

## Minutes

### Performance Review Committee

Tuesday 23 July 2014

at The Forum, 74-80 Camden Street

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#### Present:

Ms Liz France (Chair)  
Ms Catherine Crawford  
Mr Bill Matthews

#### Apologies:

Mr Mark Phillips  
Mr Andrew Pollins

#### In attendance:

Mr David McCall, T/Deputy Chief Constable BTP  
Mr Mike Furness, Head of Strategic Development BTP  
Ms Vanita Patel, Performance & Analysis Manager BTP  
Mr Barry Boffy, Diversity and Equality Manager BTP (present until Agenda Item 5)  
Mrs Samantha Elvy, Research & Policy Manager BTPA  
Rose Enemuwe, Senior Internal Auditor Department for Transport (observer)  
Mr Jon Newton, Performance Analyst BTPA (minutes)

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#### 19/2014 Welcome and apologies

Non-Agenda

1. The Chair welcomed all attendees to the Performance Review Committee (PRC) meeting. Apologies were received from Mr Phillips and Mr Pollins.

#### 20/2014 Minutes of meeting 15.01.2014

Agenda Item 1

2. The minutes were approved as an accurate record.

## **21/2014 Matters arising**

### Agenda Item 2

3. The Committee received an update on progress on action 14/10, with respect to arranging a meeting with ACC Thomas to discuss stop and search. Mrs Elvy had an initial meeting with ACC Thomas, which will be followed up by a meeting between Ms Crawford and ACC Thomas. Mrs Elvy and Mr Newton will also be meeting with BTP's Project Co-ordinator and Business Manager to discuss stop and search data.
4. Action 14/06, which related to the minutes of the 2013-14 quarter 3 meeting of the PRC; action 14/08, which related to the distribution of BTP evidence for the Home Affairs Committee inquiry into policing and mental health to PRC Members; and actions 14/07 and 14/09, which related to additional items to be included in the quarterly report to the quarter 1 PRC meeting, were discharged.
5. **Agreed**
  - 5.1 Mrs Elvy to report to the quarter 2 PRC meeting on progress following the meetings with BTP on stop and search.

## **22/2014 Proposed Terms of Reference and work plan for 2014/15**

### Agenda Item 3

6. The Chair highlighted Section 4 of the Terms of Reference, which covered the style of working for the PRC in 2014/15, and the proposed work plan.
7. Mr Matthews proposed including a report to the quarter 2 PRC meeting on BTP's performance with respect to the Glasgow 2014 Commonwealth Games. Members agreed that a post event review should be included with the quarterly performance report to the next PRC meeting. The T/Deputy Chief Constable noted that there were also D Division Policing Plan targets for the Commonwealth Games.
8. BTP noted that it would like to add to the Membership of the PRC, as stated in Section 2.1 of the Terms of Reference.
9. The proposed Terms of Reference and work plan for 2014-15 were noted.

10. **Agreed**

- 10.1 BTP to provide a post-event review in the quarterly performance report to the quarter 2 PRC meeting.
- 10.2 BTP to provide details of proposed additional members for the proposed PRC 2014/15 Terms of Reference.

**23/2014 Q1 Performance Report (including BTP Dashboard) and analysis**

Agenda Item 4

- 11. The Committee was informed that, in comparison to the Policing Plan target to achieve a 6% reduction in police-related lost minutes, there had been a 4% increase during quarter 1. Serious incidents, causing over 1,000 lost minutes, had increased during this period. Cable offences continued to be down; they were at less than 10% of the level in 2011-12.
- 12. Authority Members noted the good work the force had achieved in identifying and challenging the problem of cable theft. The T/Deputy Chief Constable highlighted the large amount of work by BTP to reduce metal theft, including the efforts of the Fusion Unit. It was also highlighted that Network Rail funding for the Fusion Unit was secure until March 2015 and that BTP had to think about how to continue the momentum. Members noted that, if this is to be considered as business as usual, this is something to come back to, to consider any impact.
- 13. The PRC was informed that lost minutes caused by fatalities had fallen by 20% compared to 2011/12 and average clearance times were reduced. This reduction would have been greater but there had been a slight increase in the number of fatality incidents during the first quarter of 2014/15. Operation Avert, which aims to reduce suicides on the railway network, will be re-launched later this year.
- 14. Trespass was the only category of police-related lost minutes to have increased. The number of suicidal interventions, which contribute towards trespass related lost minutes, continued to be up. The PRC was informed of Operation Avert, which is aimed at suicidal trespassers. BTP was also launching Operation Intruder in July, which focuses on non-suicidal trespassers.

15. Authority Members queried whether trespass related lost minutes was one of the areas where the industry has a role to play, with some hotspots possibly requiring a relatively minor contribution from Network Rail or Train Operating Companies (TOCs). BTP highlighted that Network Rail can be quite good in getting out and making repairs where identified. The force has also produced detailed analysis of hotspot locations and has been able to isolate individual locations and issues around those locations. As well as providing a police response to these locations, BTP has been communicating with the TOCs. Members noted that lost minutes could be attributed to trespass but that BTP may not have been notified at the time of the incident and that there may be limited control in these situations.
16. The PRC was informed that, in comparison to the Policing Plan target to reduce offences by 4%, there had been 2% increase compared to the year to date target. Theft of passenger property accounted for 26% of offences. There had been a lot of good work to tackle these offences under Operation Magnum. Theft of passenger property had reduced by 17%. The largest numerical increase in offences was for violence against the person. Common assault was the main type of offence within this category, with alcohol being a contributor to these offences. The largest percentage increase in offences was for sexual offences. This was due to Project Guardian, which was focused on London but had recently also been moved to the West Midlands.
17. There was a discussion about whether licensed premises on Network Rail property had contributed to the increase in violence against the person offences. BTP highlighted that there was no evidence of this but that there had been a general presence of alcohol with respect to violence offences. There were no patterns or trends for operational activity to focus on; offences were on and off train, involved passengers on passengers, and mostly involved common assault and low level violence offences. Members highlighted the potential impact on passenger confidence.
18. Members raised the potential for licensed premises to contribute towards the cost of additional security that may be required and for Network Rail to negotiate controls with these tenants. It was highlighted that costs of increased policing were included in an indirect way, through the increased cost of policing via the charging model, but that it would be good if these offences could be prevented in the first place. It was noted that the charging model did not lead to increased funds, but allocated the charges to industry. It was highlighted that the Chief Executive of BTPA was aware of a list

of legislative anomalies, which included BTP not being included in the Licensing Act 2003.

19. The PRC was informed that the results of the Spring National Passenger Survey showed that 76.6% of respondents rated their personal security as “Good” or “Satisfied”; this was narrowly ahead of the year to date target of 76.4%. The year-end target is to achieve a passenger confidence rating of 77.5%. It was highlighted that this score had improved from 41% in 2011.
20. BTP had narrowly missed the target, set by the force for itself, to achieve a staff confidence rating of 66.4%, with a rating of 65.1% of rail staff respondents having rated their personal security as either “Good” or “Very Good”. This survey, however, had revealed some areas in which the force could focus in order to improve the future ratings. The level of effort from BTP to encourage the industry to roll-out this survey in a short period of time was noted as a good achievement.
21. The PRC was informed that BTP was in line with its value for money Policing Plan target to spend 67% of its budget on frontline resource and the sickness rate was 3% less than its year to date target. The force was in line with its Medium Term Financial Plan (MTFP) to achieve its strategic objectives relating to reducing disruption and crime, and increasing passenger confidence with annual cost increases within RPI.
22. Members queried the accuracy of BTP’s sickness statistics, as a result of sickness cases possibly not being closed on the force’s HR system. It was noted that there was unlikely to be any notable impact on the statistics as a result of this. The PRC was informed that, following the force’s restructure, there had been difficulties reporting the sickness figures at the new Sub-Divisional level but that this was now possible. Members noted that HR data was also looked at by the Authority’s Finance Committee.
23. The Quarter 1 Performance Report was noted.

**24/2014 BTP EDHR update - year end report and scene set for approach in 2014/15**

Agenda Item 5

24. The Chair highlighted the encouraging Equality, Diversity and Human Rights (EDHR) work by BTP. The force highlighted that the year end report will shortly be finalised and should be published in August. A draft report had been produced and a few minor amendments were required. The Chair requested that the PRC Members have sight of the report before it is published.
25. The PRC was informed that Op Fairmont, which was initially due to end around July, had been extended to the end of the financial year. This was to allow more work to be done on the infrastructure. There was also still further work to do with respect to external engagement. The Chair highlighted that the increased focus on external facing work was encouraging.
26. As part of Op Fairmont, BTP will be looking at how to increase the force's BME and female officer representation through recruitment and retention strategies, and identifying high potential candidates.
27. The Chair noted that much of BTP's work fell within the oversight remit of the Authority's People and Standards Committee, but that the Hate Crime work was relevant to the PRC. The force highlighted that there was a lot of work going on around this area.
28. The Authority queried whether there will be a robust assessment around the results of the EDHR work. The force noted that this will take place and that it would look at which of the strategies had worked well and had led to additional value.
29. It was queried as to whether BTP had identified a profile of victims and offenders. The force noted that there was a piece of work on children and young people. The force was also looking at repeat victims, which included different strands of work.
30. The report was noted.
31. **Agreed**

30.1 Mrs Elvy to circulate a copy of the draft EDHR report to the PRC Authority Members prior to the quarter 2 PRC meeting.

[Diversity and Equality Manager for BTP left the meeting after this item]

**25/2014 Data quality (crime and incident data) and other data sources  
- annual report on data quality for review and discussion**

Agenda Item 6

32. The PRC was informed that the accuracy of crime data was currently a big issue for police forces, but that BTP has a very capable Crime Registrar and was in a much better position than many other forces. Her Majesty's Inspectorate of Constabulary (HMIC) will be inspecting BTP, with respect to crime data, in August. There has been a lot of preparatory work for this at a National and Divisional level.
33. It was highlighted that BTP had no concerns about the quality of the Network Rail lost minutes data. This data had been around for many years and was scrutinised by the TOCs. Any issues with respect to lost minutes data was more focussed around the way in which lost minutes were categorised. BTP had less control over the categorisation of this data but there was a challenge process if it was felt that lost minutes had been incorrectly categorised, in which the force could challenge the category that lost minutes had been allocated to. BTP had used this method successfully.
34. The PRC was informed that visibility data was not used for monitoring targets but that Operation Trafalgar will change the way in which officers are tracked, and that there was a large amount of internal audit activity, and confidence, around the criminal justice data.
35. It was highlighted that there was a range of information on crime recording, including guidance and frequently asked questions, available to BTP staff on the force's intranet.
36. The report was noted.
37. **Agreed**
  - 37.1 Agenda Item 6 report to be shared with the Chair of the Authority's Audit Committee.

**26/2014 Scoping discussion for thematic report at 2014/15 meeting 2:  
Stop and search; and Use and recording of out of court  
disposals**

Agenda Item 7

38. It was proposed for the stop and search thematic that Ms Crawford, the Authority's lead Member for stop and search, meet with ACC Thomas and that, once this meeting had taken place, the focus of the stop and search thematic could be decided.

39. It was highlighted that out of court disposals was an area that had been receiving an increased level of media reporting. It was suggested that the review by Superintendent Williams be used as a basis for the thematic on out of court disposals. Members highlighted that benchmarking data would be useful.

40. **Agreed**

40.1 Ms Crawford to liaise with Mrs Elvy with respect to organising a meeting with ACC Thomas regarding stop and search.

**27/2014 Any Other Business**

Agenda Item 8

There was no other business.