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No	Ref	Date	Topic	Action/Paper	Owner	Due Date	Outcome
1	50/2011	05.12.11	Business Cycle – Future meetings	A VfM paper and Future Cost Model of BTP to be submitted in July	MN	July 2012	Verbal update required at the meeting following Strategy Group
2	44/2012	26.07.12	BTP Qtr 2 update	BTP to re-issue the Q2 cashflow	SH	ASAP	COMPLETED
3	46/2012	26.07.12	Pension	Authority FD to report back to the Finance group on the options available and likely costs	LP	November 2012	Will now be reviewed by Pension working group and the Authority. No additional financial provision required in the budget for 2013/14
4	47/2012	26.07.12	WAN	The lessons learnt report on the WAN will be presented to the December Audit Committee, who would monitor the action plans.	LP	December 2012	The next audit committee will be on 4 December 2012.

Key:

AF Andrew Figgures
 LP Liz Pike
 MN Mark Newton
 SH Simon Hart

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