

No	Ref	Date	Topic	Action/Paper	Owner	Due Date	Outcome
1	20.2010	11/05/10	ICV	A visit to be arranged for Committee members to the new custody facility in London north	LB	Visit in February	Visit arranged for the 2 nd of June 2011
2	04.2011	25/01/11	London South	The full Problem Profile for London South to be distributed to the Committee by the end of February.	DCS MF	End of February	Completed and circulated 28/02/11
3	04.2011	25/01/11	PCSO Complaints	The next Quarterly Report to include the six-monthly update on PCSO complaints	DCS MF	Next meeting	PSDIU Analyst briefed for next report.
4	04.2011	25/01/11	PSD Standard Letters	The Committee to receive an update on progress on the review of standard PSD correspondence at its next meeting	DCS MF	Next meeting	Letter review project commenced 24 March 2011 and is now complete with all PSD letters reviewed and amended, updated or deleted as necessary.
5	06.2011	25/01/11	Quarterly Report	The report to clearly state whether complaint or allegation numbers are being stated.	DCS MF	Next meeting	PSDIU Analyst briefed and included on page 6 of report.
6	06.2011	25/01/11	Complaints by Area	The Force to monitor the trend of an increase in complaints in the North Eastern and Scottish Areas and conduct an analysis if this trend continued.	DCS MF	Next meeting	PSDIU briefed and page 5 of the report gives commentary.
7	06.2011	25/01/11	Complaints by Area	The Force to look at L Area for any best practice in order to try and reduce complaints.	DCS MF	Next meeting	Following discussion with LU Area Commander and PSD champion it was established that the Area are not doing anything differently to other Areas and all agreed that any reduction is coincidental.
8	06.2011	25/01/11	Quarterly	The text interpreting the officers complained	DCS MF	Next	PSDIU Analyst briefed

			Report	against and their ethnicity to be clearer in the next report.		meeting	for next report.
9	06.2011	25/01/11	Quarterly Report	The Force to review the increase in “abuse of authority” intelligence reports and report to the next meeting on the reasons for this and any action taken.	DCS MF	Next meeting	The increase was due to a change in recording method. Explained in footnote on page 17 of the report.
10	06.2011	25/01/11	Quarterly Report	The Committee to be updated on the property store manager training issue at the next meeting.	DCS MF	Next meeting	Verbal update will be provided.
11	06.2011	25/01/11	Quarterly Report	The Force to include a note on the conclusion of information security audits in the Quarterly Report.	DCS MF	Next meeting	To be included in all future reports.
12	08.2011	25/01/11	PSD Plans	An updated version of the current plan to be distributed to Members following the update meeting on 1 February.	DCS MF	By 8 February	Circulated 8 February 2011.
13	08.2011	25/01/11	PSD Plans	The key strategic aims for the new three-year plan would be distributed to Members for comment before the end of February.	DCS MF	End of February	Hard copy of initial draft provided to Wendy Towers and discussed at interim meeting.
14	09.2011	25/01/11	PAT Training	DCS Fry to contact other forces to see if any had a training package that could be used.	DCS MF	ASAP	Training delivered by Victor Lissacks & Co. Solicitors on 20 April 2011.
15	09.2011	25/01/11	Dip-Sampling	The Dip-Sampling Protocol to be updated to include thematic reviews.	LB	Next meeting	Complete
16	09.2011	25/01/11	Dip-Sampling	PSD to prepare the appropriate files for the file review at the May meeting looking at the completed complaint files from the local investigation pilot.	DCS MF	Next meeting	Files will be available.
17	10.2011	25/01/11	Local Investigation Pilot	A short paper on the differences of this type of complaint management and the results of the pilot be brought to the next meeting.	DCS MF	Next meeting	The differences in this type of complaint management were explained in the original

							report submitted to Committee in July 2010 (copy attached). An update paper has been submitted.
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Key:

DCC Deputy Chief Constable
DCS MF Martin Fry
LB Lucy Barrick