

No	Ref	Date	Topic	Action/Paper	Owner	Due Date	Outcome
1	27.1	30/04/2014	Fitness testing	Mrs Davis to circulate the equality impact assessment for fitness testing to the Committee.	CD	Before the next meeting	Complete. Following CoP guidance and impact assessment which is attached.
2	14a	23/07/2014	Benchmarking of PSD data	A group of approximately 5 similar size forces to BTP to be identified against which BTP could be compared for regular benchmarking, using the Home Office data.	SC	Next meeting	Ongoing. This was not discussed in detail at the last meeting and therefore we wanted to seek clarification from the committee as to exactly what they wanted from a benchmarking exercise. Clarification was received from Mr Jackson during a pre-meet last week. The BTPA have indicated that they are happy to receive this information in high level terms within the quarterly report for the next meeting and further detail will be provided for the subsequent meeting. Mr Jackson has been provided with a copy of the IPCC's most recently published Police Complaints Information Bulletin.
3	14b	23/07/2014	PSD Quarterly Report	The Operation VALE cases to be highlighted in the list of forthcoming misconduct proceedings.	SC	Next meeting	Complete. Operation Vale cases have been identified within the quarterly report.
4	14c	23/07/2014	PSD Quarterly Report	The mitigation for the final written warning given in an honesty and integrity misconduct hearing to be provided for information.	SC	Next meeting	Verbal update to be provided.
5	14d	23/07/2014	PSD Quarterly Report	The PSD Business Manager to review the list of referred cases, ensuring only current referrals are included in future for clarity	SC	Next meeting	Complete.
6	16a	23/07/2014	PSD Business Plan	The Business Plan to be circulated for comment ahead of the next meeting.	SC	Next meeting	<b>Complete:</b> A draft of the PSD Business Plan was circulated to the BTPA for comment before it

Not Protectively Marked

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**Key:** GW Gareth Williams  
CD Claire Davis

LY Lucy Yasin  
LJ Len Jackson