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No	Para	Date	Topic	Action/Paper	Owner	Due Date	Outcome
1	14.1	12/06/12	Performance Reporting	Mrs Elvy and Mr Furness to liaise to see whether data from the BTP performance portal could be used publicly to communicate on the Force's performance.	SE/MF	31/08/12	A demonstration of the performance portal was provided to PRG on 17 January.
2	13.1	13/12/12	CC Report - Metal theft funding	An update on the NMTTF funding to be provided in the Chief Constable's report to the next meeting.	DCC	Next meeting	Complete. Update included in the CC's report.
3	13.2	13/12/12	Crime reporting methods	Assistant Chief Constable Pacey and Mr Collins to meet and discuss how the reporting of crime through the new mediums could best be publicised	ACC AP	31/01/13	Complete. Update on the text service included in the CC's report.
4	13.3	13/12/12	CC Report - Operational update	A further update on the Scotland derailment to be provided in the Chief Constable's Report to the next meeting.	CC	Next meeting	Complete. Update included in CC's report.
5	19.1 48.1	13/12/12	PCCs	The Executive to provide Members with guidance on the PCC communication strategy. The risk arising from the introduction of PCCs should be considered for addition to the BTPA Strategic Risk Register	MD VT	31/01/13 31/01/13	In Progress To be considered in the next risk meeting on 30 th of January and further controls identified.
6	26.2	13/12/12	Revenue budget	The detailed breakdown of the £203.962m to be reported to the March Finance Group meeting.	MN	13 March Finance Group	The detailed budget breakdown will be presented to Finance Group on 13.03.13.
7	26.3	13/12/12	Revenue budget	The Authority approved the budget of £203.962m for 2013/14 with the proviso that if there were material differences in either direction resulting from changes to the risks or assumptions the amended budget would be presented to the Authority for approval in March.	MN	21 March Authority meeting	If there is a material difference in the overground budget presented to Finance Group this will be presented to Authority on 21.03.13.

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8	33.1	13/12/12	Strategy	The current draft to be amended to reflect the comments made before being sent out for consultation accompanied by a letter setting out the context within which the Strategy had been developed.	AF/DCC	21/12/12	Complete: Circulated for consultation on 21 December
9	39.1	13/12/12	Policing Plan	The Policing Plan was approved for consultation with an explanation on the risks to the disruption target.	SE	21/12/12	Complete: Circulated for consultation on 21 December
10	52.1	13/12/12	Governance	The scheme of delegation was approved, subject to the Chief Executive proposing a way forward on the ex gratia payment matter.	AF	31/01/13	Complete
11	58.1	13/12/12	Pensions	A session to be held immediately prior to the January Authority meeting	LY to arrange	21/12/12	Complete: Session arranged to start at 09.30 on 31 January. Main meeting to start at 10.30
12	68.1	13/12/12	New PSA	The Chief Executive to circulate to Members a paper bullet pointing the key issues, the current position and the final steps.	AF	11/01/12	To be completed week 28 th January 2013
13	68.2	13/12/12	New PSA	BTPA to initiate a discussion with ATOC to explain the point the PSA had reached and the reasons why.	AF	21/12/12	Completed
14	68.3	13/12/12	New PSA	BTPA to write to PSA holders explaining the position.	AF	11/01/12	To be completed and PSA agreed in writing.

Key:

AF Andrew Figures
DCC Deputy Chief Constable

SE Sam Elvy
LP Liz Pike

LY Lucy Yasin
AP Alan Pacey

MD Mike Daventry
VT Vicky Tanner

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