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Agenda item 2 - Outstanding actions from previous Finance Committee meetings							
No	Ref	Date	Topic	Action/Paper	Owner	Due Date	Outcome
1	55/2015	26/11/15	BTPA Budget 16/17	The Finance Committee to recommend to the Authority a 0% increase for the BTPA 2016/17 budget	DB	Dec'15	Further discussion was had at the December Authority meeting and is covered under agenda Item 3.
2	56/2015	26/11/15	BTP Budget 16/17	BTP to represent the budget paper for 2016/17 at the next Authority meeting taking into account a 0% budget increase for 16/17 and to provide a prioritisation list its potential impact on BTP.	SD	Jan'16	See Item 3
3	56/2015	26/11/15	BTP Budget 16/17	Chief Executive to provide and circulate to members a short paper on the planning assumptions that BTP have been given.	AF	Dec'15	A discussion was held at the December Authority meeting.
4	58/2015	26/11/15	PSA Wash-up charges	To ensure that full and comprehensive explanation were given to all operators on what the key drivers are for their charges.	CV	Jan'16	This will be included in the PSA holders charging letters.
5	58/2015	26/11/15	PSA Wash-up charges	To review the costs centre to ensure that their description is accurate as to what it is used for.	CV	Jan'16	Verbal update to be provided at the meeting.
6	59/2015	26/11/15	Force Project update	The Authority IT Consultant to provide assistance to BTP and assurance to the	CV	Mar'16	To be presented at the Mar'16 meeting.

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				Committee in relation to the VDI project.			
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Key:

- AF Andrew Figgures
- DB Dominic Booth
- FA Francesca Annetta
- SD Simon Downey
- CV Charlotte Vitty

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