015-16 (in progress)	807	691	116	691	229	69	160	82	82	82
21	In-Year	Public Service Network in Policing (PSN-P)	SIB Approved	For delivery in-year 2015-16 (in progress)	246	296	-50	296	50	9	41	0	0	0
		Total IT Programme			1,573	1,407	166	1,407	284	83	201	94	94	94
TOTAL IT BAU AND IT PROGRAMME - CAPITAL PROGRAMME					3,075	3,563	-488	3,563	494	246	248	1,351	1,301	1,301



APPENDIX C – 2015/16 CAPITAL PROGRAMME

INFORMATION MANAGEMENT PROGRAMME													
Scheme No.	Priority	Scheme	Approval Requirement/Status	Progress Comments	2015/16 Approved Budget as per MTFP and CC Delegation Letter	2015/16 Revised Budget 16.06.2015 Review	2015/16 FY Forecast	P3 YTD 15-16 Budget	Period 3 15-16 Ledger Actuals	P3 YTD Var	2016/17 Revised Budget £000	2017/18 Revised Budget £000	2018/19 Revised Budget £000
<u>Information Management Programme (Hacer Evans & Helen Edwards)</u>													
1	2-3	Electronic Document Records Management (EDRMS)	BTPA Approval Req'd	Placeholder Value deferred to 16-17 Review 2.4.15	£000	£000	£000	£000	£000	£000	£000	£000	£000
2	In-Year	Data Warehouse - New	CE BTPA Approved	Placeholder Value increased to £1.9m as BC	1,000	0	0	0	0	0	1,400	850	0
3	2-3	Digital Audio & Visual Evidence (DAVE)	CE BTPA Approval Req'd	Placeholder Value deferred to 16-17 Review 2.4.15	750	1,900	1,900	0	0	0	0	0	0
4	2016-17	ERP Implementation	BTPA Approval Req'd	For Delivery 16-17	1,900	0	0	0	0	0	1,900	0	0
TOTAL INFORMATION MANAGEMENT PROGRAMME - CAPITAL PROGRAMME					3,650	1,900	1,900	0	0	0	4,500	2,650	1,800

INTEGRATED SYSTEMS PROGRAMME (ISP) & MOBILE SOLUTION													
Scheme No.	Priority	Scheme	Approval Requirement/Status	Progress Comments	2015/16 Approved Budget as per MTFP and CC Delegation Letter	2015/16 Revised Budget 16.06.2015 Review	2015/16 FY Forecast	P3 YTD 15-16 Budget	Period 3 15-16 Ledger Actuals	P3 YTD Var	2016/17 Approved Budget £000	2017/18 Approved Budget £000	2018/19 Approved Budget £000
<u>Integrated Systems Programme (ISP) (Chris Horton)</u>													
1	In-Year	Integrated Core System + Command and Control (.Case, Cust, Crime, Intell.)	Cabinet Office via BTPA Approved - £500k uplift subject to approval	15-16 & 16-17 Values revised in 17.06.15 Review	£000	£000	£000	£000	£000	£000	£000	£000	£000
2	1	Mobile Solution	Cabinet Office Approval Req'd	15-16 & 16-17 Values revised in 17.06.15 Review	5,100	5,440	5,440	350	443.66	-93.90	1,160	0	0
TOTAL ISP AND MOBILE SOLUTION CAPITAL PROGRAMME					8,490	8,540	8,540	350	444	-94	1,450	0	660



APPENDIX C – 2015/16 CAPITAL PROGRAMME

FLEET CAPITAL PROGRAMME													
Scheme No.	Priority	Scheme	Approval Requirement/Status	Progress Comments	2015/16 Approved Budget as per MTFP and CC Delegation Letter	2015/16 Revised Budget 16.06.2015 Review	2015/16 FY Forecast	P3 YTD 15-16 Budget	Period 3 15-16 Ledger Actuals	P3 YTD Var	2016/17 Approved Budget £000	2017/18 Approved Budget £000	2018/19 Approved Budget £000
1	1	Fleet Replacement Programme	BTPA Approved-cyclical replacement	For 2015-16 Delivery	£000 1698	£000 1,698	£000 1,698	£000 0	£000 -0.1	£000 0.1	£000 2,600	£000 2,600	£000 2,600
2	8	Unplanned Insurance Write-off Provision	BTPA Approved	Surrendered in 17.06.15 Review	75	0	0	0	0.0	-0.0	75	75	75
TOTAL FLEET CAPITAL PROGRAMME					1,773	1,698	1,698	0.0	-0.1	0.1	2,675	2,675	2,675

OTHER CAPITAL PROGRAMME													
Scheme No.	Priority	Scheme	Approval Requirement/Status	Progress Comments	2015/16 Approved Budget as per MTFP and CC Delegation Letter	2015/16 Revised Budget 16.06.2015 Review	2015/16 FY Forecast	P3 YTD 15-16 Budget	Period 3 15-16 Ledger Actuals	P3 YTD Var	2016/17 Approved Budget £000	2017/18 Approved Budget £000	2018/19 Approved Budget £000
Capability and Resources					£000	£000	£000	£000	£000	£000	£000	£000	£000
1	In-Year	Origin - Oracle Upgrade (Paul Hollister/Ravi Saund)	SIB Approved	For Delivery in 15-16	112	77	77	0	29	-29	0	0	0
2	In-Year	Origin e-Duty Work (Paul Hollister/Ravi Saund)	Subject to approval	Included in 08.05.15 Review	0	56	56	0	0	0	0	0	0
3	1	Reward Benefits Package (Steve Holmes)	SIB Approval required	Out of Scope	100	0	0	0	0	0	0	0	0
4	c/f 14-15	E-Financials 4.1 Upgrade		c/f from 2014-15	0	0	0	0	6	-6	0	0	0
Specialist Operations													
5	In-Year	Gym Equipment Blundell Street	Subject to SIB approval	Included in 08.05.15 Review	0	23	23	0	0	0	0	0	0
6	In-Year	Increased Capacity for Firearms at Blundell Str.	Subject to SIB approval	Requirement reduced to £28k	0	28	28	0	0	0	0	0	0
7	2017-18	Taser Uplift & Replacement	CE BTPA Approval Required	Delivery 17/18 Replacement	0	0	0	0	0	0	0	650	0
Crime / Investigations													
8	c/f 14-15	Hi Tec Crime Unit Computers	SIB Approved	Delivered April 15	0	54	54	0	54	-54	0	0	0
9	c/f 14-15	Replacement of HTCU Equipment	SIB Approved	Included in 17.06.15 Review. Delivered April 15	0	76	76	0	76	-76	0	0	0
Deputy Chief Constable													
10	2016-17	Body Worn Video Cameras	BTPA Approval Required	Reprioritised - Full BC in preparation	0	0	0	0	0	0	1,875	1,875	0
TOTAL OTHER CAPITAL PROGRAMME					212	314	314	0	164	-164	1,875	2,525	0

APPENDIX D – BUDGETED WORKFORCE AT PERIOD 3 2015-16

Table 1: Division Budgeted Workforce Target	Police Officers				Police Staff				PCSOs				Total Employees			
	Annualised BWT (FTE)	Period 3 BWT (FTE)	Actual in Post Period 3 (FTE)	Net Variance against Period BWT (FTE)	Annualised BWT (FTE)	Period 3 BWT (FTE)	Actual in Post Period 3 (FTE)	Net Variance against Period BWT (FTE)	Annualised BWT (FTE)	Period 3 BWT (FTE)	Actual in Post Period 3 (FTE)	Net Variance against Period BWT (FTE)	Annualised BWT (FTE)	Period 3 BWT (FTE)	Actual in Post Period 3 (FTE)	Net Variance against Period BWT (FTE)
B - Division	1,520	1,485	1,461	-24	408	408	373	-35	243	243	196	-47	2,171	2,136	2030	-106
C - Division	912	915	917	2	131	116	113	-2	123	128	126	-2	1,166	1,159	1157	-2
D - Division	218	210	210	0	39	35	35	0	No PCSOs				257	245	245	0
Division Sub-Total	2,650	2,610	2,589	-21	578	559	521	-38	366	371	323	-49	3,594	3,540	3,432	-108

Table 2: FHQ Departments Budgeted Workforce Target	Police Officers				Police Staff				PCSOs				Total Employees			
	Annualised BWT (FTE)	Period 3 BWT (FTE)	Actual in Post Period 3 (FTE)	Net Variance against Period BWT (FTE)	Annualised BWT (FTE)	Period 3 BWT (FTE)	Actual in Post Period 3 (FTE)	Net Variance against Period BWT (FTE)	Annualised BWT (FTE)	Period 3 BWT (FTE)	Actual in Post Period 3 (FTE)	Net Variance against Period BWT (FTE)	Annualised BWT (FTE)	Period 3 BWT (FTE)	Actual in Post Period 3 (FTE)	Net Variance against Period BWT (FTE)
Specialist Operations & Contact Management	249	249	194	-55	268	268	244	-24	No PCSOs				517	517	438	-79
Crime, Investigations, and Justice	125	125	116	-9	360	360	292	-68	No PCSOs				485	485	408	-77
Capability & Resources	39	39	39	0	396	383	345	-38	No PCSOs				435	422	385	-38
DCC Group	21	21	21	0	121	121	120	-1	No PCSOs				142	142	141	-1
Total FHQ Departments	434	434	370	-64	1,145	1,132	1,001	-131					1,579	1,566	1,371	-195

Table 3: Overall Budgeted Workforce Target	Police Officers				Police Staff				PCSOs				Total Employees			
	Annualised BWT (FTE)	Period 3 BWT (FTE)	Actual in Post Period 3 (FTE)	Net Variance against Period BWT (FTE)	Annualised BWT (FTE)	Period 3 BWT (FTE)	Actual in Post Period 3 (FTE)	Net Variance against Period BWT (FTE)	Annualised BWT (FTE)	Period 3 BWT (FTE)	Actual in Post Period 3 (FTE)	Net Variance against Period BWT (FTE)	Annualised BWT (FTE)	Period 3 BWT (FTE)	Actual in Post Period 3 (FTE)	Net Variance against Period BWT (FTE)
Total BTP	3,084	3,044	2,959	-85	1,723	1,691	1,522	-169	366	371	323	-49	5,173	5,106	4,804	-303