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No	Ref	Date	Topic	Action/Paper	Owner	Due Date	Outcome
1	16/2013 24/2013	19.03.13	BTP Budget 2013/14	BTP to review and refresh the MTFP at the start of the year including the pressures of Airwave costs and how the assumptions have developed overtime	MN	July 2013	The updated MTFP will be presented to the July'13 Strategy Group.
2	20/2013	19.03.13	PSA Charges	The Authority to review the status is Croydon Tramlink along with the methodology used for the freight operators during 13/14.	LP	Sept 2013	An update will be completed for the September Finance Committee.
3	26/2013	31.05.13	BTP End of Year	BTP to include the cash-flow in the report for the July meeting.	SH	July 2013	Complete. Cash flow is included in the Q1 report.
4	27/2013	31.05.13	BTPA End of Year	The Authority to review its procurement methods for specialist HR and pension advice.	LP	July 2013	Legal work on pensions in the year will be done through BTP framework.
5	29/2013	31.05.13	SIB Update	The Committee requested that in addition to the information being presented that on the dashboard to include the delivery risk for the project to ensure that those projects that have large operational benefits are not overlooked compared to	MN	July 2013	Complete. This information is now included in the dashboard appended to the Force Project update report.

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				the size of the budget.			
6	31/2013	31.05.13	CCTV	The Chair of the Finance Committee to recommend the spend for Phase 3 - Priority scopes of £998,025 (excl. VAT) to the June Authority Meeting.	JW		COMPLETE - Approved by the June Authority meeting.
7	31/2013	31.05.13	CCTV	The Committee requested a position paper from BTP on the future liability to BTP concerning CCTV, the Capex committed and the contribution CCTV has made to BTP.	MN / Hacer Evans	Sept 2013	Due September 2013 meeting.

**Key:**

AF Andrew Figgures  
 LP Liz Pike  
 MN Mark Newton  
 SH Simon Hart

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