

**Report to:** Audit Committee  
**Agenda item:** 7  
**Date:** 16 December 2010  
**Subject:** Gifts & Hospitality Register  
**Sponsor:** Chief Executive  
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**For:** Information

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## 1. Purpose of paper

- 1.1 This paper is to provide Members with a copy of the Gifts and Hospitality which have been received, accepted or declined by BTPA Members and BTPA Executive Senior Staff for oversight.

## 2. Background

- 2.1 The Executive Assistant circulates a blank Register of Gifts and Hospitality form on a monthly basis to the BTPA Members and Executive Senior Staff to collate the information and present to the Chief Executive.
- 2.2 All offers, acceptances and declines over the value of £25 must be advised in writing to the Chief Executive, within 28 days of receipt.

## 3. Offers for the period September 2010 - November 2010

- 3.1 Appendix 1 attached lists the full details.

## 4. Recommendations

- 4.1 Members are asked to note the report.

## BTPA Gifts and Hospitality Register

Date	Offered To	Additional/ Other Recipients	Offered By	Brief Description of offer	Purpose of Offer	Links to any current/potential contracts	Estimated/actual value of gift/hospitality	Accepted / Declined / Returned	Entry made by	Date entry made
15/09/2011	Andrew Figgures	N/A	Robin Southwell	Lunch	Networking	N/A	£40	Accepted	Executive Assistant	17/09/2011
22/09/2011	Andrew Figgures	N/A	IBM Supper Club	Lunch	Networking	N/A		Declined	Executive Assistant	23/09/2010
04/10/2010	Andrew Figgures	N/A	Simon Webb - Reform Club	Lunch	Networking	N/A	£30	Accepted	Executive Assistant	04/10/2010
12/10/2010	Andrew Figgures	N/A	PA Consulting	Lunch	Networking	N/A	£20	Accepted	Executive Assistant	13/10/2010
05/11/2010	Andrew Figgures	N/A	Rowan Jackson - Change Masters International Ltd	Lunch	Discussion on Rail Value for Money Scheme	N/A	£10	Accepted	Executive Assistant	08/11/2010
18/11/2010	Liz Pike - Finance Director	N/A	Punter Southall	Cheese and Wine Evening	Networking	Discussion around pension valuations	£25	Declined	Executive Assistant	17/11/2010
26/11/2010	Millie Banerjee - Chairman	Chris Seymour - Husband	Anton Valk - Abellio Railway	Abellio Railway Annual Ball	Charity Fundraising Event for the Railway Children	N/A	Estimated £300	Accepted	Executive Assistant	02/12/2010
27/11/2010	Andrew Figgures	N/A	Punter Southall	Rugby Match	Networking	Yes - Advice to Authority on Pension		Declined	Executive Assistant	27/11/2010
Date	Offered To	Additional/ Other Recipients	Offered By	Brief Description of offer	Purpose of Offer	Links to any current/potential contracts	Estimated/actual value of gift/hospitality	Accepted / Declined / Returned	Entry made by	Date entry made

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30/11/2010	Andrew Figgures	N/A	Paul Coen - Citigroup	Dinner	Discussion on MOD/DfT/H O	N/A	£40	Accepted	Executive Assistant	01/12/2010
06/12/2010	Andrew Figgures	N/A	Finmeccanica	Christmas Reception	Members of Parliament	N/A	£10	Accepted	Executive Assistant	07/12/2010
08/12/2010	Andrew Figgures	N/A	Bjorn Conway - Ernst & Young LLP	Lunch	Discussion - Defence Reform	N/A	£30	Accepted	Executive Assistant	08/12/2010

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