

**Report to:** Audit Committee  
**Agenda item:** 6  
**Date:** 28 June 2011  
**Subject:** Gifts & Hospitality Register  
**Sponsor:** Chief Executive  
**Author:** Chief Executive  
**For:** Information

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## 1. Purpose of paper

- 1.1 This paper is to provide Members with a copy of the Gifts and Hospitality which have been received, accepted or declined by BTPA Members and BTPA Executive Senior Staff for oversight. It also provides information on BTP's Gifts & Hospitality.

## 2. Background

- 2.1 The Executive Assistant circulates a blank Register of Gifts and Hospitality form on a monthly basis to the BTPA Members and Executive Senior Staff to collate the information and present to the Chief Executive.
- 2.2 All offers, acceptances and declines over the value of £25 must be advised in writing to the Chief Executive, within 28 days of receipt.

## 3. Offers for the period April 2011 - June 2011

- 3.1 Appendix 1 attached lists the full details for BTPA.

## 4. BTP Gifts & Hospitality

- 4.1 The Chief Executive reviewed the BTP Gifts and Hospitality Register with the Deputy Chief Constable on Monday 13 June 2011, and found that all entries were in accord with the extant policy.

## 5. Recommendations

- 5.1 Members are asked to note the report.

## BTPA Gifts and Hospitality Register

Date	Offered To	Additional/ Other Recipients	Offered By	Brief Description of offer	Purpose of Offer	Links to any current/potential contracts	Estimated/actual value of gift/hospitality	Accepted / Declined / Returned	Entry made by	Date entry made
07/04/2011	Andrew Figgures	N/A	Critical Eye	Spring Drinks	Networking	N/A		Declined	Executive Assistant	06/04/2011
09/06/2011	Liz Pike		Punter Southall	Annual Drinks Party	Networking	N/A		Declined	Executive Assistant	20/05/2011
09/06/2011	Andrew Figgures		Punter Southall	Annual Drinks Party	Networking	N/A		Accepted - but not attended due to work commitments	Executive Assistant	20/05/2011
19-20/4/2011	Andrew Figgures	N/A	Peter Jones Niche Events Ltd	Counter Terror Expo		N/A		Accepted - but not attended due to work commitments	Executive Assistant	13/04/2011
17/06/2011	Andrew Figgures	N/A	The Royal United Services Institute - RUSI	Evening Reception		N/A		Accepted - but not attended due to work commitments	Executive Assistant	03/06/2011
05/07/2011	Andrew Figgures	N/A	Lyndsey Tweed - GovNet	National Security 2011 Pre-Conference Dinner Invite		N/A		Declined	Executive Assistant	09/06/2011
07/07/2011	Andrew Figgures	N/A	The Rt Hon Sir John Chilcot GCB	The John Harris Memorial Lecture 2011		N/A		Accepted	Executive Assistant	13/04/2011

**BTPA Gifts and Hospitality Register**

25/11/2011	Millie Banerjee	Chris Seymour - Husband	Anton Valk - Abellio	Abellio's Annual Railway Ball	Networking	N/A		Accepted	Executive Assistant	09/06/2011
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