

Agenda Item 3 (last updated 10.09.14)

Open actions							
No	Ref	Date	Topic	Action/Paper	Owner	Due Date	Outcome
1.	11.0	22.07.14	Value research work - quantitative findings	A draft of the 'valuing BTP' document for publication to be prepared for review at the next meeting of the Committee	AF/CC	18.09.14	In progress: <i>Updated data has been received from BTP and drafting will begin shortly</i> Draft publication will be shared with the committee before it is issued to stakeholders. RDG will be approached for a comment for the final report.
2.	13.0	22.07.14	Communications and engagement plan	An overarching strategy for Authority/Force communications to be produced to include separate delivery plans for each organisation	SE/MH	18.09.14	In progress - see update at Item 6
3.	11.0	22.07.14	Parity between BTP and Home Office T&Cs	The current Home Office rules of employment to be codified to understand; <ul style="list-style-type: none"> ▪ The detail of the current arrangements to be captured ▪ what flexibility is possible within the existing arrangements - i.e. what are we required vs.enabled to do ▪ what conditions we are trying to create to enable business transformation 	AF & PC	ASAP	Work is in progress - the Chief Executive will provide a verbal update in the meeting at Item 3

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3.	11.0	22.07.14	Parity between BTP and Home Office T&Cs	<ul style="list-style-type: none"> ▪ identify any barriers in the current arrangements which would need to be overcome to deliver the required business transformation <p>The Chief Executive to then produce a report on the findings of the review of T&Cs; this will be scheduled for the next Committee meeting after the review is completed</p>	AF	ASAP	Work is in progress - the Chief Executive will provide a verbal update in the meeting at Item 3
4.	11.0	22.07.14	Horizon scanning: RDG engagement	The Chief Executive to produce an options paper on the nature of the Authority's strategic relationship with the RDG for presentation at the next meeting	AF	18.09.14	See agenda item 3b i)
5.	11.0	22.07.14	Horizon scanning: Scotland	The Chief Executive, CC and T/DCC to produce a paper on post devolution options for policing the railway in Scotland.	AF/CC/TDCC	18.09.14	An options template will be circulated for discussion in the meeting at Item 3b ii) (template prepared and circulated to BTP in advance)
6.	11.0	22.07.14	Home Office Liaison	The Chief Executive to progress discussions with the DfT on future liaison with the Home Office	AF	18.09.14	Verbal update to be provided in the meeting
7.	12.0	22.07.14	Transformation programme - risk register update	Mr Downey and the Chief Executive to review the transformation programme to ensure risks were captured on the appropriate registers	SD/AF	18.09.14	Verbal update to be provided at item 4

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8.	12.0	22.07.14	Transformation programme - communications	As part of the current transformation programme, the Force to develop a meaningful narrative for industry stakeholders about the services it provides and how they are provided	CC/SD	ASAP	To be developed as key milestones are identified
9.	14.0	22.07.14	Triennial Review	The Chief Executive to discuss the likely timing of the publication of the Triennial part 2 report with the DfT	AF	ASAP	Confirmed publication likely to be October 2014 at the earliest
				The Authority and Force to consider how it should address the likely findings of the part 2 report in anticipation of its publication in the autumn.	AF/MB/CC	18.09.14	Work underway - see update on the agenda at Item 7

Key:

MB Millie Banerjee
 AF Andrew Figures
 CC Paul Crowther

SD Simon Downey
 MH Mark Hankey
 SE Sam Elvy

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