



**BRITISH  
TRANSPORT  
POLICE**

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**Report to:** Finance Group  
**Agenda item** 3  
**Date:** 17 October 2012  
**Subject:** Revenue Budget and Capital Programme 2012/13  
Monitoring and Forecast report – (Quarter 2 - Period 6)  
**Sponsor:** Interim Director of Corporate Resources  
**Author:** Head of Finance  
**For:** Information

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**1. PURPOSE OF PAPER**

- 1.1 This report provides the monitoring and forecast position for the revenue and capital budget as well as the Balance Sheet and cash flow for 2012/13 as at Period 6.
- 1.2 Appendices A and B set out the position on the revenue budget for the British Transport Police (BTP) and shows the forecast outturn position to be an under spend of £98k or 0.04% under the approved net budget of £248.8m.
- 1.3 Appendix C sets out the position for each scheme in the capital programme (including contingency) at Period 6 the capital outturn forecast is £10.5m which is under the original budget delegation of £11.6m for reasons set out in the report.
- 1.4 Appendix D shows the establishment (budgeted staff numbers) and the actual numbers in post as at Period 6 for Areas and FHQ Departments. The Service is 173 FTEs or 3.6% below the overall establishment of 4,750 FTEs as at Period 6.
- 1.5 Appendix E shows the workforce planning position for all categories of staff over the next three years. It is planned to maintain the minimum gap between the numbers of budgeted police officer posts and the actual number employed. On current assumptions of starters and leavers between now and year end the gap between budgeted and actual police officers will be 15 (0.5%).
- 1.6 Appendix F shows the balance sheet position as at the end of the second quarter (Period 6).



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1.7 Appendix G is the 2012/13 cash flow forecast as at Period 6.

## **2. REVENUE BUDGET**

2.1 The forecast outturn at Period 6 indicates an under spend of £98k or 0.04% under the approved budget for net expenditure. The Period 6 position includes the impact of ring fencing some of the budget to fund an initiative to further strengthen the front line. This initiative utilises £700k of Area and Departmental under spends which have been centralised through the Finance Review meetings and also utilises the £300k forecast under spend that was reported at Period 5.

2.2 The details of this initiative are being developed but the intention is to fund a number of police officers for a period of 12 months while remaining within our overall establishment. It is likely that a significant part of the £1m which has been set aside for this initiative will be used to create a balance sheet reserve to ensure continued funding into the next financial year.

2.3 The year to date position as at Period 6 shows an overall under spend of £721k or 0.7% against the year to date budget reflecting the timing of the impact of the initiative mentioned above.

### **Analysis by Department and Area**

2.4 Appendix A sets out the forecast position by FHQ Departments and Areas, as at Period 6 all parts of BTP are forecasting to be very close to budget by year end.

### **Analysis by Expenditure and Income**

2.5 Appendix B sets out the forecast position by expenditure and income classification. With the exception of Police Staff Overtime all forecast variances are within the 5% tolerance set out in the Chief Constable's Budget Responsibilities and Delegation Letter. The variance on police staff overtime is only £22k above tolerance and is spread across a number of cost centres never the less this will continue to be scrutinised carefully during the Finance Review meetings and action taken to bring the variance within tolerance.

### **Emerging Budget Risks**

2.6 There are two emerging risks which are not included within the Period 6 financial position:



- The current franchising process for the West Coast Mainline may result in a short and long term budget risk as the current operator provides passes which allow free rail travel. These passes are particularly used between London and Birmingham and the loss of these cards would have a significant financial impact in region of £400k a year.
- Members will be aware that central government have introduced a number of additional expenditure controls one of which is that all temporary staff recruitment within establishment requires DfT approval. This additional approval, which is taking some time to be granted, is slowing down temporary recruitment very significant and this is risking effective delivery on a number of operational areas.

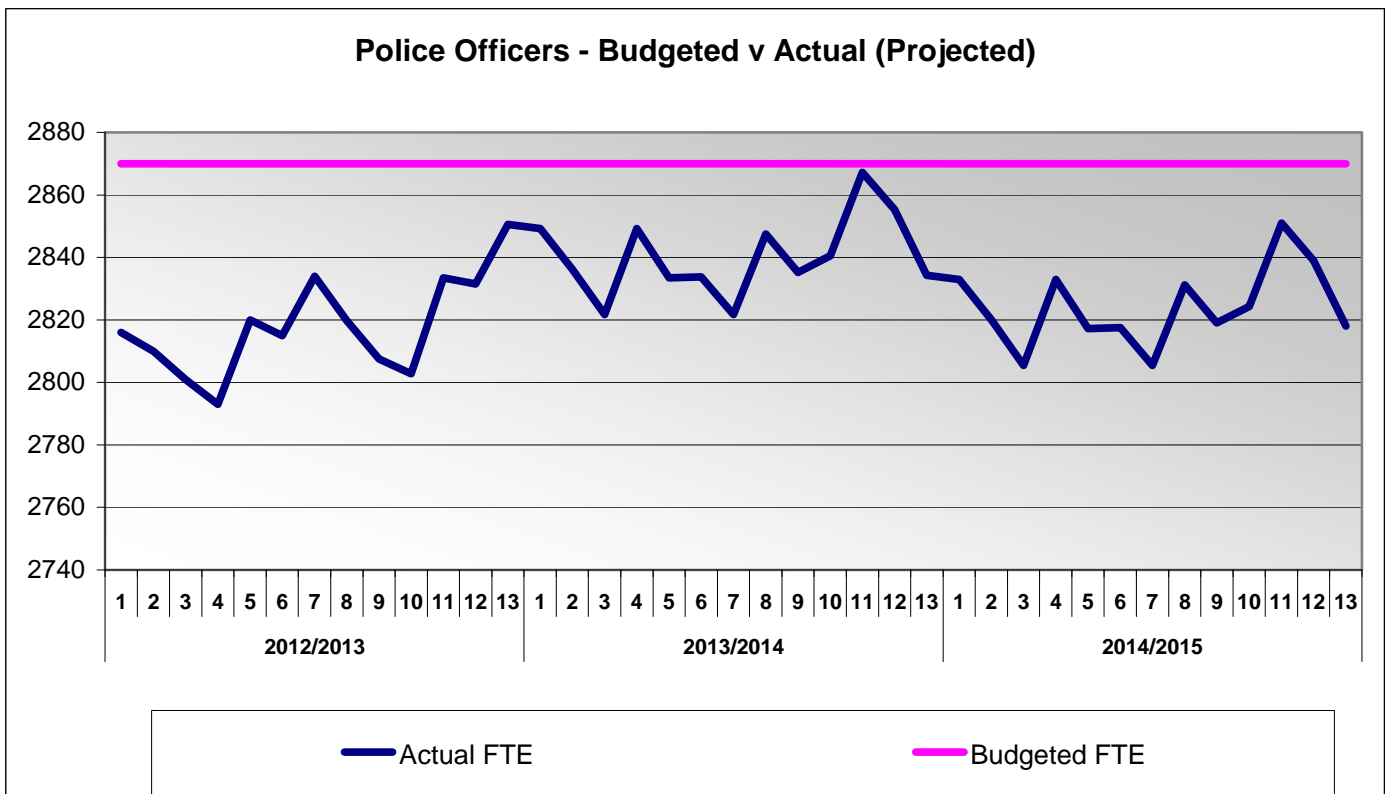
### **3. BTP ESTABLISHMENT AND ACTUALS IN POST**

- 3.1 Appendix D shows the establishment and actuals in post position for BTP. At Period 6 BTP was 173 FTEs or 3.6% below the overall establishment of 4,750 FTEs (Police Officers – 59 FTEs (2.0%) below establishment, Police Staff 91 FTEs (6.1%) below establishment, PCSOs – 22 FTEs (5.5%) below establishment.
- 3.2 The process to reconcile staff numbers between Human Resources, Finance and Business Areas is now routine. Human Resources and Finance colleagues have agreed the counting rules and terminology to be used when calculating people numbers. This is improving the understanding and accuracy of budgeted establishment and actuals across the Force.
- 3.3 BTP has continued the drive to ensure all employees check their personal details as held on ORIGIN. This is now being introduced as a routine requirement for all employees, including Special Constables. As at Period 6 90% of staff have logged on to ORIGIN and confirmed the accuracy of their record which is a significant improvement. Performance in this area is reviewed each period in the Finance Review meetings with an objective of achieving 100% completion.
- 3.4 Detailed workforce planning is in place to ensure that there is effective management of staff numbers over a three year timeframe. This workforce planning looks at anticipated patterns of leavers, starters and the timing and size of Police Officer and PCSO intakes. Chart 1 below



shows the projected workforce planning position for Police Officers over the next three years. The objective of this planning is to minimise the gap between the budgeted posts compared to actuals in post. The detailed position for each category of staff is shown at appendix E.

**Chart 1 – Workforce planning for Police Officers**



**4. IN-YEAR BUDGET MOVEMENTS**

4.1 As last year BTP has been taking a very proactive approach to identify any in-year savings and centralise these in order to provide financial resilience and optimum use of the budget. So far this year £637k of permanent savings have been identified and centralised. As a result of these in-year savings BTP is forecasting that only £2,701k of the £3,338k contribution from previously found savings will be required in 2012/13.

4.2 The budget also reflects the movement of £700k made up of under spends which have been centralised from across BTP as part of the Finance Review Meetings process into a ring fenced line for the initiative to strengthen the front line as mentioned above.



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## 5. DfT FUNDED OLYMPICS EXPENDITURE

- 5.1 Table 2 below summarises the position for the DfT Olympics expenditure as at Period 6. The forecast DfT Funded Olympics expenditure is currently £0.8m over budget. This is adverse budget position is due to the impact of the unsocial hours and accommodation allowance increase agreed as part of the Winsor Review, it is estimated that this will add £1.6m to the amount of funding required but action taken by ACC Thomas and his team has mitigated this pressure by £800k.
- 5.2 The Authority Finance Director has been informed of this cost pressure and together with the Head of Finance representations will be made to the DfT seeking additional DEL and cash cover for these additional costs.

**Table 1 – DfT Funded Olympics Expenditure Budget Summary as at Period 6**

Revenue Budget for the 2013 Financial Year	Approved Budget	Actual	Variance		Original Budget	Budget Movements	Revised Budget	Forecast	Variance	
	£'000	£'000	£'000	%					£'000	£'000
Expenditure										
Staff Costs	839	3,704	(2,865)	-341%	0	0	10,818	11,617	(800)	0%
Non Staff Costs	613	368	245	40%	0	0	1,965	1,965	0	1%
<b>Total Expenditure:</b>	<b>1,452</b>	<b>4,072</b>	<b>(2,620)</b>	<b>-180%</b>	<b>10,918</b>	<b>1,866</b>	<b>12,783</b>	<b>13,583</b>	<b>(800)</b>	<b>-6%</b>
<b>Total Income:</b>	<b>(1,452)</b>	<b>(3,956)</b>	<b>2,504</b>	<b>-172%</b>	<b>(10,918)</b>	<b>(1,866)</b>	<b>(12,783)</b>	<b>(12,783)</b>	<b>0</b>	<b>0%</b>
<b>Net Dft Funded Expenditure</b>	<b>0</b>	<b>116</b>	<b>(116)</b>	<b>-100%</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>800</b>	<b>(800)</b>	<b>-100%</b>

- 5.3 During Period 5 and 6, Olympics costs have been removed from Departments/Areas and taken into the Olympics Cost Centre. A corresponding level of budget has also been removed from Areas/Departments to ensure that variances are not exaggerated as a result of Olympic activity. The exercise is to be repeated in Period 7 with a final reconciliation to take place in Period 8. All activities and timesheets are being monitored and managed via the Olympics Coordination cell. No financial issues have been raised. Mutual Aid provision by Home Office forces is being reviewed in order to allow accurate reconciliation of final costs.

## 6. CAPITAL PROGRAMME

- 6.1 Table 3 below shows the Capital Programme in summary and appendix C shows the detailed programme by individual scheme.


**Table 2 – Summary 2012/13 Capital Programme at Period 6**

	Original 2012/13 Budget	2012/13 Revised Budget	P6 YTD Spend plus Commitment	Variance to Full Year Budget	P6 Full Year Forecast- 2012/13	Variance to Budget
	£000	£000	£000	£000	£000	£000
Estates	5,220	4,456	532	3,924	4,489	(33)
Information Technology	2,500	2,204	1,208	996	2,204	0
CCTV	199	199	2	197	199	0
Fleet	2,750	2,450	1,950	500	2,456	(6)
Other equipment etc	444	689	245	444	687	2
Contingency	487	447	0	447	447	0
<b>TOTAL DfT FUNDED CAPITAL PROGRAMME</b>	<b>11,600</b>	<b>10,445</b>	<b>3,936</b>	<b>6,509</b>	<b>10,482</b>	<b>(37)</b>

6.2 The overall forecast for capital spend is in line with the revised programme at £10,482k including £447k for contingency which may not be required. The detail of the Capital Programme listing each scheme is shown at Appendix C

6.3 The most significant revision to the capital programme in the reduced amount for Estates Rationalisation as the Force Executive Board has reconsidered the proposed work on the Force Headquarters building. Other changes to the Capital Programme include a reduced amount for Fleet Replacement as procurement savings are realised together with a number of changes in the Estates element of the Programme as the Head of Corporate Services has achieved a reduction in the original budgeted cost of some estates work. Within the Information Technology element of the Capital Programme the most significant change is that the SharePoint project has been put on hold until business requirements have been further developed.

## 7. BALANCE SHEET

7.1 The BTPA/BTP balance sheet is presented at Appendix E as at the end of the second quarter (Period 6). The bank balance as at Period 6 is £42.2m and current assets exceed current liabilities by £40.4m.

## 8. CASH FLOW FORECAST

8.1 The BTP cashflow is presented in Appendix F as the end of Period 6. The cash flow forecast is based on known timings for income and expenditure for ongoing revenue and Olympics



expenditure. The cash balance as at the end of P6 is £43.2m. The cash flow balance is different to the balance sheet bank balance as the cash flow captures the lowest point of the cash flow for each period to ensure a prudent measure of our cash position. The end of year forecast is £27.5m.

## **9. RECOMMENDATION**

- 9.1 It is recommended that the forecast for the BTP Revenue and Capital budget and DfT funded Olympics expenditure and cash flow forecast as at Period 6 is noted.



## APPENDIX A – SUMMARY BY AREA AND DEPARTMENT

	YTD Position as at Period 6				Forecast Position as at Period 6					
	Approved Budget	Actual	Variance		Original Budget	Budget Movements	Revised Budget	Forecast	Variance	
	£'000	£'000	£'000	%	£'000	£'000	£'000	£'000	£'000	%
<b>FHQ Departments</b>										
Deputy Chief Constable	3,104	3,032	72	2.3	7,951	(187)	7,764	7,709	55	0.7
Territorial Policing & Crime	7,963	7,957	6	0.1	19,491	(162)	19,329	19,292	36	0.2
Central Operations	5,907	5,804	103	1.8	14,704	511	15,215	15,163	52	0.3
Corporate Resources	11,764	11,612	152	1.3	43,929	(647)	43,282	43,132	150	0.3
<b>Total FHQ Departments:</b>	<b>28,738</b>	<b>28,405</b>	<b>333</b>	<b>1.2</b>	<b>86,075</b>	<b>(485)</b>	<b>85,590</b>	<b>85,297</b>	<b>293</b>	<b>0.3</b>
<b>Areas</b>										
London North	9,943	9,719	224	2.2	24,812	(638)	24,174	24,100	74	0.3
London South	10,933	10,757	177	1.6	25,973	(263)	25,710	25,622	88	0.3
North East	7,103	7,005	98	1.4	17,088	(49)	17,039	16,989	50	0.3
North West	6,990	6,995	(5)	(0.1)	16,770	(13)	16,757	16,762	(5)	(0.0)
Wales and Western	7,254	7,205	49	0.7	17,295	46	17,341	17,378	(37)	(0.2)
Scotland	5,179	5,210	(31)	(0.6)	12,294	66	12,360	12,425	(65)	(0.5)
L Area	23,872	23,995	(123)	(0.5)	51,875	0	51,875	51,875	0	0.0
<b>Total Areas:</b>	<b>71,274</b>	<b>70,886</b>	<b>388</b>	<b>3.3</b>	<b>166,107</b>	<b>(851)</b>	<b>165,256</b>	<b>165,151</b>	<b>105</b>	<b>0.1</b>
Front Line Initiative	0	0	0		0	700	700	1,000	(300)	
Savings Identified	0	0	0		0	637	637	0	637	
<b>Total Net BTP</b>	<b>100,012</b>	<b>99,291</b>	<b>721</b>	<b>0.7</b>	<b>252,182</b>	<b>0</b>	<b>252,182</b>	<b>251,447</b>	<b>735</b>	<b>0.3</b>
Contributions from previously found savings	0	0	0	0	(3,338)	0	(3,338)	(2,701)	(637)	
<b>Total Net BTP Budget</b>	<b>100,012</b>	<b>99,291</b>	<b>721</b>	<b>0.7</b>	<b>248,844</b>	<b>0</b>	<b>248,844</b>	<b>248,746</b>	<b>98</b>	<b>0.0</b>





## APPENDIX B – SUMMARY BY EXPENDITURE AND INCOME

	YTD Position at Period 6				Forecast Position as at Period 6					
	Approved Budget	Actual	Variance		Original Budget	Budget Movements	Revised Budget	Forecast	Variance	
	£'000	£'000	£'000	%	£'000	£'000	£'000	£'000	£'000	%
<b>Expenditure</b>										
<b>Staff Costs</b>										
Police Officer Pay	64,685	64,328	357	0.6	151,380	810	152,190	152,234	(44)	(0.0)
Police Officer Overtime	3,295	3,081	215	6.5	6,350	200	6,550	6,563	(13)	(0.2)
PCSO Pay	4,409	4,253	156	3.5	10,441	431	10,872	10,652	220	2.0
PCSO Overtime	85	99	(14)	(16.2)	137	26	163	159	4	2.7
Police Staff Pay	21,230	20,675	555	2.6	51,496	105	51,601	50,870	731	1.4
Police Staff Overtime	260	401	(141)	(54.0)	362	330	692	748	(56)	(8.0)
<b>Non Staff Costs</b>										
Premises	7,776	7,737	39	0.5	18,917	(169)	18,748	18,870	(122)	(0.7)
Communications and Computers	4,833	4,922	(89)	(1.8)	12,214	252	12,466	12,498	(32)	(0.3)
Vehicle Costs	1,555	1,569	(14)	(0.9)	3,405	164	3,569	3,628	(59)	(1.7)
Travel and Hotels	674	721	(47)	(7.0)	1,386	54	1,440	1,440	0	0.0
Supplies and Services	7,052	7,265	(213)	(3.0)	15,820	4,426	20,246	19,841	405	2.0
Capital Charges etc.	(108)	(126)	18	(16.9)	9,127	0	9,127	9,273	(146)	(1.6)
Savings Identified (In-year)	0	0	0		0	637	637	0	637	100.0
<b>Total expenditure:</b>	<b>115,748</b>	<b>114,925</b>	<b>823</b>	<b>0.7</b>	<b>281,035</b>	<b>7,266</b>	<b>288,301</b>	<b>286,777</b>	<b>1,524</b>	<b>0.5</b>
<b>Income</b>										
Enhanced PSA	(8,571)	(8,240)	(331)	3.9	(18,950)	(418)	(19,368)	(19,092)	(276)	1.4
Grants	(1,726)	(1,738)	12	(0.7)	(305)	(3,998)	(4,303)	(4,303)	0	(0.0)
Other Income	(5,439)	(5,655)	216	(4.0)	(9,598)	(3,550)	(13,148)	(12,935)	(213)	1.6
<b>Total income:</b>	<b>(15,736)</b>	<b>(15,633)</b>	<b>(103)</b>	<b>0.7</b>	<b>(28,853)</b>	<b>(7,966)</b>	<b>(36,819)</b>	<b>(36,330)</b>	<b>(489)</b>	<b>1.3</b>
Front Line Initiative	0	0	0	0.0		700	700	1,000	(300)	
<b>Total Net BTP Budget</b>	<b>100,012</b>	<b>99,291</b>	<b>721</b>	<b>0.7</b>	<b>252,182</b>	<b>0</b>	<b>252,182</b>	<b>251,447</b>	<b>735</b>	<b>0.3</b>
Contribution from previously found savings	0	0	0	0.0	(3,338)	0	(3,338)	(2,701)	(637)	
<b>Total Net BTP Budget</b>	<b>100,012</b>	<b>99,291</b>	<b>721</b>	<b>0.7</b>	<b>248,844</b>	<b>0</b>	<b>248,844</b>	<b>248,746</b>	<b>98</b>	<b>0.0</b>

**APPENDIX C – CAPITAL BUDGET**

Estate														
Programme	Sponsor	Original 2012/13 Budget	2012-13 Revised Budget	Period 6 YTD Spend and Commitment	Forecast Spend for Period 7	Forecast Spend for Period 8	Forecast Spend for Period 9	Forecast Spend for Period 10	Forecast Spend for Period 11	Forecast Spend for Period 12	Forecast Spend for Period 13	P6 Full Year Forecast 2012/13	Variance to Full Year Forecast	
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	
Estate Rationalisation Programme	Corp Res - Leigh Stringer	2300	900	59	146	86	86	86	86	86	265	900	0	
Edinburgh Custody	Corp Res - Leigh Stringer	365	0	0	0	0	0	0	0	0	0	0	0	
Reading	Corp Res - Leigh Stringer	300	300	2	8	42	42	42	42	42	80	300	0	
Southampton Refurbishment	Corp Res - Leigh Stringer	300	350	0	80	0	0	0	200	70	0	350	0	
Cambridge	Corp Res - Leigh Stringer	270	100	0	0	0	20	0	0	40	40	100	0	
N London Custody	Corp Res - Leigh Stringer	262	312	8	0	0	170	0	92	30	12	312	0	
Security	Corp Res - Leigh Stringer	250	250	44	0	0	0	50	50	50	56	250	0	
Birmingham New St Station	Corp Res - Leigh Stringer	243	350	14	5	10	10	0	65	100	146	350	0	
Ashford	Corp Res - Leigh Stringer	230	585	32	0	0	46	40	162	180	125	585	0	
Minor Works Projects	Corp Res - Leigh Stringer	200	200	135	0	0	12	13	0	20	20	200	0	
Air Conditioning System Upgrades	Corp Res - Leigh Stringer	100	100	0	0	0	25	10	25	25	15	100	0	
CRC Cardiff	Corp Res - Leigh Stringer	75	139	61	30	48	0	0	0	0	0	139	0	
Capitalised Staff Costs	Corp Res - Leigh Stringer	75	75	0	0	13	13	13	12	13	10	75	0	
Nottingham	Corp Res - Leigh Stringer	55	30	6	0	12	12	0	0	0	0	30	0	
Gloucester	Corp Res - Leigh Stringer	50	50	0	0	0	25	25	0	0	0	50	0	
Stratford	Corp Res - Leigh Stringer	50	50	0	0	0	0	0	0	0	50	50	0	
Other schemes	Corp Res - Leigh Stringer	50	0	0	0	0	0	0	0	0	0	0	0	
Iverness	Corp Res - Leigh Stringer	0	40	0	40	0	0	0	0	0	0	40	0	
Special Branch Office Blundell Street	Corp Res - Leigh Stringer	0	65	82	0	0	0	0	0	0	0	82	(17)	
Pontyprid	Corp Res - Leigh Stringer	0	75	0	0	0	0	0	25	25	25	75	0	
Sunderland	Corp Res - Leigh Stringer	0	200	0	0	0	10	65	75	50	0	200	0	
Bangor	Corp Res - Leigh Stringer	0	25	42	0	0	0	0	0	0	0	42	(17)	
Lewisham	Corp Res - Leigh Stringer	0	27	0	20	7	0	0	0	0	0	27	0	
Portsmouth	Corp Res - Leigh Stringer	0	50	1	50	0	0	0	0	0	0	51	(1)	
Ebury - addition of Duplex UPS	Corp Res - Leigh Stringer	0	40	19	0	0	0	20	0	0	0	39	1	
FHQ Server room - Fire Suppression system	Corp Res - Leigh Stringer	0	40	0	0	0	0	0	20	20	0	40	0	
FHQ Meeting Room Management - New	Corp Res - Leigh Stringer	0	38	0	0	10	0	10	0	18	0	38	0	
FHQ - New Electrical Dual Supply	Corp Res - Leigh Stringer	0	20	0	0	0	0	0	20	0	0	20	0	
Force control Room Relocation	Corp Res - Leigh Stringer	45	45	27	18	0	0	0	0	0	0	45	0	
<b>Total Estate</b>		<b>5,220</b>	<b>4,456</b>	<b>532</b>	<b>397</b>	<b>228</b>	<b>471</b>	<b>374</b>	<b>874</b>	<b>769</b>	<b>844</b>	<b>4,489</b>	<b>(33)</b>	

**APPENDIX C – CAPITAL BUDGET**

<b>Information Technology</b>		<b>Original 2012/13 Budget</b>	<b>2012-13 Revised Budget</b>	<b>P6 YTD Spend and Commitment</b>	<b>Forecast Spend for Period 7</b>	<b>Forecast Spend for Period 8</b>	<b>Forecast Spend for Period 9</b>	<b>Forecast Spend for Period 10</b>	<b>Forecast Spend for Period 11</b>	<b>Forecast Spend for Period 12</b>	<b>Forecast Spend for Period 13</b>	<b>P6 Full Year Forecast 2012/13</b>	<b>Variance to Full Year Forecast</b>
<b>Programme</b>	<b>Sponsor</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>
Airwave Replacement&Upgrade	Corp Res - C Cunningham	650	650	336	0	0	0	0	157	157	0	650	0
Server& Desktop Virtualisation	Corp Res - C Cunningham	500	500	370	20	20	20	20	20	20	10	500	0
Minor Projects	Corp Res - C Cunningham	400	400	138	37	37	37	37	37	37	40	400	0
Sharepoint	Corp Res - C Cunningham	350	14	14	0	0	0	0	0	0	0	14	0
Iccs System Upgrade	Corp Res - C Cunningham	200	200	94	0	0	0	0	0	0	106	200	0
Cyclic Replace Prog-Laptops	Corp Res - C Cunningham	100	100	12	12	12	12	12	12	12	16	100	0
Disaster Recovery Investment	Corp Res - C Cunningham	100	140	129	0	0	5	0	6	0	0	140	0
Information Management Systems	Corp Res - C Cunningham	100	100	68	0	0	0	0	0	0	32	100	0
Minor Equipment Replacement	Corp Res - C Cunningham	100	100	47	8	8	8	8	8	8	5	100	0
<b>Total Information Technology</b>		<b>2,500</b>	<b>2,204</b>	<b>1,208</b>	<b>77</b>	<b>77</b>	<b>82</b>	<b>77</b>	<b>240</b>	<b>234</b>	<b>209</b>	<b>2,204</b>	<b>0</b>

<b>CCTV</b>		<b>Original Budget 2012/13</b>	<b>2012-13 Revised Budget</b>	<b>P5 YTD spend and Commitment</b>	<b>Forecast Spend for Period 7</b>	<b>Forecast Spend for Period 8</b>	<b>Forecast Spend for Period 9</b>	<b>Forecast Spend for Period 10</b>	<b>Forecast Spend for Period 11</b>	<b>Forecast Spend for Period 12</b>	<b>Forecast Spend for Period 13</b>	<b>P6 Full Year Forecast- 2012/13</b>	<b>Variance to Budget</b>
<b>Programme</b>	<b>Sponsor</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>
Arriva Trains Connection To FRCB	Cet Operations - Hacer Evans	89	89	0	0	0	0	0	45	27	17	89	0
CCTV Review stations at 12 locations	Cet Operations - Hacer Evans	78	78	0	0	0	0	12	28	32	6	78	0
Retrieval Cadre Equipment	Cet Operations - Hacer Evans	16	16	0	0	0	0	0	0	0	16	16	0
Siraview Software	Cet Operations - Hacer Evans	16	16	2	0	0	0	0	0	0	16	16	0
<b>Total CCTV</b>		<b>199</b>	<b>199</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>12</b>	<b>73</b>	<b>59</b>	<b>55</b>	<b>199</b>	<b>0</b>



APPENDIX C – CAPITAL BUDGET

Fleet													
Scheme	Sponsor	Original 2012/13 Budget	2012-13 Revised Budget	Period 6 YTD Spend and Commitment	Forecast Spend for Period 7	Forecast Spend for Period 8	Forecast Spend for Period 9	Forecast Spend for Period 10	Forecast Spend for Period 11	Forecast Spend for Period 12	Forecast Spend for Period 13	P6 Full Year Forecast 2012/13	Variance to Full Year Forecast
Fleet Replacement Programme	Corp Res - G Tillet	£000 2,750	£000 2,450	£000 1,950	£000 316	£000 110	£000 30	£000 50	£000 0	£000 0	£000 0	£000 2,456	£000 (6)
<b>Total Fleet</b>		<b>2,750</b>	<b>2,450</b>	<b>1,950</b>	<b>316</b>	<b>110</b>	<b>30</b>	<b>50</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,456</b>	<b>(6)</b>

Other Equipment													
Scheme	Sponsor	Original 2012/13 Budget	2012-13 Revised Budget	Period 6 YTD Spend and Commitment	Forecast Spend for Period 7	Forecast Spend for Period 8	Forecast Spend for Period 9	Forecast Spend for Period 10	Forecast Spend for Period 11	Forecast Spend for Period 12	Forecast Spend for Period 13	P6 Full Year Forecast 2012/13	Variance to Full Year Forecast
<b>Deputy Chief Constables</b>		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Portable Video Interview Equipment	PSD - Alistair Lawson	7	7	0	0	0	0	7	0	0	0	7	0
Secure Wireless Microphone System	PSD - Alistair Lawson	5	5	0	0	0	0	5	0	0	0	5	0
Intergrated Audit Software	PSD - Alistair Lawson	0	50	0	0	0	0	0	50	0	0	50	0
Social Media and Marketing	Tony Josepchs/Paul Brogden	0	100	0	0	15	17	17	17	17	17	100	0
<b>Central Operations</b>													
Dm Mobile Explosive Trace Equipment	CO - Hacer Evans	22	22	27	0	0	0	0	0	0	0	27	(5)
Rapid DNA Profiling Equipment	CO - Hacer Evans	20	0	0	0	0	0	0	0	0	0	0	0
Lab Services Iso Accreditation	CO - Hacer Evans	30	30	0	0	4	0	13	0	0	13	30	0
Hazardous Material Identification System	CO - Hacer Evans	102	0	0	0	0	0	0	0	0	0	0	0
Crime - Case & Custody	CO - Hacer Evans	0	177	137	0	0	13	0	0	0	25	175	2
<b>Territorial Policing &amp; Crime</b>													
TP ANPR New Cameras	TP Crime - M Flood	90	90	54	0	0	36	0	0	0	0	90	0
TP Covert ANPR Equipment	TP Crime - M Flood	60	60	0	0	60	0	0	0	0	0	60	0
TP Covert Datong Equipment	TP Crime - M Flood	44	44	4	0	40	0	0	0	0	0	44	0
Upgrade Q Electronics Equipment	TP Crime - M Flood	35	35	0	0	35	0	0	0	0	0	35	0
TP Initiative	TP Crime - M Flood	0	40	0	0	0	0	0	20	20	0	40	0
<b>Corporate Resources - Finance &amp; Procurement</b>													
E-Financials 4.1 Upgrade	Corp Res - S Hart	29	29	23	0	0	0	0	0	0	0	23	6
<b>Total Other Equipment</b>		<b>444</b>	<b>689</b>	<b>245</b>	<b>0</b>	<b>154</b>	<b>66</b>	<b>42</b>	<b>87</b>	<b>37</b>	<b>55</b>	<b>687</b>	<b>3</b>



## APPENDIX D AND E – BTP ESTABLISHMENT AND WORKFORCE PLANNING

Table 1: BTP Establishment by Area	Police Officers			Police Staff			PCSOs			Total Employees		
	Total Budgeted Positions (FTE)	Actual Number of People in Posts (FTE)	Net Vacancies (FTE)	Total Budgeted Positions (FTE)	Actual Number of People in Posts (FTE)	Net Vacancies (FTE)	Total Budgeted Positions (FTE)	Actual Number of People in Posts (FTE)	Net Vacancies (FTE)	Total Budgeted Positions (FTE)	Actual Number of People in Posts (FTE)	Net Vacancies (FTE)
London North	437	417	-20	103	97	-6	118	112	-6	658	626	-32
London South	396	378	-18	90	84	-6	51	47	-4	537	509	-28
London Underground	678	674	-4	232	208	-24	112	105	-7	1022	987	-35
North East	271	259	-12	63	63	0	19	18	-1	354	340	-14
North West	257	252	-5	58	57	-1	36	34	-2	351	343	-8
Scotland	218	211	-7	48	39	-9	No PCSOs in Scotland			267	250	-16
Wales & Western	250	245	-5	69	66	-3	66	64	-2	385	375	-10
<b>Area Sub-Total</b>	<b>2508</b>	<b>2436</b>	<b>-71</b>	<b>663</b>	<b>614</b>	<b>-49</b>	<b>402</b>	<b>379</b>	<b>-22</b>	<b>3573</b>	<b>3430</b>	<b>-143</b>
Absent Substantive Area Employees	0	12	12	0	9	9	0	0	0	0	21	21
<b>Total Areas</b>	<b>2508</b>	<b>2448</b>	<b>-59</b>	<b>663</b>	<b>623</b>	<b>-40</b>	<b>402</b>	<b>379</b>	<b>-22</b>	<b>3573</b>	<b>3451</b>	<b>-122</b>

Table 2: BTP Establishment by FHQ Department	Police Officers			Police Staff			PCSOs			Total Employees		
	Total Budgeted Positions (FTE)	Actual Number of People in Posts (FTE)	Net Vacancies (FTE)	Total Budgeted Positions (FTE)	Actual Number of People in Posts (FTE)	Net Vacancies (FTE)	Total Budgeted Positions (FTE)	Actual Number of People in Posts (FTE)	Net Vacancies (FTE)	Total Budgeted Positions (FTE)	Actual Number of People in Posts (FTE)	Net Vacancies (FTE)
Central Operations	156	150	-6	119	117	-2				275	267	-8
Corporate Resources	29	31	2	285	265	-20				314	296	-18
Olympics	24	23	-1	7	7	0				31	30	-1
DCC Group	21	22	1	105	101	-4				126	123	-3
TP & Crime	128	125	-3	303	273	-30				431	398	-33
Absent Substantive FHQ Employees	0	7	7	0	5	5				0	12	12
<b>Total FHQ Departments</b>	<b>358</b>	<b>358</b>	<b>0</b>	<b>819</b>	<b>768</b>	<b>-51</b>				<b>1,177</b>	<b>1,126</b>	<b>-51</b>

Table 3: BTP Overall Establishment Data	Police Officers			Police Staff			PCSOs			Total Employees		
	Total Budgeted Positions (FTE)	Actual Number of People in Posts (FTE)	Net Vacancies (FTE)	Total Budgeted Positions (FTE)	Actual Number of People in Posts (FTE)	Net Vacancies (FTE)	Total Budgeted Positions (FTE)	Actual Number of People in Posts (FTE)	Net Vacancies (FTE)	Total Budgeted Positions (FTE)	Actual Number of People in Posts (FTE)	Net Vacancies (FTE)
	<b>2,866</b>	<b>2,806</b>	<b>-59</b>	<b>1,482</b>	<b>1,391</b>	<b>-91</b>	<b>402</b>	<b>379</b>	<b>-22</b>	<b>4,750</b>	<b>4,577</b>	<b>-173</b>



APPENDIX D AND E – BTP ESTABLISHMENT AND WORKFORCE PLANNING

Employee Type		Police Officers				PCSOs				Police Staff			Special Constables (Headcount)			
Year	Period	Leavers	Starters	Intakes	Actual FTE	Leavers	Starters	Intakes	Actual FTE	Leavers	Starters	Actual FTE	Leavers	Starters	Intakes	Headcount
2012/2013	1	6	6	0	2816	2	0	0	280	7	6	1390	1	0	0	249
	2	8	2	0	2810	2	0	0	278	11	14	1393	2	7	0	254
	3	10	1	0	2801	0	65	0	343	12	6	1387	5	6	0	255
	4	8	0	0	2793	15	0	0	328	25	26	1388	11	0	0	244
	5	1	0	28	2820	0	56	0	384	15	24	1397	0	0	0	244
	6	6	0	0	2815	6	0	0	378	17	16	1396	0	0	0	244
	7	13	1	31	2834	16	0	14	376	19	29	1406	3	7	0	248
	8	14	0	0	2820	4	0	0	372	19	0	1387	4	0	0	245
	9	12	0	0	2808	3	0	0	369	17	0	1371	4	0	0	240
	10	5	0	0	2803	2	0	0	368	15	0	1356	2	0	0	239
	11	13	0	44	2834	3	0	0	365	15	0	1341	4	0	0	235
	12	12	10	0	2832	3	0	0	362	14	0	1327	4	0	0	231
	13	21	0	40	2851	5	0	20	377	32	0	1295	5	0	0	225
2013/2014	1	11	10	0	2849	2	0	0	375	13	0	1283	4	0	0	222
	2	13	0	0	2836	8	0	0	368	21	0	1262	4	0	0	218
	3	15	0	0	2822	2	0	0	366	17	0	1245	4	0	0	214
	4	13	0	40	2849	5	0	0	361	19	0	1226	4	0	0	210
	5	16	0	0	2834	3	0	0	357	19	0	1207	4	0	0	206
	6	10	10	0	2834	9	0	0	349	23	0	1184	6	0	0	200
	7	12	0	0	2822	6	0	20	363	23	0	1161	6	0	0	194
	8	14	0	40	2848	4	0	0	359	19	0	1143	4	0	0	191
	9	12	0	0	2835	3	0	0	356	17	0	1126	4	0	0	187
	10	5	10	0	2841	2	0	0	354	15	0	1111	2	0	0	185
	11	13	0	40	2867	3	0	0	351	15	0	1096	4	0	0	181
	12	12	0	0	2855	3	0	0	349	14	0	1083	4	0	0	177
	13	21	0	0	2834	5	0	0	344	32	0	1050	5	0	0	172
2014/2015	1	11	10	0	2833	2	0	0	342	13	0	1038	4	0	0	168
	2	13	0	0	2820	8	0	0	334	21	0	1017	4	0	0	164
	3	15	0	0	2806	2	0	0	332	17	0	1000	4	0	0	161
	4	13	0	40	2833	5	0	0	327	19	0	981	4	0	0	156
	5	16	0	0	2817	3	0	0	324	19	0	962	4	0	0	153
	6	10	10	0	2818	9	0	0	315	23	0	939	6	0	0	146
	7	12	0	0	2806	6	0	20	329	23	0	917	6	0	0	141
	8	14	0	40	2831	4	0	0	325	19	0	898	4	0	0	137
	9	12	0	0	2819	3	0	0	322	17	0	881	4	0	0	133
	10	5	10	0	2824	2	0	0	321	15	0	866	2	0	0	131
	11	13	0	40	2851	3	0	0	318	15	0	852	4	0	0	127
	12	12	0	0	2839	3	0	0	315	14	0	838	4	0	0	123
	13	21	0	0	2818	5	0	0	310	32	0	806	5	0	0	118

Budgeted Establishment 2012/2013	
Police Officers	2866
Police Staff	1482
PCSOs	402
Key:	Actual
	Projected
Average turnover per period	
Police Officers	10.4
Police Staff	15.7
PCSOs	3.3
Special Constables	3.5
Notes	
1) Unless otherwise noted the projections assume Budgeted Establishment remains constant.	
2) Intake numbers are provided where these are known	
3) Leavers projection is based on 4 years data and reflects seasonal variation.	
4) Starters projection is bas	



**APPENDIX D AND E – BTP ESTABLISHMENT AND WORKFORCE PLANNING**

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**APPENDIX F - BALANCE SHEET AS AT (Period 6)**

Statement of Financial Position as at		£
<b>Intangible Non Current Assets</b>		
Software and Licences		8,376,867
<b>Tangible Non Current Assets</b>		
Land & Buildings	32,234,417	
Plant & Machinery	6,117,117	
Motor Vehicles	5,998,355	
Fixtures & Fittings	797,187	
Information Technology	7,786,185	
	<u>52,933,261</u>	
<b>Total Non-Current Assets</b>		<u>61,310,128</u>
<b>Current Assets</b>		
Inventories		685,827
Receivables		
- Accounts Receivable	19,223,538	
- Other Receivables	1,782,275	
- Income Accruals	6,747,759	
- Prepayments	3,926,349	
	<u>31,679,921</u>	
Cash and cash equivalents		
- Bank	42,244,440	
- Petty Cash	25,894	
	<u>42,270,334</u>	
<b>Current Liabilities</b>		
Trade Payables		(3,621,916)
Accruals		(7,669,504)
Payroll Payables		(22,292,450)
Other Payables		(642,905)
<b>Net Current Assets/(Liabilities)</b>		<u>40,409,307</u>
<b>Total Assets less Current Liabilities</b>		101,719,435
Add:		
Non Current Receivables		0
Less:		
Payables falling due after more than one year		(1,134,286)
Provisions for liabilities and charges		(622,654)
<b>Net assets excluding pension liability</b>		<u>99,962,495</u>
Pension liability		(306,270,000)
<b>TOTAL ASSETS LESS LIABILITIES</b>		<u>(206,307,505)</u>
<b>FINANCED BY:</b>		
General Reserve		95,692,307
Revaluation Reserve		4,270,187
Pension Reserve		(306,270,000)
		<u>(206,307,505)</u>





## APPENDIX G - CASHFLOW FORECAST (Period 6)

	ACTUAL							FORECAST					
	Actual Period 1	Actual Period 2	Actual Period 3	Actual Period 4	Actual Period 5	Actual Period 6	Actual Period 7	Forecast Period 8	Forecast Period 9	Forecast Period 10	Forecast Period 11	Forecast Period 12	Forecast Period 13
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
<b>Bfwd</b>	<b>25,654</b>	<b>29,924</b>	<b>24,212</b>	<b>26,572</b>	<b>37,480</b>	<b>42,398</b>	<b>43,151</b>	<b>42,328</b>	<b>41,068</b>	<b>36,408</b>	<b>34,848</b>	<b>32,988</b>	<b>31,628</b>
<b>Expenditure</b>													
Pay	-8	-9,027	-9,025	-9,225	-9,413	-9,329	-10,334	-10,000	-9,000	-9,000	-9,000	-9,000	-9,000
Tax / NI /Pensions	-3,428	-7,610	-7,486	-7,435	-8,244	-7,094	-8,261	-8,000	-7,400	-7,400	-7,400	-7,400	-7,400
Non Pay	-4,817	-7,029	-4,452	-5,585	-5,037	-3,558	-3,957	-7,300	-7,700	-5,200	-5,500	-7,400	-7,900
<b>Total Expenditure</b>	<b>-8,253</b>	<b>-23,666</b>	<b>-20,963</b>	<b>-22,245</b>	<b>-22,694</b>	<b>-19,981</b>	<b>-22,552</b>	<b>-25,300</b>	<b>-24,100</b>	<b>-21,600</b>	<b>-21,900</b>	<b>-23,800</b>	<b>-24,300</b>
<b>Income</b>													
Income from TOC's	12,488	17,908	20,183	17,857	27,560	20,707	21,675	21,600	19,400	20,000	20,000	20,000	20,100
DfT	0	0	3,109	15,206	0	0	0	2,400	0	0	0	2,400	0
Other	35	46	31	90	52	27	54	40	40	40	40	40	40
<b>Total Income</b>	<b>12,523</b>	<b>17,954</b>	<b>23,323</b>	<b>33,153</b>	<b>27,612</b>	<b>20,734</b>	<b>21,729</b>	<b>24,040</b>	<b>19,440</b>	<b>20,040</b>	<b>20,040</b>	<b>22,440</b>	<b>20,140</b>
<b>C/fwd</b>	<b>29,924</b>	<b>24,212</b>	<b>26,572</b>	<b>37,480</b>	<b>42,398</b>	<b>43,151</b>	<b>42,328</b>	<b>41,068</b>	<b>36,408</b>	<b>34,848</b>	<b>32,988</b>	<b>31,628</b>	<b>27,468</b>