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| No | Ref  | Date     | Topic                        | Action/Paper   | Owner  | Due Date                | Outcome   |
|----|------|----------|------------------------------|--|--------|-------------------------|---|
| 1  | 14.1 |          | Subject Intervention process | BTP to publicise the existence of the Subject Intervention Process to all staff.   | DSU AL | Before the next meeting | At the October meeting the Committee were advised that preparatory briefings were being held with the staff associations prior to wider release   |
| 2  | 43.1 | 25/07/12 | Custody                      | The Committee to see the cell usage statistics when it receives its next Custody Report in January.                            | PR     | January Meeting         | Complete. The cell usage statistics are included in the Custody Report.   |
| 3  | 7.1  | 24/10/12 | Operation Inspire            | DSU Lawson to liaise with colleagues to ensure that the Operation Inspire and People Strategy projects complement one another. | DSU AL | 09/11/12                | Complete.   |
| 4  | 7.2  | 24/10/12 | File Reviews                 | The service recovery files to be made available for the January 2013 file review.  | AT     | Next Meeting            | Complete.   |
| 5  | 25.1 | 24/10/12 | Quarterly Report             | The corrected version of the locally handled enquiry disposals table to be sent to Members.                                    | FM     | 09/11/12                | Complete. The corrected version of the table is included in the quarterly report.   |
| 6  | 25.2 | 24/10/12 | Quarterly Report             | Section 60 complaints to be included the stop and search complaint table.  | FM     | Next Meeting            | <p>Complaints are recorded in line with the IPCC guidance which identifies 23 Allegation types as listed in the table. S60 stops are contained within K – Breach of Code A PACE. There have been a total of 24 such allegations recorded over two years (Jan 11 to Dec 12), of which 6 were in the last year. There were a further 4 Multiple or Unspecified Breaches of PACE, two of which were in the last year.</p> <p>None of the allegation summaries specifically state S60 and there is not a specific marker for S60 to pull back on.</p> |
| 7  | 30.1 | 24/10/12 | Grievance and ET             | Charts for allegations as well as tables to be included in the report for  | CC     | Next Meeting            | Complete. Included in report.   |

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|    |      |          | Report                  | the next meeting to allow trends to be more easily identified.   |    |              |  |
| 8  | 30.2 | 24/10/12 | Grievance and ET Report | BTP to review the North Eastern Area spike of grievances under the 'Pay, conditions and contract terms' category and report back to the Committee on context.  | CC | Next Meeting | Complete. Included in report.  |
| 9  | 40.2 | 24/10/12 | BTP Regulations         | That in establishing the Conference, the Authority nominates the Chief Executive, the Head of Professional Standards, the Employee and Diversity Manager and Authority Business Manager to meet with the British Transport Police Federation.  | LY | 22/11/12     | Arrangements for the conference are in progress. The Regulations have been shared with the Federation ahead of this and no issues have been raised.  |
| 10 | 40.4 | 24/10/12 | BTP Regulations         | If the changes for the PIRC could be written into the new version to commence later in the calendar year this was the best way forward. However, if this was not possible the 2013 Regulations should still come in and a further version should be developed to replace or amend these from 1 April 2013. | LY | 22/11/12     | All Regulations will now commence from 1 April 2013. The Scotland version will reflect the changes from the PCCS to the PIRC. The details of how the PIRC will work are being finalised and until these are clearer it is possible to update the Scotland version of our Complaints and Misconduct Regulations. The Committee will be kept updated on progress and will be sent the final version for approval for recommendation to the Authority out of Committee. |

**Key:**

DSU AL      Alistair Lawson  
 CC          Clare Conaghan  
 FM          Fiona MacCallum  
 PR          Peter Rowe  
 AT          Tony Thomas  
 LY          Lucy Yasin

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