

Ref	Date	Topic	Action/Paper	Owner	Due Date	Outcome
74.2007/01	11/12/07	Performance Monitoring	That the BTPA Member handbook be updated and re-launched and circulated to all Members, COG, Area Commanders and other key contacts at BTP.	Sec	ASAP	In progress
74.2007/02	11/12/07	Performance Monitoring	That a small team comprising representatives from the Strategic Development Department (SDD), the BTPA Secretariat and a Performance Monitoring sub-group Member, work together to carry out an audit of the information currently available from BTP, the information provided to the Authority, and to identify what information could be made available in the future.	Sec to organise	ASAP	In progress – 1 st scoping meeting between Mrs Elvy and Mr Peel has taken place
74.2007/03	11/12/07	Performance Monitoring	The BTPA Secretariat carry out an audit of Members to establish what information they would like to receive and how they intend use it	Sec	ASAP	In progress
74.2007/04	11/12/07	Performance Monitoring	That the SDD team additionally circulates the FMI summary document to Authority Members as a supplement to the current FMI report.	PZ	Ongoing	
74.2007/05	11/12/07	Performance Monitoring	That the Force investigates the possibility of Members having access to the Force's extranet as an additional source of information.	CC	ASAP	Complete
74.2007/06	11/12/07	Performance Monitoring	That Mr Peel and Mrs Elvy work together to capture the key roles and responsibilities of the BTPA Secretariat and the BTP SDD teams.	SE/SP	ASAP	In progress – 1 meeting to date
74.2007/07	11/12/07	Performance Monitoring	That the Secretariat liaises with SDD to identify those Force performance monitoring meetings which it may be useful to attend and agree	Sec	ASAP	In progress – 1 meeting to date and list of

			those which should be a priority.			meetings reviewed
74.2007/10	11/12/07	Performance Monitoring	The minimum requirement for Members performance monitoring responsibilities is to attend the COLV for their Area or alternatively to accompany the Deputy Chief Constable on one of his regular visits.	Members	Ongoing	Agreed – handbook will be updated to reflect this
74.2007/11	11/12/07	Performance Monitoring	The Research and Policy Officer to ensure that the Authority is up to date with the major issues by monitoring the risk register.	SE	Ongoing	In progress
04.2008/01	22/01/08	ICV	The Secretariat make arrangements for the Merseyside custody facilities to be visited by Independent Custody Visitors.	LB	ASAP and ongoing	In progress
06.2008/01	22/01/08	Comms	The Force to consider how best to communicate their initiatives and successes to all rail staff.	CC	ASAP	Complete
08.2008/01	22/01/08	Efficiencies	The Force to produce an annual report on efficiencies for the public domain.	PZ	April/May 2009	In progress
09/2008/01	22/01/08	Strategic Plan	Any targets referring to 'per passenger km' should be changed because aligning them against policing plan targets would be difficult.	MF	ASAP	Complete
09/2008/02	22/01/08	Strategic Plan	Comparisons with Home Office forces to be included where they can be sensibly applied	MF	ASAP	Complete
09/2008/04	22/01/08	Strategic Plan	Attention to be drawn to the risks of an inflation only increase to PSA holders at its first mention in the Plan	MF	ASAP	Complete
09/2008/05	22/01/08	Strategic Plan	Any references to Olympic funding to be updated following DfT's agreement in principle to fund BTP's costs relating to this.	MF	ASAP	Complete

09/2008/06	22/01/08	Strategic Plan	A launch to be organised on a partnership theme.	Sec	ASAP	In progress – date to be set shortly
09/2008/07	22/01/08	Strategic Plan	Individual replies to be sent to consultees	SE	ASAP	In progress
09/2008/08	22/01/08	Strategic Plan	Final amendments to be made to the approved Plan for final sign off by the Chief Constable and Chief Executive and Clerk.	Sec/CC	ASAP	Complete
12/2008/01	22/01/08	Police Pay	Mr Hemmings to write to the Scottish Justice Minister explaining the situation.	Sec	ASAP	Letter sent
13/2008/01	22/01/08	Safeguarded Travel	A full paper to come to the next Authority meeting for final decision.	Sec	4 th March	A paper is on the agenda