

No	Ref	Date	Topic	Action/Paper	Owner	Due Date	Outcome
1	70.2009	09/12/09	Budget Setting	The Force would report back to the Committee on its comprehensive review of reserves in the Spring.	SB	May meeting	Ongoing, report will be submitted to BTPA in May
2	04.2010	21/01/10	Level Crossings	The Force to arrange an operational event with representatives of Network Rail, BTP, BTPA, Office of Rail Regulation and the Rail Safety and Standards Board all inputting on their work around level crossing safety to establish a joined up approach going forward.	ACC AP	Date to be found to suit all organisations	After the initial meeting was cancelled due to some stakeholders sending apologies at short notice, the DCC has written to senior stakeholders seeking their support for such a meeting
3	07.2010	21/01/10	Pensions	A comprehensive briefing paper on pensions and how possible to mitigate the risk to be brought to an early meeting of the Authority	LP	July Authority Meeting	In progress – Update in the Chief Executive's Report
4	15.2010	11/03/10	Support Staff Review	The Chief Constable to report back to the Authority on the PA Consulting work which was reviewing the support staff set up.	CC	July Meeting	A report detailing the outcome of the PA Consulting review is being prepared and will be sent to the Chair.
5	15.2010	11/03/10	Chief Constable's Report	As part of the victim focus an update to be provided to the Authority outside of the meeting on what happened in relation to the family that was subject to hate crime incident as mentioned in the Chief Constable's report.	CC	Immediate	Complete: An email was sent to the BTPA on the 19 April, which gave an update on the investigation.
6	15.2010	11/03/10	Stop and Search	An in depth session looking at stop and search to take place at the next Authority meeting.	ACC AP	Next Meeting	A presentation will be given at the May Authority meeting
7	16.2010	11/03/10	Diversity	An in depth session to be arranged at the July Authority meeting to take a	LS	July Meeting	In progress - The Executive will be liaising

				detailed look at all diversity aspects, including people management, talent management, etc.			with Linda Scott on this
8	16.2010	11/03/10	Annual Authority Plan	The terms of reference for the working groups to be agreed at the inaugural group meetings and then brought back to the Authority for ratification.	PC	May/July Meeting	Inaugural meetings are being arranged
9	16.2010	11/03/10	Annual Authority Plan	Further comments on the Plan from Members to be fed into Mrs Elvy.	All	End of March	Complete
10	17.2010	11/03/10	Capital expenditure	The Chair and Chief Constable were authorised to review the additional expenditure and satisfy themselves of the business need for this and then write to Members accordingly.	CC/MB	End of March	Letter from CC was sent to Chair on 26 March explaining the 2009-10 capital programme. Its contents were approved by the Chair.
11	21.2010	11/03/10	Capital expenditure	The process for the authorisation of capital expenditure to be reviewed as soon as possible.	CC/PC	Before next meeting	Existing Standing Orders set out the procedures for authorising capital expenditure and the main issue is to ensure that these are followed for all capital schemes A review is being undertaken to confirm that this has been done for all current projects. Some amendments to Standing Orders will need to reflect the new Accounting Officer arrangements and the authorisation of capital expenditure will need to be considered as part of that review.
12	22.2010	11/03/10	Future Financial reporting	The Force to review the suggested reporting of EPSAs with a view to	SB	Before next meeting	The quarterly financial monitoring reports will

				quarterly reporting.			include figures for EPSA income separated from other income amounts. Confirmation that income recovered meets all expenditure occurred on EPSAs will be set out in the annual report on EPSA. This approach will meet the requirement to provide assurance that EPSA activity is fully recharged but will avoid the need to process many re-allocations of overhead costs.
13	23.2010	11/03/10	Accounting Officer	The Chairman was authorised to agree the final wording of the text on behalf of the Authority in consultation with the Chief Executive and Chief Constable.	MB/PC/CC	End of April	Complete
14	29.2010	11/03/10	HMIC report card	A revised proposal would come to back to the Authority.	DCC	Next meeting	HMIC Report Card – a meeting has taken place with HMIC, CIPFA and Sam Elvy, BTPA. Further work is being undertaken on this and the Value for Money Profiles and a project team has been established to explore this further. An update paper will be submitted for the SCT on 29 April, prior to the submission date 4 May

							for the BTPA.
15	29.2010	11/03/10	Olympics	Assistant Chief Constable Thomas to speak with Mr Adams regarding policing football during the games period outside of the meeting.	ACC ST	Immediate	Leu Adams and ACC Thomas discussed the resourcing of the approximately 14 London domestic football games in 2012 at the same time as the Olympic and Paralympic Games operations. ACC Thomas provided an assurance that BTP had planned for this and the necessary resources would be available.

Key:

SB	Sharon Burd
CC	Chief Constable
DCC	Deputy Chief Constable
ACC AP	Assistant Chief Constable Alan Pacey
T/ACC MS	T/Assistant Chief Constable Mark Smith
ACC ST	Assistant Chief Constable Stephen Thomas
MB	Millie Banerjee
PC	Paul Coen
LP	Liz Pike