



---

**Report to:** Finance Group  
**Agenda item:** 7  
**Date:** 16 July 2013  
**Subject:** Force Projects Update  
**Sponsor:** Interim Director of Corporate Resources  
**For:** Information

---

## **1. PURPOSE OF PAPER**

1.1 The purpose of this paper is to update Finance Group on the progress of Capital and Revenue Projects approved by the British Transport Police Authority (BTPA) and governed by Service Improvement Board (SIB).

## **2. BACKGROUND**

2.1 During 2012/13 a number of projects were approved by BTPA and status updates reported to Performance Review Group. Following a change in committee structure the reporting line has reverted to Finance Group.

2.2 In addition to BTPA approved projects this report provides exception information on the remainder of the BTP Portfolio.

## **3. BTPA APPROVED PROJECTS**

### **3.1 Portfolio Summary**

3.1.1 Service Improvement Board currently monitors a total Portfolio of 19 Force wide projects. Of this Portfolio, six projects have an overall GREEN status, two projects have AMBER status and two projects have RED status. Of the remaining nine projects, one is on hold pending Portfolio reorganisation, two are new additions to the Portfolio and six have reached End of Project status and are in review.

3.1.2 Good progress has been observed on a number of projects including:

- Force Restructure Project
- Review HR for Service Excellence



- 
- Finance and Corporate Services Review
  - CCTV Phase 3
  - Digital and Social Media project; and
  - Force Control Room London Relocation

3.1.3 These projects have good project controls, experienced project managers and active senior sponsorship and will be completed to time, budget and scope.

3.1.3 Two projects from the Portfolio have been approved by Finance Group and Police Authority. These are Disaster Recovery Phase 2 and CCTV Phase 3 and a more detailed update on these projects is included in the following section of the report.

## **3.2 Disaster Recovery Phase 2**

3.2.1 There has been positive progress across all work streams of the project. Key activities have taken place in the following areas:

- CJX – all physical aspects complete
- Quantum back up system – work stream complete
- FIS – options in final review
- POINTS – awaiting new hardware to build system
- PNC – hardware built
- Exchange – work stream de-scoped
- Voice systems – fully connected, awaiting anti-virus
- ORIGIN – DR in place and synchronising over network
- HOLMES – server built at FHQ, data synchronisation in progress

3.2.4 Project controls in terms of Business Case, Project Board, Financial Control and Project Plan are in GREEN status. Risk and issues remain in AMBER status.

3.2.5 An issue exists with the options available to replicate FIS in the DR environment. Costings and support of the different options are currently being evaluated and an update is expected soon.

3.2.6 While the physical aspects of the CJX link are complete, sign off is required before approval of the accreditation can be given. Replication inside the DR environment is dependent on the accreditation being granted.

3.2.7 Wider configuration of the DR network is proving to be overly complex with a need to be simplified for maintenance reasons. These works will not have any impact on the rest of the project deadlines.

3.2.8 The management of these issues by the Project Board continues to minimise their impact and it is forecast that all remaining works will be complete by the end of the financial year.

3.2.9 As at the end of Period 3, £93,607 of Capital and £1,257 of Revenue had been committed.

### **3.3 CCTV Phase 3**

3.3.1 Both Foundation and Priority scope Network Rail Funding Agreements and SCC supplier Model Order Form have now been signed by BTP and BTPA.

3.3.2 As a result full project documentation has been generated, reviewed, approved and baselined. Change control has been instigated to track any movement from this baseline.

3.3.3 Resource planning has been agreed with SCC the external supplier and design work shops are taking place.

3.3.4 No risks or issues currently exist for this project.

3.3.5 As at the end of Period 3, £1,629,242 external funding has been committed against the Foundation scope and £0 against the Priority scope. The Priority scope committed figure is zero as the Network Rail Funding Agreement has only very recently been signed off by the Authority.

#### **4. PORTFOLIO EXCEPTIONS**

4.1 Appendix A shows the Portfolio Dashboard that will be presented at the next SIB meeting to be held on 10 July 2013. Budget and Forecast columns refer to whole life project costs. Budget costs are those agreed for initial funding at time of submission of the original Business Case and Forecast costs are revised during the life of the project.

4.2 Two projects were reported to SIB as having a RED status and therefore being in exception:

- E-Case – delivery of the electronic Case Management system
- E-Custody – delivery of the electronic Custody Management system

##### 4.2.1 E-Case

Delivery of the E-Case application is considered RED as there are some issues with the supplier Northgate which have been raised to the strategic risk register. ACC Newton is actively working to resolve the issues and has provided an update to the BTPA Chief Executive.

##### 4.2.2 E-Custody

Delivery of the E-Custody application is considered RED as it is affected there are some issues with the supplier Northgate which have been raised to the strategic risk register. ACC Newton is actively working to resolve the issues and has provided an update to the BTPA Chief Executive.



PROJECT	OVERALL	BUSINESS CASE	PROJECT DEFINITION	PROJECT BOARD	FINANCIAL CONTROL	RISKS AND ISSUES	PROJECT PLAN	COMMS PLAN	RESOURCES	BTP PORTFOLIO DASHBOARD		CAPITAL			REVENUE			EXTERNAL FUNDING		
										RISK / ISSUES	IMPACT	BUDGET	YTD COMMITTED	FORECAST	BUDGET	YTD COMMITTED	FORECAST	BUDGET	YTD COMMITTED	FORECAST
												£	£	£	£	£	£	£	£	£
Force Restructure Project	G	G	G	G	G	A	G	A	G	Strategic position regarding L'Area funding	Savin from L'Area may not be able to be used outside the LU	£0	£0	£0	£45,000	£57,448	£450,000	£0	£0	£0
Virtualisation										Project on hold		£500,000	£420,084	£500,000	£0	£0	£0	£0	£0	£0
Disaster Recovery Phase	A	G	G	G	G	A	G	G	G	Project reliant on third party suppliers	Cost and time implications	£108,386	£93,607	£108,386	£5,600	£1,257	£14,100	£0	£0	£0
Server Storage Expansion	A	G	G	G	G	G	G	G	G	Tender may extend the project	Delay to project delivery	£336,000	£0	£336,000	£50,400	£0	£50,400	£0	£0	£0
e-Case	R	G	G	G	G	A	G	R	R	Commercial relationship with Northgate	Unknown delivery timescale	£45,540	£0	£45,540	£34,306	£0	£34,306	£0	£0	£0
e-Custody	R	G	G	G	G	G	R	G	R	Commercial relationship with Northgate	Unknown delivery timescale	£18,242	£0	£18,424	£29,980	£0	£23,500	£0	£0	£0
HR Restructure	G	G	A	G	G	G	G	A	A	Management of BAU during transition	Potential impact on service delivery	£270,000	£168,619	£270,000	£652,531	£88,090	£652,531	£0	£0	£0
Finance and CS Review	G	G	G	G	G	G	G	G	G	Staff resistance to share processes and procedures	Potential impact on service delivery	£0	£0	£0	£180,000 (TBC)	£0	£0	£0	£0	£0
CCTV: HUB: Phase 3 (F)	G	G	G	G	G	G	G	G	G	Delay in vetting procedure	Delay in start of project	£0	£0	£0	£0	£0	£0	£1,806,000	£1,629,242	£1,806,000
CCTV: HUB Phase 3 (P)	G	G	G	G	G	G	G	G	G	Delay in vetting procedure	Delay in start of project	£0	£0	£0	£0	£0	£0	£998,025	£0	£998,025
Collaboration	N	G	G	G	G	G	G	A	A	No Risks/Issues at present		£0	£0	£0	£99,071	£5,558	£99,071	£0	£0	£0
Operation Vale	N	A	G	G	A	G	G	A	A	Project unable to recruit adequate	Delays to the completion of work	£0	£0	£0	TBC	£0	£0	£0	£0	£0
Digital & Social Media	G	G	G	G	G	G	G	G	G	No Risks/Issues at present		£23,000	£4,024	£23,000	£100,000	£988	£100,000	£0	£0	£0
FCRL Relocation	G	G	G	G	G	G	G	G	G	No Risks/Issues at present		£0	£0	£0	£0	£0	£0	£1,000,000	£965,757	£965,757
Project Gatekeeper	A	G	G	G	G	G	G	G	G			£0	£0	£0	£0	£0	£0	£38,500	£35,002	£38,500
CCTV HUB: Phase 1&2	G	G	G	G	G	G	G	G	G			£0	£0	£0	£220,000	£22,000	£220,000	£1,800,116	£1,785,261	£1,785,261
CCTV: Out of London	G	G	G	G	G	G	G	G	G			£78,000	£78,000	£78,000						
CCTV: Arriva Trains	G	G	G	G	G	G	G	G	G			£168,000	£168,000	£168,000						
CCTV: Scot Rail	G	G	G	G	G	A	G	G	G			£372,000	£372,000	£372,000						
Reporting Rationalisation	R	G	G	G	G	G	G	R	R			£0	£0	£0	£0	£0	£0	£0	£0	£0
<b>BUDGET TOTALS</b>												<b>£1,919,168</b>	<b>£1,304,334</b>	<b>£1,919,350</b>	<b>£1,236,888</b>	<b>£175,341</b>	<b>£1,643,908</b>	<b>£5,642,641</b>	<b>£4,415,262</b>	<b>£5,593,543</b>

Please note: Grey rows denote projects on hold or in End of Project Review status