

BRITISH TRANSPORT POLICE AUTHORITY

Report to: Police Authority

Date: Tuesday 8th July 2008

Subject: Police Authority Business Plan

Sponsor: Chief Executive & Clerk

For: Noting

1. INTRODUCTION

- 1.1 Up until this year, I had produced a Business Plan for the Secretariat which ran from July to July. When I presented the Business Plan last year, Members thought that it would make more sense to have a Business Plan that coincided with the Policing Plan and the Authority's budgeting cycle.
- 1.2 This report is to outline the steps that I propose to take in devising a Business Plan for the Authority and the Secretariat, for presentation to the Authority for adoption from April 2009.

2. A BUSINESS PLAN FOR THE AUTHORITY

- 2.1 At the Away Day which was held for Members at which we discussed the approach to adopt for the 3-year Strategic Plan, one of the issues which was touched on was the need for the Police Authority to have a Business Plan, as distinct from the annual Policing Plan. This coincided with the development of Work Plans for Committees, which have now been developed and which, to some extent, guide their work programmes.
- 2.2 Coupled with this, I (in 2006) have reviewed the performance of the Authority against the APA framework, the results of which have been reported to the Authority. In addition, the Performance Monitoring Sub-Group (Chaired by Suzanne May) has reviewed how the Authority has developed and fulfils its role in monitoring the Force's performance. This Sub-Group has looked at the internal mechanisms used by the Authority in discharging its responsibilities to ensure effectiveness and efficiency.

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- 2.3** I propose to use any revised template and approach in developing with Committee Chairmen Work Plans for Committees. This approach could form the basis for a Business Plan for the Authority. I will involve the Performance Monitoring Sub-Group in its development, where appropriate.

3. BUSINESS PLAN FOR THE SECRETARIAT

- 3.1** The focus of the Secretariat is to support the Authority in achieving its statutory responsibilities. The Secretariat has recently spent some time considering how we should take forward our work programme. In particular, we have identified the following four key themes which I now propose to develop into specific work patterns:

- Relationships
- Communications
- Planning for Change
- Managing Threat and Risk

- 3.2** This framework will provide a focus for guiding the work of the Secretariat. I will need to ensure that the Secretariat Work Plan correlates exactly with the Committee Work Plans as they emerge.

4. CONCLUSIONS

- 4.1** The Authority is asked to note the report and the way in which I intend to take forward the Business Plan in process in the creation of a Business Plan for April 2009.