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Ref	Date	Topic	Action/Paper	Owner	Due Date	Outcome
74.2007/01	11/12/07	Performance Monitoring	That the BTPA Member handbook be updated and re-launched and circulated to all Members, COG, Area Commanders and other key contacts at BTP.	Sec	ASAP	In progress
74.2007/02	11/12/07	Performance Monitoring	That a small team comprising representatives from the Strategic Development Department (SDD), the BTPA Secretariat and a Performance Monitoring sub-group Member, work together to carry out an audit of the information currently available from BTP, the information provided to the Authority, and to identify what information could be made available in the future.	Sec to organise	ASAP	Questionnaire circulated 17/03/08
74.2007/03	11/12/07	Performance Monitoring	The BTPA Secretariat carry out an audit of Members to establish what information they would like to receive and how they intend use it	Sec	ASAP	Questionnaire circulated 17/03/08
74.2007/05	11/12/07	Performance Monitoring	That the Force investigates the possibility of Members having access to the Force's extranet as an additional source of information.	CC	ASAP	Complete
74.2007/06	11/12/07	Performance Monitoring	That Mr Peel and Mrs Elvy work together to capture the key roles and responsibilities of the BTPA Secretariat and the BTP SDD teams.	SE/SP	ASAP	Complete
74.2007/07	11/12/07	Performance Monitoring	That the Secretariat liaises with SDD to identify those Force performance monitoring meetings which it may be useful to attend and agree those which should be a priority.	Sec	ASAP	Complete
04.2008/01	22/01/08	ICV	The Secretariat to make arrangements for the Merseyside custody facilities to be visited by	LB	ASAP and ongoing	A paper went to the 08/04/08

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			Independent Custody Visitors.			SR&CS meeting with a full breakdown of custody facilities. It was decided that local police authorities would be contacted to try and arrange similar agreements as exist in London with the MPA
08.2008/01	22/01/08	Efficiencies	The Force to produce an annual report on efficiencies for the public domain.	PZ	April/May 2009	In progress
09.2008/07	22/01/08	Strategic Plan	Individual replies to be sent to consultees	SE	ASAP	Complete
09.2008/08	22/01/08	Strategic Plan	Final amendments to be made to the approved Plan for final sign off by the Chief Constable and Chief Executive and Clerk.	Sec/CC	ASAP	Complete
18.2008/01	04/03/08	Staff Survey	Members to look at the staff survey results for their areas in detail.	Members	Ongoing	Ongoing
19.2008/01	04/03/08	TPP	Consideration to be given by the Force into carrying out research into the theft of passenger property.	CC	ASAP	To be discussed at the BTPA Pre/lim mtg.
21.2008/01	04/03/08	Presentations to the	The list was approved with the additions of; <ul style="list-style-type: none"> Workforce modernisation 	Sec to put on agenda	Next meeting	Custody presentation on

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		Authority	<ul style="list-style-type: none"> • Area Commanders - updating on their Areas • CCTV 	and Force to produce	and ongoing	agenda.
21.2008/02	04/03/08	Portfolio Interests	Mr Brown to pick up events policing as a portfolio area. Mr O'Toole to retain the focus on football policing	Sec/MB	ASAP and ongoing	Complete
23.2008/01	04/03/08	MTFP	The Force to come back to the Authority with any changes to the MTFP throughout its life.	SB	As required	Ongoing
24.2008/01	04/03/08	BTPA Budget	The presentation of the BTPA budget to be looked at	Sec	ASAP	Complete – Legal and Consultancy costs split out
25.2008/01	04/03/08	Revised PSA	The draft agreement was approved for discussion with PSA holders.	Sec	ASAP	
25.2008/02	04/03/08	Revised PSA	The Chief Executive and Clerk to come back to the Authority following discussion and before any termination notices were served.	Sec	Following discussion	

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