Net				STOP & SEARCH INSPECTION 2012 IMPROVEMENT PLA	Ν			
National Re	ecommendations			SCT Portfolio Owner: ACC C Division and Operations				
Improveme	ent Plan Owner: Supt John Conaghan							
Ref	Area for Improvement	Action Owner	Due Date	Initial Response	Latest Update	Date of Update	Complete Yes/No	RAG Status
6	Chief Constables should ensure that relevant intelligence gleaned from stop and search encounters is gathered, promptly placed on their force intelligence systems, and analysed to assist the broader crime fighting effort.	Supt John Conaghan / D/Supt Director of Intelligence	30-Apr-14	Section 60 powers will include a stop and search plan incorporating community engagement. All stops/searches are recorded on FIS. Stop and search forms must be inputted onto FIS within 24 hours of the search to allow BTP to publisi timely data and to ensure relevant intelligence is captured. Further development of this area will be explored with AIBs with the intention of regular dip samples of FIS which will form an intelligence strategy. All searches are not currently being recorded on CRIME due to resource implications.	Supt Conaghan will meet with the Director of Intelligence Update 17 March -This meeting has taken place. This meeting also discussed the need to analyse stop & search data to help inform officers to use the power more effectively. This aspect will also be covered at the next meeting with the Dir of Intelligence. Update 23 April 2014 - A follow up meeting took place between Supt Conaghan and Det Supt Shrubsole. Emma Gilmore also attended. It was agreed that we will explore options for ensuring appropriate capture and use of data from stop search activity to inform priority policing. Insp Andy Smith will work with Emma and A and P to establish the means of mapping stop search data against crime activity. Meeting to be arranged by Andy Smith for early May Update 23 July 2014 - This work will be progressed as part of Operation Jupiter. Research & Development is compiling comprehensive crime and stop and search data for 2013/14. The practitioners group confirmed that access to Home Office intelligence is inconsistent across the Force and better access would assist in providing officers with intelligence on individuals coming onto BTP jurisdiction in circumstances where information may assist in helping to establish grounds for search (for example a named individual thought to be in possession of a weapon). It is recommended that as part of the continuing review of stop and search that briefing and intelligence procedures/packages are also reviewed. In addition it is clear that many officers are not clear regarding what information would require an intelligence submission. Update 22 October 2014 - Ongoing work in relation to this may be superseded by Op Trafalgar Project. Op Trafalgar is a project that will introduce Evidence Based Policing as the business as usual method of deployment for uniform resources in BTP. This in turn will be more intelligence edd. FHQ Ops to discuss with Op Trafalgar Operational Lead, Superintendent Jason Bunyard and Director of Intelligence is fed into the Op Trafalgar intelligence cycle.	22-Oct-14	NO	AMBER
7	Chief Constables should, in consultation with elected local policing bodies, ensure that they comply with the code of practice by explaining to the public the way stop and search powers are used in their areas and by making arrangements for stop and search records to be scrutinised by community representatives. This should be done in a way that involves those people who are stopped and searched, for example, young people.	Supt John Conaghan	30-Apr-14	Feedback in relation to the use of stop & search by BTP is monitored and discussed with community representatives at the Stop, Account & Search Strategy Group meetings where there a representatives from the follow areas: National Independent Advisory Groups and Support Association for Minority Ethnic. Stakeholders such as Crown Prosecution Service, Youth Offending Team, and Social and Probation Services are also invited to provide feedback to BTP in this area. Engagement with different sections of the community promote partnership working and reflects the geographical remit and operational areas of BTP and the diversity of the travelling public, resulting in continued community knowledge and community intelligence. Stop, Account & Search Strategy Group meetings take place on a quarterly basis and minutes of the meeting are published. Further to this LU officers engage with youth board representatives and give talks on a variety of policing issues including the police use of stop and search. The scope to widen this activity is currently being managed and reviewed centrally by TPSD.	BTP await publication of the stop & search code of practice.         Update 7 April - Central Ops will establish a new community stop and search consultation group. A target date for the first meeting to be hosted by central ops is June 2014. Insp Smith has contacted CI Gilmer to begin identifying participants. Planning meeting to be held week of 28th April         Update 23 July 2014 - New community stop and search group scheduled for the 9         September 2014 and will be chaired by Supt Conaghan.         A large number of community representatives have been invited to this meeting. This includes IAG representatives as well as individuals from stop and search scrutiny groups.         Representatives of the BTPA will also be participating. The first meeting will include a workshop element to confirm the terms of reference for the group. PACE Code A highlights the requirement for Forces to allow scrutiny of stop and search activity. The purpose of the workshop will be to ensure the participants themselves are consulted from the outset in order to maximise the opportunities to improve public confidence.         Update 03 November 2014. The first new look Stop and Search Community Consultation Group Meeting went ahead on 23 Sep 2014. The next meeting will be held on the 09 Dec 2014. Members of this group will be working closely with BTP in order to improve public confidence in stop and search. All aspects of BTP Stop and Search activity will be scrutinised by the group.	03-Nov-14	NO	GREEN
8	Chief Constables should ensure that those people who are dissatisfied with the way they are treated during stop and search encounters can report this to the force and have their views considered and, if they wish, make a formal complaint quickly and easily. This should include gathering information about dissatisfaction reported to other agencies.	Supt John Conaghan	30-Apr-14	TPSD Manual of Guidance for Stop & Search details the process to be communicated to people who are dissatisfied with their encounters. The complaints procedure is located on BTP's public facing Internet site and internally complaints are dealt with via local resolution or an investigation by Professional Standards Department (PSD). BTP also use social media websites (Twitter), and IPCC to gather information and address any reported encounters where people are dissatisfied. Further to this options could be explored to conduct follow-up encounter calls with individuals who have been stop & searched. This would be managed centrally by TPSD.	Update 23 October 2013 - TPSD are producing a Stop & Search leaflet that Officers will hand out to all Stop & Account and Stop & Search subjects. This has been designed with PSD and Media and provides unambiguous information to people about how they can complain if they are unhappy about any aspects of their 'encounter'. In addition the leaflet provides a link to an electronic Stop & Search survey so people can easily provide feedback. The leaflet will be available in the English and Welsh languages. The leaflet will not be produced for Scotland as it relates primarily to PACE powers. Update 15 November 2013 - the Stop & Search Practitioners Group. As an alternative the newly designed Stop & Search forms will provide a link to an electronic Stop & Search Practitioners Group. As an alternative the newly designed Stop & Search forms will provide a link to an electronic Stop & Search survey so people can easily provide feedback in relation to their encounter. Update 11 February 2014 - the newly designed stop & search forms will have a freepost address for individuals to provide feedback to the force in relation to their encounter. Further to this online surveys are being developed by media & marketing will be available on BTPs public facing website by 1st April 2014. The new forms are currently being printed Update 7 April - The printers have advised that the new forms should be printed by 29th April. Central Ops will confirm the distribution process. Update 23 July 2014 - The new stop and search forms have now been distributed to al police posts and are now in general usage and part of BTP Business as usual. A small number of individuals (six) have completed the survey	23-Jul-14	NO	GREEN

					questionnaire but none have left their details. None have fully completed the survey. This may be due to the design of the form which will be reviewed. In addition the community consultation group will be requested to recommend more effective ways of facilitating feedback from stop and search subjects.			
10	Chief Constables should work with their elected local policing bodies to find a way of better using technology to record relevant information about stop and search encounters, which complies with the law and reveals how effectively and fairly the power is being used.	Supt John Conaghan	31-Mar-14	TSPD are currently exploring opportunities to carryout alterations to PDAs to enable better supervision requirements if feasible. BTP are currently exploring options to adopt Greater Manchester Police Service Airwave initiative. Officers would record the grounds of the search over their radio to the control room. Ethnicity, object, power and outcome are recorded via text responses on the officers radio. A receipt is given to the person searched and any intelligence is written in PNB and entered onto FIS.		23-Jul-14	Yes	N/A

NOT PROTECTIVELY MARKED

Detailed Fo	orce Feedback			STOP & SEARCH INSPECTION 2012 IMPROVEME SCT Portfolio Owner: ACC C Division and Operations	NT PLAN
Improveme	nt Plan Owner: Supt John Conaghan				
Ref	Area for Improvement	Action Owner	Due Date	Progress Update	Latest Update
Does the force	e use stop and search effectively and fairly in the fight against crime?				
Performance I					
pg 6	The force's stop and search development plan, has clear owners and timescales. Within it are several areas that are described as work in progress, for example the issue of <b>new</b> guidance to officers about the effect and fair use of the powers, training using an e- learning package which has been circulated by the National Centre for Applied Learning and Technology (NCALT) and the widening of the public surveys to include questions about stop and search. The force's stop and search steering group, chaired by the ACC, is tracking the progress of actions in the development plan and is holding people to account for its delivery.	Supt John Conaghan	31-Mar-14	TPSD are finalising the stop & search Manual of Guidance with publication expected in end of September 2013. The Manual of Guidance will provide guidance to officers in relation to quality of encounters, appropriate usage of powers, and personal responsibilities. BTP will continue to use packages such as the NCALT Stop & Search Package. NCALT compliance is at 92% average for stop and search across BTP. In addition, TPSD plans to look at developing a survey to capture feedback from individual service users on stop and search.	The Stop & Search Manual of Guidance was launched on the 11 November 2013. All as encounters, whether stop and account or stop and search, are covered in the manual. D be considered reasonable grounds for a stop and search, it highlights the need for object as a suspect description, intelligence or the person's behaviour. In addition to BASS training, BTP has now developed Behavioural Detection Officer (BD leads this training, and is planning its rollout and ongoing development. Operations has also provided detailed training to every Sergeant via workshops on Divis covered arrests, case file submissions, stop & accounts, stop & searches, supervision a responsibilities, and reasonable grounds. Operations have worked with Media & Marketing and developed an online survey for sea and search. The new stop and search form developed by Operations includes details of address of this survey so that people searched by BTP can easily provide feedback in re encounter. The new forms have been printed and are being distributed to Divisions in the week commencing 12 May. The online survey is live on BTP's interne those searched by BTP officers will be directed to it via the new forms; frontline officers expected to start using these in the week commencing 19 May. Update 23 July 2014 - Training is being developed for all frontline officers. The propose this will be face to face training. This is particularly relevant to longer serving officers will refresher training. Update 3 November 2014 - Training is now being rolled out to all frontline officers com
pg 7	The issuing of stop and search authorities under section 60 of the Criminal Justice and Public Order Act 1994 presents a real challenge for BTP. Authorities granted by local forces often incorporate railway stations. In these cases, BTP officers are not always aware that authorities have been granted, who has given the authority or for what purpose. This undermines both the effectiveness of the power and the officers responsible for policing an area where serious violence has occurred or is anticipated. Internally, BTP collate their authorities relating to section 60 Criminal Justice and Public Order Act 1994 centrally, but they do not use the information to test the decision making of the authorising officer, or monitor the effectiveness of the use of this intrusive power. The force has developed new guidance for authorising officers and is planning refresher training for all Superintendents.	Supt John Conaghan	31-Dec-13	BTP will review and improve guidance on (and scrutiny of) section 60 authorisations.	<ul> <li>C Division</li> <li>New guidance on section 60 authorisations has been developed and communicated. The emphasises the need for greater supervision (to the standard required by the codes of p minimum) of use and recording stop &amp; search.</li> <li>FHQ Operations reviews every section 60 authorisation, and monitors resulting stop and providing feedback and guidance to Divisions on either or both as appropriate.</li> <li>The Home Secretary has rececently announced the findings of the Home Office consulta search, including section 60 powers. Many of the improvements already made by BTP o are well aligned to these proposals, and are likely to mean that BTP has already made s towards implementing the proposed reforms.</li> <li>Nonetheless, Operations is working to review the Home Office findings in detail and to p recommendations on the further development of BTP's use of stop and search powers a include updating / refreshing Superintendents' knowledge on section 60 authorisations. Trecommendations will be reviewed by the ACC Operations, in consultation with FEB where appropriate.</li> <li>Update 23 July 2014 - CI Naughton to confirm Sec 60 training requirements for authorisi officers with Supt Conaghan. TPSD are providing support with guidance and briefings regarding Section 60 searches for Notting Hill carnival. In addition there will be a process to expedite the fast time inputting of stop and search data post event.</li> <li>Update 22 Oct 2014 - This area links in with the ongoing work assosicated with the implit the Best Use of Stop &amp; Search Scheme. FHQ Operations is currently producing a draft p Section 60s in relation to developing a policy and guidance.</li> </ul>
ntelligence &	Information				-
pg 7	Across England and Wales, we found that many forces did not record information or intelligence gathered from their use of stop and search powers to contribute to the force's overall intelligence picture. Intelligence is a valuable by-product of stop and search encounters, but cannot be the purpose of the search (as this would be unlawful). However, overall, we found that forces were not able to demonstrate an approach to using stop and search powers that were based upon knowledge of how to make best use of them to prevent crime and catch criminals.	Supt John Conaghan / D/Supt Paul Shrubsole	30-Sep-13		The FHQ Operations Superintendent has met with the Director of Intelligence and discus for improving the strategic use of stop / search data to direct policing operations towards issues. It was agreed that stop search data is not currently being exploited to its full pot need for further analysis to identify areas of potential use. BTP is developing plans to map stop and search data against recorded crime, and to us comparisons to drive further improvements. BTP also plans to explore other opportunitie
pg 7 - 8	BTP as an organisation, uses intelligence products which are informed by analytical work to drive their operational activities, including tasking and resourcing. However, like many other forces in England and Wales, this does not include analysis of stop and search encounters. BTP are not currently analysing stop and search data to inform officers on how to use the powers more effectively. Encouragingly, the force's development plan for stop and search focuses upon improving the quality of the encounter and includes a recognition of the intelligence opportunities from such interactions. Stop and search focuse picture. The challenge is for the force to develop a greater understanding of where and how the powers are being used most effective and fairly.	Supt John Conaghan / D/Supt Paul Shrubsole	30-Sep-13	BTP will consult Areas on current processes through a series of workshops with stop and search practitioners, and will incorporate available best practice in the Manual of Guidance being developed to help drive improvements in the use of intelligence in relation to stop and search. TP will also work with the Crime Department to develop and implement further improvements on this.	search data to intelligence and crime data with the same intention. BTP plans to have completed this work by the end of August 2014. Update 23 July 2014 - This will be progressed as part of Op Jupiter gold group and the steering group. The gold group will meet on a bi monthly basis commencing on the 28 J Update 22 Oct 2014 - Ongoing work in relation to this may be superseded by Op Trafalg Op Trafalgar is a project that will introduce Evidence Based Policing as the business as of deployment for uniform resources in BTP. This in turn will be more intelligence lead. F discuss with Op Trafalgar Operational Lead, Superintendent Jason Bunyard and Directo Intelligence, T/Detective Superintendent Simon Taylor. in order to ensure that Op Trafals intelligence gained from stop and search activity

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	Date of Update	Yes/No	RAG Status
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provide accordingly. This will These	22-Oct-14	No	GREEN
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Ref	Area for Improvement	Action Owner	Due Date	Progress Update	Latest Update	Date of Update	Complete Yes/No	RAG Status
Training								
pg 9	BTP use an established intelligence network with other forces to assist in informing officers of crime hotspots and trends. For the policing of pre-planned events, officers are provided with comprehensive briefings that include a reminder of relevant legislation, police powers likely to be used and the desired policing style. However, more could be done in relation to providing officers with information and intelligence at routine daily briefings to support the effective application of stop and search powers as part of their general patrolling activities.	Supt John Conaghan / D/Supt Paul Shrubsole	31-Mar-14	TPSD will look to highlight best practice methods of linking intelligence to the effective use of stop and search powers in the Manual of Guidance being developed.	The completed Manual of Guidance includes guidance on providing effective briefings. Operations has also included guidance on the provision of information and intelligence by supervisors in this respect as a key part of the training that it has provided to all Sergeants. In addition, Operations is continuing meetings with the Director of Intelligence to identify and implement further improvements. Update 23 July 2014 - This will be progressed as part of Op Jupiter and the stop and search steering group Update 23 Oct 2014 - Ongoing work in relation to this may be superseded by Op Trafalgar Project. Op Trafalgar is a project that will introduce Evidence Based Policing as the business as usual method of deployment for uniform resources in BTP. This in turn will be more intelligence lead. FHQ Ops to discuss with Op Trafalgar Operational Lead, Superintendent Jason Bunyard and Director of Intelligence, T/Detective Superintendent Simon Taylor. in order to ensure that Op Trafalgar includes intelligence gained from stop and search activity	. 22-Oct-14	No	AMBER
Is the sto	p and search power used in a way that does not erode public trust in	the police?	•		·	•		
Information	publish about stop and search							
pg 12	The findings from our national public survey showed that the vast majority of the public have not themselves experienced a stop and search encounter, and do not know how frequently the powers are used, or how frequently they result in an arrest. This suggests that the public are not kept informed about how the police service uses the powers. <b>HMIC found that the BTP approach to communicating with the public about stop and search, was like many other forces, fairly limited</b> . The force does publish all stop and search data collected on their external website and this data is subject to scrutiny by groups concerned about racial discrimination. The force has also produced a stop and search policy which is also available on its public facing web site.	Supt John Conaghan	31-Mar-14	BTP provides information to the public on stop and search on its internet site; this includes the detailed quarterly data pack. BTP also uses social media (e.g. Twitter) to communicate with the public in relation to all police activity, including stop & search. BTP plans to improve its internet stop and search pages, and to explore opportunities to improve engagement with service users, including through the development of a survey for those searched by BTP.	Operations have worked with Media & Marketing and developed an online survey for service users on stop and search. The new stop and search form developed by Operations includes details of the internet address of this survey so that people searched by BTP can easily provide feedback in relation to their encounter. Operations will review this feedback carefully to identify improvements that can be made; where appropriate, BTP will also communicate improvements made as a result of feedback from members of the public. FHQ Operations also plans to review the Stop and Search Strategy Group, with support from Divisions and community representatives, in order to improve community engagement. Update 23 July 2013 - The community consultation group is being relaunched in September 2014 with new terms of reference. This group will be the catalyst for improving public confidence in BTP stop and search activity. A significant number of stop and search professionals have been identified and are willing to attend this event. Invites have now been issued. Update 3 November 2014 - The first new look Stop and Search Community Consultation Group Meeting wert ahead on 23/09/14. The next meeting will be held on the 09/12/14. Members of this group will be working closely with BTP in order to improve public confidence in stop and search. All aspects of BTP stop and search activity will be scrutinised by the group.	03-Nov-14	No	AMBER

	<b>BEST USE OF STOP &amp; SEARCH</b>	H SCHEM	E				
Action Plan Owner: Supt John Conaghan							
Ref	Actions to be taken	Action Owner	Due Date	Latest Update	Date of Update	Complete Yes/No	RAG Status
Data Recording					•		
Forces participating in the Scheme will expand their data requirements and return information where stop and search has resulted in any of the following outcomes: i. Arrest (as is currently required); ii. Summons / charged by post; iii. Caution (simple or conditional); iv. Khat or Cannabis Warning; v. Penalty Notice for Disorder; vi. Community resolution; or vii. A no further action disposal.	Currently the Force Intelligence System (FIS) is the database that captures stop and search data. The only positive outcomes that are recorded are arrests. FIS will need to be updated to include the list of recording requirements required by the Home Office.	FIB - Emma Gilmore	30-Nov-14	FHQ Ops have worked with FIB to design new stop and search recording pages to include all the required outcomes. Currently 3% of Stop & Searches are carried out by PDAs; there potentially will be a gap area around changes which can be made to PDAs. This is currently being discussed with Information Services & Business Support.	22-Oct-14	No	AMBER
Lay observation policies			1				
Forces participating in the Scheme will develop lay observation policies which adhere to the following principles: • members of the public are provided with the opportunity to see stop and search in action; • the police have the opportunity to demonstrate their use of stop and search; • the public has the opportunity to provide feedback to the police based on their observations; and • the need to ensure the safety of lay observers is appropriately taken into account.	FHQ Ops will need to produce policy and guidance to ensure this can be introduced in BTP. Members of the BTP Stop and Search Community Consultation Group will be provided with the opportunity to accompany patrolling officers. Whilst the scheme will demonstrate openness and transparency it should be noted that the chances of actually witnessing any stop and searches is not guaranteed due to the low number of searches that are conducted. FHQ Ops to produce draft proposal for the Community Consultation Group to be emailed out to participants of the group by the 30th November 2014	Supt John Conaghan	30-Nov-14	Several Forces have already introduced the scheme and produced comprehensive guidance including the associated risk assessments. Draft policy and guidance is being introduced and will also be presented to the next meeting of the BTP Stop and search Community Consultation Group in December.	22-Oct-14	No	AMBER
Stop and serach complaints 'community trigger'							
Forces participating in the Scheme will develop a compliant policy which: • ensures individuals stopped and searched are made aware of where to complain; • introduce a threshold above which the police are compelled to explain their use of stop and search; and • that explanation will be given, primarily, to local community groups responsible for scrutinising the use of stop and search.	PSD will need to review the existing complaints procedure with FHQ Ops and produce a draft proposal to the Community Consultation Group in early December. Of all the BUSSS changes this is likely to have the least impact on BTP. Numbers of stop and searches being conducted are low and very few complaints are made regarding stop and search. PSD to produce draft proposal for the Community Consultation Group to be emailed out to participants of the group by the 30th November 2014	PSD/ FHQ Ops	30-Nov-14	FHQ Ops have met with PSD and PSD will be producing a community trigger protocol.	03-Nov-14	No	AMBER
Reducing section 60 'no - suspicion' stop and searches			•	· · · · · · · · · · · · · · · · · · ·			
<ul> <li>Forces participating in the Scheme will revise their use of section 60 stop and search powers so that all stops and searches conducted under this section will adhere to the following conditions:</li> <li>The 1994 Act currently provides for an officer of at least the rank of inspector to give a section 60 authorisation in a particular area for a specified period time. Forces in the Scheme will raise the level of authorisation to a senior officer.3</li> <li>Although the word "necessary" does not appear in section 60(1), the effect of Article 8 of ECHR is that necessity remains relevant to each decision as to whether an authorisation is justified. Any authorisation made under section 60 must be made only when the officer believes it is necessary. In practice, in addition to expediency, which is explicit in the 1994 Act, the authorising officer must also have considered the authorisation necessary to prevent serious violence or to find dangerous instruments or weapons after an incident involving serious violence, or to apprehend persons carrying weapons. This applies to all forces using this power regardless of whether they are participating in the Scheme or not.</li> <li>Informed by intelligence, senior officers in participatory forces must have a higher degree of certainty by reasonably believing that incidents involving serious violence will take place rather than it being a possibility. Any judgment about the credibility of the intelligence will be a matter for the senior officer.</li> <li>The law provides for initial authorisations to be made for up to 24 hours (extendable for a further 24 hours). Forces participating in the Scheme will limit the maximum duration of the initial authorisation to 15 hours. For an extension up to 24 hours, an officer of senior rank will authorise any additional extensions.</li> <li>Participating forces must communicate with the public in the areas where a section 60 outhorisation is to be put in place in advance (where practicable) and afterwards. The public need to be i</li></ul>	FHQ Ops to produce policy and guidance in relation to the change to Section 60 authorisations	Supt John Conaghan	30-Nov-14	FHQ Ops are currently producing a draft paper regarding Section 60s.	22-Oct-14	No	AMBER

Race & Diversity Monitoring							
Forces participating in the Scheme will ensure that the impact of the Best Use of Stop and Search Scheme is monitored, particularly as it relates to individuals from Black and Minority Ethnic groups and young people.	This monitoring is already Business as Usual and the implications of the scheme will be monitored using the same methodology	Supt John Conaghan	30-Nov-14	Update 03 November 2014. The first new look Stop and Search Community Consultation Group Meeting went ahead on 23/09/14. The next meeting will be held on the 09/12/14. Members of this group will be working closely with BTP in order to improve public confidence in stop and search. All aspects of BTP stop and search activity will be scrutinised by the group. The BUSSS scheme will be a fixed agenda item and the group will be regularly updated on the progress and outcomes of the BUSSS	03-Nov-14	No	GREEN