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No	Ref	Date	Topic	Action/Paper	Owner	Due Date	Outcome
1	19/2011	28/06/11	Pensions	DCC to provide evidence of the impact of the pensions transfer issue on BTP from the talent management and succession planning work conducted, to be incorporated in a paper to go to the September Authority meeting on police officer pensions transferability between the Home Office and BTP schemes.	DCC	September Authority Meeting	Complete. Information has been provided to BTPA.
2	19/2011	28/06/11	Pension Transferability	The issue to stay on the BTPA Risk Register for the present time	LP	Ongoing	Complete
3	19/2011	28/06/11	Management Assurance Statement	The DfT and BTP(A) to discuss the management assurance framework and the potential changes outside of the Committee at a later date.	LP	Before next meeting	This had been discussed with the DfT.
4	21/2011	28/06/11	Business Continuity BTPA	The Chief Executive and Mrs Burd to arrange new accommodation in the event of the Authority being unable to use its own premises.	SB/AF	ASAP	Complete: Accommodation at Spring House identified
5	24/2011	28/06/11	Authorisations	All authorisations from DfT to be confirmed in writing.	All	Ongoing	This has been adopted as standard practice.
6	24/2011	28/06/11	Revenue delegation	Mrs Pike and Mr Nicholas to discuss the revenue delegation outside of the meeting.	LP	ASAP	Complete
7	24/2011	28/06/11	WAN Project	Recommend that retrospective approval be sought and the Accounts be delayed for this if required	AF/LP	Before 7 July	Complete: Approval gained on 6 July
8	24/2011	28/06/11	Accounts	A note to be written to accompany the Accounts to the Authority meeting explaining the issues and the view of the Audit Committee on how this should be dealt with.	LP	30 June 2011	Complete: Went out with all papers on 30 June
9	26/2011	28/06/11	Fraud and Anti-Corruption Policies	The policies be referred back to the authors to work together to create a coherent policy and address any inaccuracies before coming back to the Committee at a later date.	SE/MF	September Meeting	An interim policy has been published by BTP. BTPA has sent its policy and the Interim BTP policy to its lawyers and Tribal for

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							assurances that both are sufficient.
10	30/2011	28/06/11	Internal Audit	The possibility of extending the contract for one year to be explored as the preferred option.	LP	ASAP	Negotiations are taking place with Tribal for the possible award of a one year contract

Key

- DCC Deputy Chief Constable
- AF Andrew Figgures
- LP Liz Pike
- MF Martin Fry
- SB Sharon Burd

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