

## Minutes (Part I)

Police Authority

Wednesday 4 November 2015, 9 am  
at BTP Force HQ, 25 Camden Road, London NW1 9LN

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### Present:

Brian Phillpott, Chairman  
Dyan Crowther  
Liz France CBE, Deputy Chairman  
Len Jackson OBE  
Andrew Pollins  
Stella Thomas  
Anton Valk CBE  
Dominic Booth  
Bill Matthews  
Mark Phillips

### In attendance:

Paul Crowther OBE, Chief Constable (via video link)  
Adrian Hanstock, Deputy Chief Constable  
Mark Newton, Assistant Chief Constable  
Steve Thomas QPM, Assistant Chief Constable  
Simon Downey OBE, Director of Capability and Resources  
Elaine Derrick, Senior Advisor to Chief Constable  
Francesca Annetta, Head of Finance

Andrew Figgures CB CBE, Chief Executive  
Charlotte Vitty, Finance Director & Deputy Chief Executive  
Samantha Elvy, Strategy and Performance Manager  
Harriet Andrews, Audit & Risk Manager  
Orla Sedze, Communications Manager  
Iggi Falcon, Interim Business Manager & Minutes

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## **PART I - Items to be taken in Public Standing Items**

### **61/2015 Minutes of Meeting 24 September 2015 - Part I** Agenda Item 5

1. The minutes (Part I) were approved as a correct record.

**62/2015 Matters arising**

## Agenda Item 6

2. In connection with Item 2 - **Assurances to be provided to the Home Affairs Committee (HAC)**, the Authority noted that the Chief Executive and the Chief Constable would be jointly drafting a letter to the Chair of the HAC.
3. In connection with the **BTPA office lease**, the Chief Executive confirmed that he had received approval from the Government Property Service to sign a lease extension for the offices at The Forum, Camden Street, NW1. The Chief Executive referred to the options that had been put forward, including one located in a building owned by the Department for Culture, Media and Sports (DCMS) but stated that timing did not allow for a decision on that property and therefore The Forum presented the best option.
4. All other outstanding actions had been completed.

**63/2015 Chief Constable's Report**

## Agenda Item 7

5. The Chief Constable introduced a report which provided an update on the BTP's activity to deliver the key objectives in the Strategic Plan and which had been undertaken since the last Authority meeting. It was noted that a number of topics had already been covered at the Strategy Session which preceded the Authority meeting.

*Operational Updates*

6. The Chief Constable referred to a number of policing events and operations which had taken place since the past meeting, including a demonstration at St Pancras, and the successful policing of the Rugby World Cup throughout the month of October. Members also received an update on the BTP's work on Complex Body Recovery, noting that the number of incidents was fairly limited in the year-to-date, something which Assistant Chief Constable Thomas attributed to the skill and expertise of those officers who attended scenes of fatalities.
7. The report was noted.

**64/2015 Chief Executive's Report**

## Agenda Item 8

8. The Authority received a report outlining the work of the Authority Executive Team since the last meeting.

9. Attention was drawn to the Terms of Reference of the planned Governance Review, which had been included at Annex A. The Chief Executive explained that the Department for Transport (DfT) had requested additional areas of review in order to eliminate duplication of roles, assess skill-sets, and challenge culture and leadership aspects. Members also noted that the Governance Review was scheduled to commence on 10 November.
10. Members also considered Appendix B, which set out a series of outstanding issues which had been previously raised with the DfT. The list included risks around Complex Body Recovery, Data Integrity in the Franchising process, and the operational and financial risks attached to the upcoming Airwave replacement project. The Authority expressed their unanimous wish to see these issues resolved and endorsed the suggestion that the Chairman should draw attention to these concerns in a letter to the Department. There was a suggestion that the letter should be copied to the Permanent Secretary of the Cabinet Office.

## **11. Agreed**

- 11.1. The Chairman to write a letter to the DfT setting out areas of outstanding work.

## **65/2015 Q2 Finance Committee Report**

### Agenda Item 9

12. Dominic Booth, Chairman of the Finance Committee, introduced a report setting out an overview of the work of his Committee at its meeting of 22 October 2015. Business at the meeting included consideration of the BTPA's and BTP's Q2 Update, a Force Projects Update, and a discussion on the MTFP and Full Gross Budget for 2016/17.
13. In connection with the BTPA's Q2 position, the Chairman noted the difficulty in producing wash-up charges this year, as a result of changes arising from the latest re-structure. Re-mapping the cost allocations of previous years was proving distinctly challenging. There was also concern at the indication that, as a result of the reallocation of costs, overheads were shown to have risen.
14. Discussion turned to the MTFP and Full Gross Budget for 2016/17, which included reference to the appendices setting out the modelled MTFP and budget for the coming year. The Finance Committee Chairman highlighted the direction given by Members to set a budget based on a 0% increase. He explained that the Committee had considered a generally well-built budget which nonetheless included areas of additional requirements over and above the 0% baseline.

Those activities were presented as 'Strategic Options' and included a Counter-Terrorism Specialist Unit Uplift, Governance work, Transformation and Health & Safety / Post-Traumatic Stress Disorder (PTSD). The Force's paper also detailed the risks of not resourcing these areas. Approving these items would mean a budget increase of almost £6m.

15. The Chairman explained that the Committee had considered the strategic options in the context of a 0% budget which ultimately took advantage of lower forecasts for the pay rise, savings arising from pension "top-ups" and a transformation programme which had been previously budgeted for. As such, the Committee was concerned that despite the imminent announcements on the Spending Review, the Force was proposing areas of significant expansion. There had been some consensus on the importance of ensuring CTSU capability, although it was not clear that an increase in these resources could not be funded through efficiencies in other parts of the business. The Committee was also of the mind that Governance and H&S activities should be part of business-as-usual, or at least, squared against the benefits which these initiatives are expected to realise.
16. The Chief Constable expanded on the rationale for some of the areas highlighted as additional requirements, and spoke about the renewed challenges around counter-terrorism, the measures to address governance issues, and the steep rise in Post-Traumatic Stress Disorder cases. The Chairman of the Committee commented that these were all valid arguments; however, there was an important point about budgetary discipline which was unavoidable in the context of the Spending Review announcements expected in late November. Members expressed their support for the Finance Committee's initial direction to set a 0% baseline budget.

## **17. Agreed**

- 17.1. The Authority to support the Finance Committee's direction to set a 0% baseline budget for 2016/17.

## **66/2015 Q2 Performance Review Committee Report**

### Agenda Item 10

18. Liz France, Chairman of the Performance Review Committee introduced a report providing an overview of the work of the Committee at its Q2 meeting. The report also enclosed a new re-designed Dashboard, and Members recognised the work which the Force had undertaken with the Authority Performance Analyst. Key points highlighted included:-

- 18.1. At the end of quarter 2, 1 out of 7 National and 15 out of 56 Local Policing Plan targets were being achieved.
  - 18.2. Notifiable offences (excluding police generated) were up by 2%.
  - 18.3. There has been a 20% increase in criminal damage offences, largely driven by increased reporting of low level graffiti in the South and TfL Sub-Divisions.
  - 18.4. There has been a 30% increase in the number of sexual offences recorded, attributable to awareness campaigns led by the BTP.
19. A Member sought additional information on the reported rise in retail offences. The Assistant Chief Constable provided a brief explanation about the BTP's work address the challenges of the changing nature of railway stations, and the efforts to establish dialogue with Network Rail to "design-out" crime.
20. The report was noted.

### **67/2015 Policing Plan Group Report**

Agenda Item 11

21. The Authority considered a report providing an overview of the main business done at the first meeting of the Authority's Policing Plan Group (PPG). The report also set out the next stages in the Policing Plan process for 2015/16.
22. In introducing the report, the Chairman of the Policing Plan Group, Mark Phillips, explained that he was in regular discussions with the Chief Constable. They had both agreed that it was appropriate to have a two-tier plan like in previous years, aiming for a first draft in December. Local discussions were proving very constructive, with interesting feedback being received on a number of issues including Operation Trafalgar (evidence-based deployment).
23. The report was noted.

### **68/2015 Q2 People and Standards Committee Report**

Agenda Item 12

24. The Chairman of the People and Standards Committee, Len Jackson, introduced a report summarising the key developments at the most recent meeting of the Committee on 21 October 2015. Business at the meeting included work on the upcoming Complaints and Disciplinary reforms, BTP Regulations for Conduct and Performance procedures, the Quarterly report on PSD Activity and the People and Health and Safety regular update. The Committee meeting was preceded by the six-monthly File Review and benefitted from the attendance of a representative from the IPCC.

25. Members noted the good progress made towards updating the BTP Conduct and Performance Regulations. The Consultation on the Regulations was now ongoing with the final draft of the Regulation expected to be submitted for approval by the Full Authority at its meeting of 10 December 2015. The scheduled implementation date of 1 January 2016 implementation was therefore on target.

26. The report was noted.

## **PART II - SUMMARY OF ITEMS TAKEN IN PRIVATE**

### **69/2015 Minutes of Meeting 24 September 2015 - Part II**

Agenda Item 13

27. The minutes (Part II) were approved as a correct record.

### **70/2015 Any other business**

28. There were none.

**The meeting finished at 12.30 pm**

### **Date of next meeting:**

10 December 2015

G1 & G2, FHQ, 25 Camden Road, London NW1 9LN