

| No | Ref | Date | Topic | Action/Paper | Owner | Due Date | Outcome |
|----|---------|----------|----------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|------------------------------|---------------------------------------------------------|
| 1 | 70.2009 | 09/12/09 | Budget Setting | The Force to bring a draft capital programme to the Authority for approval in March, following recommendation for the February SB&PM Committee meeting. | SB | March Meeting | In progress |
| 2 | 70.2009 | 09/12/09 | Budget Setting | The Force would report back to the Committee on its comprehensive review of reserves in the Spring. | SB | May meeting | |
| 3 | 04.2010 | 21/01/10 | SCT Portfolios | The portfolio chart to be distributed to Members once finalised, including the next layer down of chief superintendents. | CC | Once finalised | SCT Portfolio's are still being reviewed by SCT |
| 4 | 04.2010 | 21/01/10 | Forthcoming Inquests | The Force to keep the Authority updated in regards to the upcoming inquests. | DCC | As required | |
| 5 | 04.2010 | 21/01/10 | Eurostar | A letter to be sent to the Chief Constable congratulating the Force on its response to the Eurostar situation prior to Christmas. | PC | Immediate | Complete |
| 6 | 04.2010 | 21/01/10 | Custody | The Force to report back on possible use of private security in custody facilities and whether it was the way forward for BTP at a later meeting. | T/ACC MS | | An update will be provided in the CC's report |
| 7 | 04.2010 | 21/01/10 | Event Policing | Assistant Chief Constable Pacey to brief the Chief Constable and Chairman on the next steps regarding a user pays principle for event policing. | ACC AP | Before the next meeting | ACC AP will provide the CC an update |
| 8 | 04.2010 | 21/01/10 | Level Crossings | The Force to arrange an operational event with representatives of Network Rail, BTP, BTPA, Office of Rail | ACC Pacey | Date to be found to suit all | Simon Trotter is currently arranging a meeting date TBC |

| | | | | | | | |
|----|---------|----------|-----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|-------------------------|------------------------------------|
| | | | | Regulation and the Rail Safety and Standards Board all inputting on their work around level crossing safety to establish a joined up approach going forward. | | organisations | |
| 9 | 05.2010 | 21/01/10 | Vehicle leasing | The Force to review the vehicle purchase/leasing situation from time to time to ensure they were achieving value for money. | DCC | Ongoing | Verbal update to be given to March |
| 10 | 06.2010 | 21/01/10 | BTPA Budget | The communications on the budget to flag up the potential liability of the potential legal costs that the Authority could face in 2010/11. | PC | Immediate | Complete |
| 11 | 07.2010 | 21/01/10 | Pensions | A comprehensive briefing paper on pensions and how possible to mitigate the risk to be brought to an early meeting of the Authority | LP | May Authority Meeting | In progress |
| 12 | 08.2010 | 21/01/10 | Policing Plan | The Force to present the finished plan to the March meeting, along with a proposal for communications, including who was taking what role in this. | DCC | March Authority Meeting | In progress |

Key:

SB Sharon Burd
 CC Chief Constable
 DCC Deputy Chief Constable
 ACC AP Assistant Chief Constable AP
 T/ACC MS T/Assistant Chief Constable Mark Smith
 PC Paul Coen
 LP Liz Pike