

No	Ref	Date	Topic	Action/Paper	Owner	Due Date	Outcome
1	08/2011	27.01.11	Pensions Working Group	The working group to report back to the May meeting with their recommendations for approval before formally engaging with the Trustee on these matters.	LP	May Meeting	Complete – see agenda item 6
2	09/2011	27.01.11	Annual Business Cycle Review	The relevant learning points emerging from the HMIC inspection report to be fed into the forthcoming annual review of the BTPA business cycle.	LB	May Meeting	Complete – see agenda item 8
3	23/2011	24.03.11	Strategic Dashboard	Members to provide any feedback by 1 April 2011.	Members	1 April 2011	Complete
4	23/2011	24.03.11	Strategic Dashboard	The Members to be provided with a representation of the format of the dashboard at the next meeting.	SE	26 May 2011	Complete – see agenda item 7
5	26/2011	24.03.11	Policing Plan	The Authority to receive a presentation on the disruption target and data at a suitable time.	SP	Expected 7 July Authority Meeting	Ongoing
6	29/2011	24.03.11	Counter Terrorism	The Chief Executive to respond to the ATOC letter.	AF	ASAP	In progress
7	30/2011	24.03.11	Post 2013 Charging	A group to be quickly established to develop propositions for a dialogue which would agree options and how these would be articulated for consultation with the DfT and stakeholders.	AF	ASAP	In progress
8	31/2011	24.03.11	2011/12 Charges	Thought to be given to the “other” PSA holder situation and a recommendation to come to the next meeting	AF/LP	Update to 26 May Meeting	Please see minutes. Agreed at the Authority 9/12/2008 that the ‘other’ PSA Holders would not have their

							contract terminated. Verbal update to be given on necessary action.
9	31/2011	24.03.11	2011/12 Charges	Letters to be sent to the remaining PSA holders to explain their new charges in line with this document. Additional information to be given to the Matrix model PSA holders as distributed previously to the relevant Finance Director's.	LP	ASAP	Complete
10	31/2011	24.03.11	2011/12 Charges	Meetings to be offered to the Matrix model PSA holder Finance Directors in person to further explain the charges.	LP	ASAP	Complete
11	31/2011	24.03.11	2011/12 Charges	A letter with backup on the shortfall to be sent to the DfT requesting that the irrecoverable gap be funded by Grant, as part of the Loan / Grant in Aid agreement signed in 2009.	LP	ASAP	Complete

Key:

LB Lucy Barrick
SE Sam Elvy
AF Andrew Figgures
LP Liz Pike
SP Simon Peel