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No	Para	Date	Topic	Action/Paper	Owner	Due Date	Outcome
1	17.1	15/12/11	Staff Pension Scheme	<p>The Trustee to be advised that the Authority had:</p> <ol style="list-style-type: none"> 1. Agreed the assumptions proposed by the Trustee, as amended, for use in the 2010 valuation of the staff scheme. 2. Recommended that the Joint Contribution Rate for the staff scheme to remain unchanged. 3. Agreed that the investment strategy of the staff scheme be de-risked. 	LP	Mid March (Trustee Meeting)	<p>Consultation letter sent to staff on contributions.</p> <p>Paper being presented to the Trustee in March.</p>
2	17.2	15/12/11	Pensions	The number of standard pensions awarded following disciplinary action to be monitored and reviewed on an ongoing basis.	LP/ FO	Ongoing	Information requested from RPMI and will be discussed with Francesca
3	25.1 25.2 25.3	15/12/11	Police Reform	A chart of the changes to be compiled explaining what is happening in each case, what BTPA and BTP want the outcome to be and how this should be progressed.	PB/LB	26/01/12	A progress update on the strategic national policing landscape is on the March agenda
4	34.1	26/01/12	Stakeholder Engagement	BTPA and BTP to work on improving coordination of stakeholder engagement.	SE/ED	Update to June Meeting	In progress for June
5	34.2	26/01/12	Fatality Management	BTP to report back on the outcome of the fatality management review process, including any changes made.	CC	June Meeting	In progress for June
6	39.1	26/01/12	HMIC Inspections	BTPA and BTP to participate in the HMIC ASB inspection.	ACC AP	Notice given and figures provided by	Complete

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						27/01/12	
7	43.1	26/01/12	BTPA Budget	The BTPA forecast underspend of £150k to be transferred to the central contingency fund.	LP	Before financial year end	Complete
8	43.3	26/01/12	2012/13 Capital Budget	The Authority Finance Director to request the DfT to approve a capital delegated expenditure limit of £11.6m	LP	By 10/02/12	Letter sent response awaited
9	43.4	26/01/12	Financial Information	The financial information provided to the full Authority meetings to be reviewed by the Finance Group Chair and Ms Okosi.	JW/LP/FO	Before the June meeting	In progress
10	49.1	26/01/12	Media Engagement	A presentation on the changing challenge of BTP's engagement with/management of the media (including press and social media) to be made to the full Authority in June.	JB	June meeting	In progress for June
11	58.1	26/01/12	Health and Safety	Annual health and safety reports to come to the full Authority from BTPA and BTP for note that satisfactory procedures were in place.	FO/LB	Each June meeting	It has been agreed that these will go to the Audit Committee in May before recommendation to the Full Authority in June
12	58.2	26/01/12	HMIC Integrity Report	A paper detailing the implications from HMIC's Police Integrity Review to be brought to the Authority, including an update on work taking place in response to the report.	CC	March meeting	Complete: On agenda
13	83.1	26/01/12	Pensions Issues	The letter as discussed to be sent to HMRC.	AF	By 03/02/12	Complete sent 03/02/12
14	83.2	26/01/12	Pensions Issues	A provision to be made in the 2011/12 Accounts.	FO/AF	To be discussed at the Audit Cttee on	A recommendation will be made from the Audit Committee to the Authority at the

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						29/02	March meeting
15	83.3	26/01/12	Pensions Issues	A timetable of next steps and progress update to come to the next meeting.	AF	March Meeting	Complete: on agenda

Key:

AF Andrew Figgures
 CC Chief Constable

DCC Deputy Chief Constable
 FO Francesca Okosi

JB Jo Bird
 LP Liz Pike

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