BTPA BUDGET 2012/13

199095
FHQ Police Authority

Account Code	Account Name	BUDGET 2010/11	ACTUAL 2010/11	BUDGET 2011/12	FORECAST 2011/12	BUDGET 2012/13	Variance to last years budget	Variance to latest forecast	Comment
B00100	Basic Pay	416,351	355,620	433,577	427,184	455,033	21,456	27,850	10 members of staff
B00200	Overtime	0	547	0	3,153	2,000	2,000	(1,153)	Overtime estimate
B00300	London Weighting	1,014	3,796	2,022	4,539	8,676	6,654	4,137	CE/FD
B00400	Bonus & Spp	4,322	5,000	0	2,000	0	0	(2,000)	
B00600	Other Allowances	2,999	12,169	27,671	14,492	27,671	0	13,179	Car and travel allowance for CE/FD
B00620	London Allowance	19,167	14,461	21,361	29,666	21,361	0	(8,305)	8 members London allowance
B01000	Ni Contributions	46,418	34,109	55,196	42,000	57,908	2,712	15,908	in line with budget
B02000	Pension Employer Conts	78,093	33,240	66,277	53,509	70,488	4,211	16,978	assume all join scheme
B11000	Expenses	2,507	4,656	3,580	3,770	5,250	1,670	1,480	based on current year run rate
B15020	Medical Health Insurance	4,500	0	4,500	4,500	4,500	0	0	
B15210	Training-Staff	7,097	3,430	7,274	7,274	7,275	1	1	In line with last year
B15300	Temporary Staff	72,500	59,435	52,800	57,600	55,200	2,400	(2,400)	Based on 44 weeks
EXECUTIVE STAFF COSTS		**654,967**	**526,463**	**674,258**	**649,687**	**715,363**	**41,105**	**65,676**	
B15100	Advertising- Employees	40,000	4,852	26,000	36,000	30,000	4,000	(6,000)	One member of SCT and one member of Exec
C01000	Building Rental	74,296	81,604	72,714	66,655	66,456	(6,258)	(199)	In line with rental invoice
C02000	Business Rates	16,165	19,389	24,501	24,501	29,615	5,114	5,114	In line with rates invoice assumes transitional relief reduced by £5k
C02100	Service Charges	0	10,868	17,787	17,787	22,505	4,718	4,718	Increase in service charge (toilet refurbishment)
C03000	Electricity	1,787	3,503	557	3,535	4,200	3,643	665	Based on bills and included an increase above inflation
C03100	Gas	808	543	1,011	1,011	1,050	39	39	Based on bills and included an increase above inflation
C04400	Security System Maintenance	738	16	781	781	800	19	19	Based on budget
C05100	Cleaning Contract- Buildings	4,897	4,465	4,530	4,530	4,500	(30)	(30)	Cleaners from BTP
C07000	Hire Of Rooms (External)	20,247	0	5,000	7,500	6,300	1,300	(1,200)	Based on an estimate of external rooms - all meetings will be held at FHQ / The Forum. Stakeholder engagement will require external rooms
D11000	Taxis / Bus Fares	1,200	974	1,000	1,000	1,000	0	0	In line with last year
D11010	Train Fares	1,940	603	1,000	1,000	1,000	0	0	In line with last year
D11020	Air Fares	638	155	500	500	500	0	0	In line with last year
D11100	Hotel Accommodation	1,372	3,566	1,700	3,845	4,000	2,300	155	In line with last year plus small allowance for inflation
D11110	Travel & Subsistence	2,500	2,699	3,000	3,000	3,000	0	0	In line with last year
E01100	Equip Purch Non Pol (Noncap)	0	7,834	500	2,500	1,000	500	(1,500)	Reduced - last year laptops purchased for SMT
E20510	Annual Licences- TV's	143	0	150	150	150	0	0	In line with last year
E21000	Telephone Calls	5,228	3,999	4,000	1,500	1,500	(2,500)	0	In line with current forecast
E21100	Telephone- Mobiles	143	3,116	2,500	5,500	5,500	3,000	0	In line with current forecast
E40000	Printing	3,500	220	3,500	1,500	2,000	(1,500)	500	Increase on forecast - estimated
E40100	Stationery	9,989	6,962	10,000	12,000	12,000	2,000	0	In line with current forecast
E41000	Postage	1,013	0	0	0	0	0	0	
E41200	Courier Costs	1,000	835	1,000	1,000	1,000	0	0	In line with last year
E43000	Security- Shredding	466	0	500	500	500	0	0	In line with last year
E45000	Subs To Outside Bodies	24,596	32,109	25,000	25,000	25,000	0	0	In line with last year
E46000	Advertising general	0	849	0	0	0	0	0	
E47000	Conference Fees	3,282	1,557	3,000	3,000	3,500	500	500	Increase on forecast - estimated
E48000	Publicity	30,564	19,043	31,328	31,328	32,000	672	672	Increase on forecast - estimated
E50000	Catering Costs	6,546	1,134	6,709	3,209	3,500	(3,209)	291	Increase on forecast - estimated
E51000	Operational Feeding	0	2,026	0	3,500	3,500	3,500	0	In line with current forecast
E60000	Fees Associated With Appeals	16,800	28,269	17,220	17,220	17,500	280	280	In line with last year plus small allowance for inflation
E64000	Independent Custody Visitors	37,552	7,911	38,491	38,491	32,500	(5,991)	(5,991)	Reduction in ICV zero based budget
E80000	Hire Of Consultants	42,790	136,808	100,000	120,000	85,000	(15,000)	(35,000)	Pensions £50k; DODs £15k;Other £20k
E81000	Solicitors Fees	348,629	369,768	200,000	250,000	188,750	(11,250)	(61,250)	Biggart Baillie out
E82000	External Audit Fees	120,000	125,000	120,000	110,000	100,000	(20,000)	(10,000)	Estimated reduction - but not yet confirmed
E82100	HMIC Inspections	47,470	72,000	49,194	72,000	72,000	22,806	0	In line with forecast
E82200	Internal Audit Fees	91,254	170,801	97,812	103,452	96,000	(1,812)	(7,452)	Based on 200 days at £400 plus VAT
F70200	Leasing- Franking Machine	1,537	724	1,575	1,575	1,660	85	85	In line with last year plus small allowance for inflation
F70400	Leasing- Vending Machine	686	0	0	0	0	0	0	
EXECUTIVE NON STAFF COSTS		**959,774**	**1,124,201**	**872,561**	**975,070**	**859,486**	**(13,075)**	**(115,585)**	
TOTAL EXECUTIVE COSTS		**1,614,741**	**1,650,664**	**1,546,819**	**1,624,757**	**1,574,849**	**28,030**	**(49,909)**	

199096
Police Authority Members

B00100	Basic Pay	235,258	193,110	249,679	197,183	250,704	1,025	53,520	Based on 15 members (1 not charging)
B01000	Ni Contributions	22,903	17,187	24,583	16,575	19,947	(4,636)	3,372	
B11000	Expenses	40,000	11,662	20,000	20,000	21,000	1,000	1,000	Based on current run rated and estimate for new members
B15300	Temporary Staff	0	18,806	24,431	7,984	0	(24,431)	(7,984)	none required (was I Dobbs)
MEMBERS STAFF COSTS		**298,161**	**240,765**	**318,693**	**241,742**	**291,651**	**(27,042)**	**49,908**	
D11010	Train Fares	285	0	0	0	0	0	0	
D11020	Air Fares	790	0	0	0	0	0	0	
D11100	Hotel Accommodation	626	878	622	1,500	1,500	878	0	In line with current forecast
D11110	Travel and subsistence	0	141	200	0	0	(200)	0	
E21100	Telephone mobiles	0	258	300	0	0	(300)	0	
E47000	Conference Fees	3,284	0	3,366	2,000	2,000	(1,366)	0	In line with current forecast
E80000	Hire Of Consultants	0	(271)	0	0		0	0	
MEMBER NON STAFF COSTS		**4,984**	**1,006**	**4,488**	**3,500**	**3,500**	**(988)**	**0**	
TOTAL MEMBER COSTS		**303,145**	**241,771**	**323,181**	**245,242**	**295,151**	**(28,030)**	**49,908**	
TOTAL BTPA COSTS		**1,917,887**	**1,892,435**	**1,870,000**	**1,870,000**	**1,870,000**	**0**	**(0)**	

EXPLANATION OF MOVEMENT FROM 2011/12 BUDGET TO 2012/13 BUDGET

	Executive Staff Costs	Members Staff Costs	Total Staff Costs	Non Staff Costs	Total
Budget 2011/12	**674.3**	**318.7**	**993.0**	**877.0**	**1,870.0**
Vacancy gap	(35.3)	(76.9)	(112.2)		(112.2)
Recruitment			-	16.0	16.0
Legal Costs			-	50.0	50.0
Internal Audit			-	5.6	5.6
HMIC			-	22.8	22.8
Consultancy			-	8.4	8.4
External Audit fees			-	(10.0)	(10.0)
Correction in Allowances paid to CE / FD	7.3		7.3		7.3
Other	3.4	(0.1)	3.4	8.7	12.1
Forecast 2011/12	**649.7**	**241.7**	**891.4**	**978.6**	**1,870.0**
Full year effect of PSA manager	35.3		35.3		35.3
Additional spine point awarded to staff from 1 July 2011 / 1 July 2012	21.5		21.5		21.5
Full year effect of 14 charging Members in place from 1 April 2012		48.9	48.9		48.9
(including NHI budget in line with payroll and no VAT on one members recharge)					
Reduction in Legal costs			-	(61.3)	(61.3)
Reduction in Consultancy costs			-	(35.0)	(35.0)
Further saving in External Audit targeted			-	(10.0)	(10.0)
Assumption that all staff will join the pension scheme	17.0		17.0		17.0
other	(8.1)	1.0	(7.1)	(9.3)	(16.4)
Budget 2012/13	**715.4**	**291.7**	**1,007.0**	**863.0**	**1,870.0**