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Ref.	Minutes Para.	Date	Topic	Action/Paper	Owner	Due Date	Outcome/Update
13/10	41/2013	18.10.2013	Use of taser and firearms six-monthly update	BTP and BTPA Executive to arrange for Performance Review Committee Members to see a demonstration of tasers.	SE	01.04.2014	In progress.  SE to liaise with ED to set up a rolling programme of Member visits
13/11	42/2013	18.10.2013	Stop and search six monthly update	BTPA to identify a new lead Member for stop and search matters.	SE	01.04.2014	Complete  Catherine Crawford to be the lead Member for stop and search
13/12	43/2013	18.10.2013	Firearms training	BTP and BTPA Executive to arrange for new Performance Review Committee Members to visit the Firearms Unit.	SE	01.04.2014	In progress.  SE to liaise with ED to set up a rolling programme of Member visits
14/01	03/2014	16.01.2014	Matters arising	Mrs Elvy to communicate with BTPA Executive Assistant and Business Manager with a view to Actions 13/10, 13/11 and 13/12 being completed by 1 <sup>st</sup> April 2014.	SE	01.04.2014	In progress  Action 13/11 - Completed Actions 13/10 & 13/12 - SE to liaise with ED to set up a rolling programme of Member visits
14/02	04/2014	16.01.2014	Q3 Performance Report (including BTP Dashboard) and analysis	Mrs Elvy to send Mr Pollins a copy of the briefing on Section 136 of the Mental Health Act 1983.	SE		Complete
14/03	04/2014	16.01.2014	Q3 Performance Report (including BTP Dashboard) and analysis	Mrs Elvy to look at the timings for future meetings, taking into account force requirements and the timings of the Police Authority meetings.	SE		Complete  Has been fed into the review being carried out by the BTPA Business Manager

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14/04	05/2014	16.01.2014	BTP EDHR Update	Mrs Elvy and Mrs Yasin to look at how to monitor the EDHR Strategy work between the PRC, Strategy and Planning Committee, and the People and Standards Committee, and communicate with the relevant people within BTP.	SE and LY		Complete  The proposal is as follows; <ul style="list-style-type: none"> <li>▪ 'Operational Delivery' strand to be monitored via Performance Review</li> <li>▪ 'Organisational Processes' and 'People and Culture' strands to be monitored via People and Standards</li> </ul>
14/05	07/2014	16.01.2014	Scoping discussion for thematic report at 2013/14 meeting 4: ASB - impact of the BTP strategy on recording, identification of repeat and vulnerable victims, and victim aftercare	Mrs Elvy to follow up with Mr Furness about the content of the thematic report for the quarter 4 PRC meeting.	SE	08.05.2014	Complete  Included at agenda item 7.

**Key:**

DCC Chief Constable Paul Crowther  
ED Elaine Derrick  
SE Sam Elvy  
LY Lucy Yasin