

No	Ref	Date	Topic	Action/Paper	Owner	Due Date	Outcome
1	04.2010	21/01/10	Level Crossings	The Force to arrange an operational event with representatives of Network Rail, BTP, BTPA, Office of Rail Regulation and the Rail Safety and Standards Board all inputting on their work around level crossing safety to establish a joined up approach going forward.	ACC AP	Date to be found to suit all organisations	Complete
2	07.2010	21/01/10	Pensions	A comprehensive briefing paper on pensions and how possible to mitigate the risk to be brought to an early meeting of the Authority	LP	July Authority Meeting	Complete
3	15.2010	11/03/10	Support Staff Review	The Chief Constable to report back to the Authority on the PA Consulting work which was reviewing the support staff set up.	CC	July Meeting	A report detailing the outcome of the PA Consulting review is being prepared and will be sent to the Chair.
4	16.2010	11/03/10	Diversity	An in depth session to be arranged at the July Authority meeting to take a detailed look at all diversity aspects, including people management, talent management, etc.	LS	July Meeting	Complete on agenda
5	16.2010	11/03/10	Annual Authority Plan	The terms of reference for the working groups to be agreed at the inaugural group meetings and then brought back to the Authority for ratification.	AF	May/July Meeting	Complete. Please see agenda item 11
6	31.2010	13/05/10	Corporate Governance	A copy of the standing orders to be redistributed to all Members	LB	Before the next meeting	Complete – link to relevant part of the website sent on 25/05/10
7	32.2010	13/05/10	IPCC Investigations	The Chair of the Professional Standards Committee to consider how best to feed	WT	Before the next meeting	Complete: Agreed – PSC minutes will have a

				in the outcome of IPCC investigations to the Authority			paragraph in summarising the number of live complaint cases and listing the number of IPCC cases with brief details
8	33.2010	13/05/10	Protective Services	A member lead for protective services to be nominated	SE	Before the next meeting	Ongoing discussion on portfolio and allocations
9	33.2010	13/05/10	Protective Services	A training session on protective services to be arranged for Members.	SE	Before the September meeting	A provisional date agreed in September Authority meeting
10	34.2010	13/05/10	Reserves	A comprehensive paper on the reserves to come to the July meeting sponsored by the Chief Executive and Chief Constable. [Agreed outside of the meeting: The paper to be presented at the Audit Committee on 29 June 2010 prior to coming to the Authority.]	CC/AF	July Meeting	The BTPA will now submit this report to the BTPA meeting dated 8 th July
11	34.2010	13/05/10	Reserves	The sum of £424k would be added to the contingency reserve	AC	As part of the Accounts closure process	Complete
12	35.2010	13/05/10	Executive Structure and budget	The Chief Executive to bring a model of the Executive to the Authority designed to meet its requirements for approval in time for the 2011/12 budget discussions	AF	September Authority meeting	In progress
13	36.2010	13/05/10	HMIC Report Card	The Force would work closely with the Performance Review Group and then come back to the Authority with a worked up proposal	PZ	Report back to the second July meeting	Report will be submitted to the BTPA dated 29 July

14		13/05/10	Stop and Search	Thought to be given to how the Authority monitored stop and search activity at both Group and Full Authority level	SE	Before the next meeting	Complete. Please see agenda item 11
15		13/05/10	Stop and Search	The Authority to have wider liaison with the APA on stop and search.	AF	Contact APA before next meeting	In progress – Sam Elvy attended the last APA Diversity Officer Network Meeting were stop & search issues were discussed.

Key:

CC	Chief Constable
MB	Millie Banerjee
LB	Lucy Barrick
AC	Andrew Clarke
SE	Sam Elvy
AF	Andrew Figgures
LP	Liz Pike
WT	Wendy Towers
PZ	Peter Zieminski