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No	Para	Date	Topic	Action/Paper	Owner	Due Date	Outcome
2	3.1	25/09/2014	Authority Accommodation	The Authority Chief Executive and the Chief Constable to propose options for the accommodation of the Authority Executive Team; the preference being to move into Force Headquarters at the end of the current office lease.	AF/PC	November 2015	An options paper has been prepared by the Authority and will be reviewed at the Chairman's Fortnightly meeting with the Chief Executive & Chief Constable. The preferred option will then be recommended to the full Authority and when approved, to the DfT Department Approval Committee, in line with government guidance.
7	4.28	29/01/2015	Security	A security inspection of the BTPA estate to be undertaken.	AH	February 2015	Meeting with BTP Counter Terrorism Security Adviser took place 10 February 2015. Recommendations have been made to COG.
8	14.9	29/01/2015	Mobile Solutions Business Case	Work to be done to determine the best way in which Members can be informed of benefits realisation in capital projects.	SD	March 2015	An update on progress on projects approved by the BTPA, including benefits realisation, is provided in the Force Projects report that is submitted to Each Finance Committee.
9	17.4	29/01/2015	Case & Custody Management System	Terms of Reference to be created for a formal review of the circumstances that led to failures in the Case & Custody management system.	AF	February 2015	Please see paper at Annex A.

Key:

AF Andrew Figgures
PC Paul Crowther
AH Adrian Hanstock
SD Simon Downey

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