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No	Ref	Date	Topic	Action/Paper	Owner	Due Date	Outcome
1	29.2009	27/07/09	Benchmarking	The Force to produce a quarterly update comparing BTP complaint allegations to those of other Forces when the new performance framework goes live in 2010.	DCS MF	As available in 2010	New performance framework due to go live in October 2010.
2	15.2010	11/05/10	Liverpool Street Property Store	The Deputy Chief Constable to contact the Area Commander to ensure that the outstanding issues were addressed.	DCC	ASAP	Complete
3	15.2010	11/05/10	Senior Officer Complaints Policy	The Senior Officer Complaints Policy to be brought to the next meeting for final sign off.	LB	July Meeting	Complete – On Agenda
4	16.2010	11/05/10	Quarterly Report	A meeting to be arranged between the Chair and DCS Fry to review the format of the Quarterly Report.	DCS MF & WT	ASAP	Complete – Met on 16 June
5	16.2010	11/05/10	London South	The Force to report back to the next meeting on the complaint levels in London South.	DCS MF	July Meeting	Ongoing. This is now subject of further detailed analysis into the nature of the incidents resulting in complaints and comparisons to the arrest rates on LS compared to complaint/arrest rates elsewhere. A written response will be produced at the meeting if finalised if not a verbal update will be provided.
6	16.2010	11/05/10	Increase in conduct allegations	The Analyst to be tasked to review the increase in the number of allegations and report back on the reason for this.	DCS MF	July Meeting	Result awaited from analyst who is on Annual Leave until 26/07/10.

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7	16.2010	11/05/10	Conduct allegations	The Force to advise whether there was a disproportionate number of conduct allegations for FHQ and if so comment on this.	DCS MF	July Meeting	This appears to be due to an increase of reports of motoring offences due to a change in force policy for the handling and recording of such incidents. Comparison is being undertaken with the amount of offences prior to the introduction of the policy.
8	16.2010	11/05/10	Data alignment	The FMI data in the report did not match the figures reported at the beginning of the report and this would be checked.	DCS MF	July Meeting	There is disparity of statistical information from the BTPA Quarterly Reports, FMI monthly reports and even the annual IPCC statistical report. This is due to the time of gathering of the statistics at the creation of the report. Complaint cases can undergo many changes during the course of an investigation. This can consist of the addition or removal of allegations and in

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							<p>some cases the de-recording of the case as it does not belong to BTP.</p> <p>The FMI provides details on cases at the end of the month. Therefore when the quarterly report or the annual report there can be differences even though the same cases are being looked at, as the composition of the case can be substantially different at the latter date.</p>
9	17.2010	11/05/10	PSD Plan	Re-circulate the comments from the Committee on the development of the 2010/11 Plan.	LB	ASAP	Completed 11.05.10
10	17.2010	11/05/10	PSD Plan	Members to let DCS Fry have any comments by 21 May.	Members	21 May 2010	Complete
11	20.2010	11/05/10	IPCC Statutory Guidance	The Force to bring a report on the new statutory guidance its substantive changes and how these had been addressed to the next meeting.	DCS MF	July Meeting	Report completed.
12	20.2010	11/05/10	ICV	A visit to be arranged for Committee members to the new custody facility in London north	LB	Visit in June	This was arranged for 12 July but cancelled as Members were no longer able to attend

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Key:

DCS MF	Martin Fry
DCC	Deputy Chief Constable
LB	Lucy Barrick
WT	Wendy Towers