

Minutes

Finance Committee

Thursday 18 September 2014, 15:30 – 17:30

at The Forum

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Present:

Dominic Booth (Chair)

Stella Thomas

Bill Matthews

In attendance:

Andrew Figgures, Chief Executive (BTPA)

Charlotte Vitty, Authority Finance Director (BTPA)

Ben Wright, Interim Authority Finance Director (BTPA)

Vicky Tanner, Income and Compliance Manager (BTPA)

Simon Downey, Director of Capabilities and Resources (BTP)

Mark Newton, Assistant Chief Constable (BTP) – part of the meeting via telephone

Simon Hart, Head of Finance and Procurement (BTP)

Paul Hollister, Head of IT (BTP) – part of the meeting

Apologies:

46/2014 Welcome

Non-Agenda

1. Mr Booth welcomed everyone to the meeting and set out the purpose of the special Committee meeting. As it was a special Committee meeting the minutes and actions from the previous meeting were not reviewed.

47/2014 Integrated Systems Programme (“ISP”) Business Case

Agenda Item 1

2. ACC Newton provided a detailed overview to the Committee of the ISP business case including the how this would fulfil the mandatory standards that BTP will need to adhere to in the forthcoming years. The business case is seeking replace key operational systems within BTP that currently either do not

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interface with each other; or are paper based. The key principle of the business case to introduce a “golden nominal” that would be the link between Crime, Command & Control, Intelligence, Case and Custody. It would allow BTP to run one search across all the systems to find out the required information, as well as submit files to CPS electronically and it would ensure that BTP is compliant for connection to PSN-P which has been mandated for all forces. Currently CPS are losing 55 files a week that BTP submit as they are not used to handling paper files.

3. Currently there is no one system on the market that can provide what is required, but there are a limited number of suppliers who have integrated Intelligence, Case, Custody and Crime systems that then have a separate interface with a Command & Control system. BTP stressed the importance of procuring the correct system that in the future would be able to be used on mobile devices.
4. The Committee raised concerns on the length of the business case and that for presentation to both the Committee and onto the Authority it should be presented differently to ensure that the important aspects are not overlooked such as the return of investment and the funding split between hardware and consultancy costs. The Chair offered to share potential templates that BTP could use in the future when presenting these types of business cases to the Committee.
5. BTP explained to the Committee that as well as the procuring of new IT systems, this would require considerable business change to occur within the organisation. BTP were of the view that they would change their internal processes to fit the new systems rather than trying to make the system fit BTP's current processes.
6. Concerns were also raised concerning the split in funding between hardware costs and resources to implement the system and change in business processes. Within the business case the total cost of the project is £6.9m with a split of £3.1m for the systems and the remaining £3.8m on resources and specialist skills to implement the systems.
7. BTP explained that this would be a very large change programme for BTP, and that currently it does not have the skills or the capacity to undertake a project of this size without external assistance. It was stressed that any external support would be provided by an organisation that has a proven track record in this area and that BTP were ensuring that it did not encounter the same problems that has occurred in previous projects. The project team has liaised with other police forces that have embarked on

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similar projects to ensure that BTP would learn from their experiences.

8. The Committee requested that BTP included a more detailed explanation of the funding split and what other options had been considered in relation to resource support i.e could other force provide assistance to BTP, and what collaboration options have been considered.

(Mr Matthews left the meeting at this point)

ACTION - The Finance Committee will recommend the business case to the Authority for approval subject to the changes in presentation requested and the additional explanation being included.

(ACC Newton and Mr Hollister left the meeting at this point)

48/2014 Police Service Agreement charges

Agenda item 2.1 - Amendments to the Police Service Agreement contract

9. The Chair - Mr Booth declare an interest in Abellio Greater Anglia.
10. Mr Wright provided an update to the Committee in relation to the two changes to the Core 2013 PSA agreements. The changes have been circulated to all core PSA holders for review and signature. The RDG has also written to all PSA holders in support of the change.

Agenda Item 2.2 - 2013/14 Actual Police Service Agreement charges

11. Mr Wright presented to the Committee the 2013/14 Actual PSA charges in accordance with the core 2013 PSA. The verification process has been completed. The Committee were reminded that the information for these charges are pre the restructure and is therefore based on Area information rather than divisional.
12. It was agreed by the Committee that further analysis was required before these charges could be released.

ACTION - Further analysis to be carried out by BTPA Executive in relation to the variations in the duty state information and how there are affecting the 2013/14 charges.

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Agenda Item 2.3 - 2015/16 Provisional Police Service Agreement charges

- 13. An update was provided to the Committee on the work that was currently underway in the calculating the 2015/16 provisional charges. During the calculation of these charges further movement in the duty state information have been seen and further investigations are taking place to identify what these are.
- 14. It was agreed by the Committee that it would be better to communicate both the 2013/14 actual and the 2015/16 provisional charges at the same time rather than sending out two sets of charges.
- 15. At the next Committee meeting BTP will present what can be delivered within the funding envelop for 2015/16. It was also highlighted to the Committee the pressures on the capital programme and the need to try and increase the proposed DEL for 2015/16 which is £11.2m. The current capital programme for 2015/16 currently totals £16.2m.
- 16. Mrs Vitty advised the Committee that she has meeting with DfT to discuss the DEL limit and will explore options to increase the £11.6m.

ACTION - The Executive to present to the Committee the actual 2013/14 PSA charges and the 2015/16 provisional PSA charges at the next meeting.

ACTION - The Committee to recommend to the Authority approval of the two changes to the core PSA agreement.

Date of next meeting: 17 October 2014

Signed.....

Chairman