

Not Protectively Marked

No.	Para	Date	Topic	Action/Paper	Owner	Due Date	Outcome
1	5.1.	24.07.2015	Matters arising	The DCC to confirm how many years a Caution record must be kept in the file.	DCC	20.10.2015	The DCC will provide verbal clarification on retention of cautions to member to the PRC meeting.
2	5.2.	24.07.2015	Matters arising	The Diversity and Inclusion Manager to advise the Committee once the requirement to publish EDHR data on service users had been met.	BB	20.10.2015	SE to discuss under Agenda Item 4.2.
3	14.1.	24.07.2015	Q1 Performance Report (including BTP Dashboard) and analysis	The Force to submit a report to the next meeting, explaining how the Transformation programme would impact on the Disruption objective.	DCC	20.10.2015	Included in performance report.
4	17.1.	24.07.2015	BTP EDHR Update - year-end report, and scene set for approach for the coming year	The EDHR Annual Report to be circulated to Members by email as soon as it becomes available.	DCC	20.10.2015	Report submitted to BTPA Executive; and to be included at Agenda Item 4.1
5	25.1.	24.07.2015	Transformation oversight - overview of 'operations' strand in 2015/16	A report summarising the key areas of focus, risks of non-delivery and interdependencies, to be submitted to the next meeting of the Committee.	ACC Newton	20.10.2015	A presentation on Trafalgar will be provided to Members at Agenda Item 6.

Key:**DCC - Deputy Chief Constable****BB - BTP Diversity and Inclusion Manager****SE - BTPA Strategy and Performance Manager**

Not Protectively Marked