

Appendix A - BTPA 2014/15 Budget Monitoring - Quarter 1

	YTD Quarter 1 2014/15			2014/15				2013/14	
	Actual YTD	Budget YTD	Variance YTD	Full Year Budget	Revisions to Full Year Budget	Q1 Forecast	Note	FY Actual	FY Budget
	£	£	£	£	£	£		£	£
Staff Salaries	110,047	112,243	2,197	701,451	-	701,451	1	649,004	674,020
Temporary Staff	34,980	36,750	1,770	81,750	60,000	141,750	2	78,306	31,944
Members Salaries	42,375	50,437	8,062	296,753	(16,000)	280,753	3	246,830	273,272
TOTAL STAFF COSTS	187,402	199,430	12,028	1,079,954	44,000	1,123,954		974,140	979,237
Travel and hotel costs (including expenses)	1,255	1,785	530	9,582	-	9,582		13,168	12,000
Premise and office costs	30,513	33,266	2,753	128,674	-	128,674		114,382	128,258
Appeals and Independent custody visiting	(2,778)	5,962	8,739	32,000	-	32,000		4,920	32,000
Total consultancy	41,190	38,596	(2,594)	207,170	-	207,170		305,228	190,000
Legal fees	518	19,780	19,262	106,170	(20,000)	86,170	4	74,060	110,000
External audit	26,800	26,800	-	116,000	-	116,000		116,000	120,000
HMIC Inspections	1,846	13,846	12,000	72,000	(24,000)	48,000	5	69,310	72,000
Internal Audit	18,500	18,500	-	80,000	-	80,000		99,504	99,840
Recruitment and training	0	7,182	7,181	30,000	-	30,000		34,973	39,666
Other (Communications, Subscriptions and admin costs)	13,398	10,703	(2,695)	57,450	-	57,450		70,175	87,000
Transfer to contingency	-	-	-	-	-	-			
TOTAL NON STAFF COSTS	131,242	176,418	45,177	839,046	(44,000)	795,046		901,720	890,763
TOTAL BTPA COSTS	318,644	375,849	57,205	1,919,000	0	1,919,000		1,875,861	1,870,000

Note

- 1 - Assumes that the Authority Finance Director starts working on 1 September
- 2 - Cost of temporary staff to replace Raquel Cortes and Lucy Yasin on maternity leave and extending Mike Spraklin's contract until the end of the financial year.
- 3 - The budget is for 15 members. QF1 assumes that it will take a further six months to recruit the three remaining members which will result in salary savings
- 4 - No legal costs have been incurred in the first quarter so the Q1 forecast has been reduced by £20,000
- 5 - The 2013/14 accrual for HMIC costs and 2014/15 budgetted costs had assumed £12,000 of VAT but HMIC costs are exempt from VAT